



1262 Minutes of the Parish Council Meeting held on Tuesday 14 December 2010

Present: Councillors Kay, Matheson, Gold, Rayner, Archer, Wootton, Elliot, Wright and Videlo, SCC & SCDC Cllr O'Brien, SCDC Cllr Falconer, PCSO Andi Hillman of Suffolk Police and 5 members of the public were present.

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE** - Cllr Wootton arrived at 8.00 pm due to a work commitment
- 2 **DECLARATIONS OF INTEREST** – Cllr Videlo item 8 Prejudicial and Item 7 Personal, Cllrs Archer and Kay Item 7 Personal, Cllrs Wootton and Elliot Item 8 Personal

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council

Copies of the River Deben Association response to the LDF Consultation and BT plans are available from Neil Winship.

Members of the Public were concerned about the Sailing Club's proposal for a pontoon on the beach. Mr & Mrs Ballam had approached as many villagers as possible and felt the village was massively against it. They felt this would pit the Sailing Club against the village which would be a great pity as it would cause immense bad feeling. Although the current Sailing Club Proposal was yet to be determined by the Fairway Committee, many felt that as the Fairway Committee had 4 members of the Sailing Club on its committee it was unfairly weighted. It was believed that the constitution had been in existence since the 1930's, hut owners were not represented on it, and people felt that it should possibly be updated. A question was posed as to whether a marine management organisation needed to be approached re this proposal. So far only the Fairway Committee seemed to have been approached. The Fairway Committee represents the Crown Commission who owns the land below the high water mark. It is possible that a planning application might not be needed if the Fairway Committee agrees with the proposal. It was also felt that a pontoon could trap all sorts of rubbish and the river could silt up at that point. There is a lot of mud there at present and the river eddies at this point.

To **RECEIVE** reports from:

- a) County Councillor and Suffolk Coastal District Councillor Patricia O'Brien. Report received, circulated and noted. Patricia highlighted areas of her report including the following:
SCC needs to save £40m and 1500 staff. Their government grant has been reduced by 27%. As an incentive to build new homes the government Spending Review promised local planning council tax matched funding for each new house built or house brought back into use.
In answer to a question on play space funding – developers will continue to contribute, but not sure where the money will be going as yet.
- b) Suffolk Coastal District Councillor Veronica Falconer. The shared joint management structure with Waveney is in place and working. Have had to instigate voluntary redundancies and compulsory redundancies cannot as yet be ruled out.
Veronica had visited the Lowestoft offshore wind energy project. Lots more turbines are planned to supply 5 million homes. Investment is being encouraged in East Anglian companies for making some of the parts for this.
Pub Walks Leaflet available to download from Suffolk Coasts & Heaths web site. Walks in and around Waldringfield are included.
Attended the Desert Rats reunion at Orwell Park School which included a visit by the Duchess of Cornwall.
Attended the Young People's Awards which included awards for setting up a Girl Guide group for disabled guides and a club for teens at Gainsborough Library.
- c) Suffolk Police PCSO Amy Clarke sent a report which had been circulated and noted. PCSO Andi Hillman attended the meeting and explained that he would be taking over from PCSO Amy Clarke

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CHAIRMAN.....I Kay.....DATE....18/01/2011.....

WALDRINGFIELD PARISH COUNCIL

- 1263** during her maternity leave. Another theft of gates had been reported since the original report was circulated.
- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 9 November 2010
- 4 **REVIEW ACTION POINTS** from the Parish Council Meeting held on 9 November 2010
- Ongoing** - **Annual PC Appraisal**. Cllr Kay to progress.
- In Progress** - **Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley, and Cllrs Kay, Videlo and Rayner. Cllr Elliot offered to join the group and take on the charring role. It was important that more residents joined the group in order to reflect the concerns of the village. Cllr Elliot would write a piece for the February Newsletter.
- In Progress** - **Play Field**.
- Ongoing** - Cllr Archer to get estimates for **Access Area to Playing Field**. Clerk has given Cllr Archer a contact at SCDC re regulations for gates. We can apply to the Play space Fund for a grant for the gates. Sports Space Fund will consider application for funding for remedial work to Tennis Court. Cllr Archer to get quotes.
- Cleared** - Further **set of steps on the fort** were rotten in places and some fort staves needed attention. Completed on 25 November.
- On Agenda** - **ROSPA report** had finally been received by Clerk after a lot of badgering of department at SCDC. Clerk has sent copies to Cllrs Archer and Wootton and they would report to December meeting.
- In Progress** - **Letter sent to Waldringfield Golf Club** re Golf balls on the road. Our letter has been forwarded to the owner of the club and their insurance company and they will get back to us. Nothing further yet. Clerk to ask for a representative to attend a future Parish Council Meeting to answer Councillors concerns. No reply - Clerk to chase. Chased again no response. Cllr Wright will visit the Club to invite a response. Had contacted the club and same response received as given to Clerk earlier in the year. Club had made ex gratia payments to injured parties before. Cllr Wright has arranged a meeting with them during the first week in January. A response would be agreed that could be published in the February Newsletter
- Cleared** - **Fishpond Road Junction**. Clerk had forwarded decision to SCC. Revised location plan for give way sign was sent to Clerk and circulated to Councillors for approval. The work on the junction has now been ordered. The access signs and give way sign are partially obscured by foliage from trees and hedges. Clerk to ask for this to be cut back. Reply received from Highways. As part of the cut backs they will not in future be routinely cutting back hedges and trees. It is the landowner's responsibility and it will be up to the parish council to make sure they do it.
- In Progress** - **Litter Collection on the Beach**. SCDC will provide two bins in winter and six bins in summer, and also glass recycling bins. Bins for glass needs more thought, because of possible danger of broken glass. Pub already has glass recycling bin. SCDC require gate onto fence to wheel bins through for emptying. Clerk to ask Roy Lord to check what needs to be done and cost. Clerk to write a letter of thanks to Liz Kennedy. Roy Lord said that if we need to put a new hinged gate into the fence, the whole fence would need replacing. Would be better left as is with lift off gate at one end. Cllr Kay had concurred with Mr Lord's findings and would contact SCDC again.
- On Agenda** - **Footpaths**. Need to consider a contractor for a three year contract for footpath maintenance. Current contractor very good. Ask him and others for quotes.
- In Progress** - **Benches on beach**. The river wall is due to be replaced and repaired during the winter so benches would be stacked away by Sailing Club. Cllr Gold would investigate removal or repair of broken ones.
- 5 To **CONSIDER** Planning Applications for **COMMENTS**:
- C10/3061 Broomstubs, Cliff Road** - Application to renew planning consent C07/0804 - for demolition of existing dwelling and outbuildings and erection of two dwellings, outbuildings and garages. Some neighbours were not notified or not notified in time and no public notice was posted. SCDC have given another 21 days to lodge objections. It was agreed to restate the objections to C07/0804 and also object to now rather dilapidated hoarding given planning permission some while ago. This was causing some problems for neighbours.
- C10/0941 Appeal Foxburrow Farm** - Storage for 200 Caravans. Cllr Rayner sent details to Clerk to send. Unfortunately our submission arrived after the deadline and has been returned. However, we are advised that we can attend the enquiry and speak providing the inspector

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CHAIRMAN.....I Kay.....DATE....18/01/2011.....

WALDRINGFIELD PARISH COUNCIL

- 1264** is notified before the commencement of the enquiry. Cllr Kay would represent the PC at the enquiry. He would send a copy of proposed submission to all councillors before the next meeting, where it would be discussed and amended as necessary. Look out log cabin notes and bring to next meeting.

To **NOTE** any application decisions received

C09/1906 Part Side Garden, Mouse Lodge, Ipswich Road – Erection of one and a half storey dwelling and detached garage and construction of vehicular access. Application withdrawn.

C10/2282 Foreshore, River Deben – Replacement of river wall structure. Approved with 2 conditions.

C10/2635 Westmead, Cliff Road – Insertion of 3 dormer windows in garage roof. Renewal of C07/1589. Approved with 4 conditions.

C10/2843 9A Sullivan Place – Erection of White UPVC Conservatory. Approved with 2 conditions

- 6 To **CONSIDER** LDF Consultation on the reviewed Draft Core Strategy
As well as being available online there are two hard copies circulating among councillors. SCDC has reduced the number of houses to be built each year, but not the number on Adastral Park. We should home in on the arguments that they will take notice of. Lots of discussion took place. Cllrs to check if Waldringfield is considered a Local Service Centre and send all their points to Cllr Kay to formulate a response to be discussed at the January PC Meeting.
- 7 To **CONSIDER** Communication from BT re redevelopment of Adastral Park
It was agreed that the Parish Council should facilitate a public meeting for residents and other parish councils. This should be a question and answer session. The meeting should take place sometime in February. When we have an idea of dates available, we would respond to BT's letter and invite other parish council representatives. Clerk to get dates in time to be discussed at next PC meeting in January.
- 8 To **CONSIDER** Sailing Club proposals for Pontoon on the Beach
Councillor Videlo left the meeting at this point.
There followed a long discussion. Most of the village appeared to be against the proposal. It was thought that having a pontoon would give emergency access for injured people on visiting yachts, but where the pontoon site is proposed there would be no easy access for emergency vehicles. The Sailing Club feel there is benefit to be gained from the safety features. In terms of safety and water use the Sailing Club would benefit, but there is no benefit to the village or villagers. The Chairman asked for a vote to be taken. 2 councillors voted for the proposed plan and 6 voted against.
Cllr Videlo returned to the meeting.
- 9 To **CONSIDER** SCC New Strategic Direction
No time to discuss. More detail needed.
- 10 To **RECEIVE** report on referendums re Council Tax and **CONSIDER** action if necessary
It was agreed we should respond to this. Cllr Archer would write a letter and circulate it for approval for Clerk to send.
- 11 To **RECEIVE** Report re obstruction of Road Signs by hedges and trees
This had been dealt with under review of actions – Fishpond Junction.
- 12 To **CONSIDER** Contract for Footpaths
Footpath Warden and other councillors were very pleased with the service given over the last year by the current contractor. A lot of extra work had been carried out within the contract price. As the price quoted by this contractor was £190 per cut for all the footpaths for the next five years it was agreed that the contract be awarded to SCL Landscape Management Ltd. Proposed by Cllr Gold, seconded by Cllr Elliot, all agreed.
- 13 To **RECEIVE** Report on Playing Field from ROSPA and **CONSIDER** action if necessary
Steps on fort fixed as per review of actions. This was a generally good report. Cllrs Archer and Wootton would produce their findings and recommendations for the next parish council meeting.

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CHAIRMAN.....I Kay.....DATE....18/01/2011.....

WALDRINGFIELD PARISH COUNCIL

1265

14 To **CONSIDER** Risk Analysis (circulated September 2010). Deferred again due to lack of time.

15 **CONSIDER** Redrafted Risk Assessment on Assets and Responsibilities (circulated September 2010). Deferred again due to lack of time.

16 To **CONSIDER** Clerk and RFO Report

- a) To **RECEIVE** Report re setting of Precept. Although the precept had been set at £10,778 SCDC had since refused to accept odd amounts and requested that precept requests be rounded to the nearest hundred. The Clerk had therefore requested a precept of £10,800 for the year 2011/12.

To **CONSIDER** items of expenditure and sign cheques accordingly.

b) **Items of Expenditure to be approved on 14 December 2010**

SCL Landscape Management Ltd - £124.84 (includes £18.59 recoverable VAT) Sand for Sandpit
SALC - £11.75 (includes £1.75 recoverable VAT) Lunch charge for unattended course
Mr R Lord - £195.75 Handyman's weekly inspection of playing field and fixing 'No Parking' notice near to Maybush PH
Mrs A Videlo - £7.03 (includes £1.05 recoverable VAT) Reimbursement for agreed purchase of domain name (3 councillors agreed purchase)
321 Print - £58.00 November Newsletter
Mrs J Potter - £64.33 Expenses November 2010 Stationery/Telephone/ Mileage
Mrs J Potter - £374.85 Hours worked November 2010 (includes 8.25 extra hours)
Society of Local Council Clerks - £82.00 Subscription
SCL Landscape Management Ltd - £468.80 (includes £69.82 recoverable VAT) Repairs and replacement of fort steps. This item added at the meeting as invoice received that day.
Total Expenditure £1387.35

c) **Income received up to 6 December 2010**

Norse Commercial Services - £9.80 Recycling
Ipswich Building Society - £101.23 Interest on Account

d) **Balances held at Bank and Building Society as at 6 December 2010**

Bank £3,059.63 (including transfer of £2,000 from Building Society Account)
Building Society £8,224.11

Items b, c and d together with Bank Reconciliation and Budget Performance approved and signed.

17 To **CONSIDER** any Correspondence received before the meeting
Modernisation of Payments and Abolition of Cheques – awaiting further information.
Sailing Club Works on River Wall – work to start in New Year
BT Kiosks – Clerk had contacted intermediary at SCDC
Pothole in road near quay reported.

18 **PARISH MATTERS for next Agenda**

LDF

The Chairman closed the meeting at 9.52 pm.

Review of Action Points as at 14 January 2011

Ongoing - Annual PC Appraisal. Cllr Kay to progress.

In Progress - **Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley, and Cllrs Kay, Videlo and Rayner. Cllr Elliot offered to join the group and take on the chairing role. It was important that more residents joined the group in order to reflect the concerns of the village. Cllr Elliot would write a piece for the February Newsletter.

In Progress - **Play Field**.

On Agenda - Cllr Archer to get estimates for **Access Area to Playing Field**. Clerk has given Cllr Archer a contact at SCDC re regulations for gates. We can apply to the Play space Fund for a grant for the gates. Sports Space Fund will consider application for funding for remedial work to Tennis Court. Cllr Archer to get quotes. See Report sent out by Cllr Archer

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WALDRINGFIELD PARISH COUNCIL

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In Progress - Benches on beach. The river wall is due to be replaced and repaired during the winter so benches would be stacked away by Sailing Club. Cllr Gold would talk to Sailing Club about possible removal of broken ones.

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On Agenda - Dates for Public Question and Answer Session with BT. It was agreed that the Parish Council should facilitate a public meeting for residents and other parish councils. This should be a question and answer session. The meeting should take place sometime in February. When we have an idea of dates available, we would respond to BT's letter and invite other parish council representatives. Clerk to get dates. Mondays: 7, 14, 21, 28.

On Agenda - Letter of Action re referendums on Council Tax. It was agreed we should respond to this. Cllr Archer would write a letter and circulate it for approval for Clerk to send.

On Agenda - SCC Strategy Cuts. No time to discuss. More detail needed. Clerk has forwarded emails with details. Main item that impinges on Waldringfield is cuts to bus services. Clerk has been in contact with SCC Cllr O'Brien to try and get some answers (see SCC Report), but awaiting more info after sending her a copy of Waldringfield's response to the Bus Consultation in October 2009.

Ongoing – Risk Analysis and Risk Assessment on Assets and Responsibilities. These documents to be deferred to February Meeting.

In Progress – BT Kiosks. Clerk had contacted intermediary at SCDC. Received names of 3 people at BT to contact.

Cleared – Pothole in road near quay reported. Now repaired.

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