



1178 Minutes of the Parish Council Meeting held on Tuesday 9 March 2010

Present: Councillors Kay, Matheson, Gold, Earle, Rayner, Videlo and Archer, Suffolk County Cllr O'Brien, Suffolk Coastal District Councillor Falconer, PCSO Amy Clarke of Suffolk Police, Suffolk Coastal District Councillor and Chair of The Deben Estuary Partnership, Christine Block and 1 members of the public.

1. **APOLOGIES FOR ABSENCE** - Cllr Underdown (work)
2. **DECLARATIONS OF INTEREST** - Cllr Videlo - Item 15 Personal, Cllr Gold - Item 15 Personal.
3. It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 9 February 2010.

Meeting Closed

Report from PCSO Amy Clarke of Suffolk Police.

Report tabled and noted. There had been an increase in burglary crimes in the area recently. The Police emphasised the importance of locking cars, houses, garages and sheds. Chairman asked the Police to reiterate this in their report at the Annual Parish Meeting on 13 April.

Meeting opened.

4. The Chairman welcomed Suffolk Coastal District Cllr Christine Block here to talk to us in her capacity as Chair of Deben Estuary Partnership.

The Partnership was set up over two years ago to represent landowners and to help them regarding repairs to river walls on their land. The Partnership also works with Natural England and the Environment Agency to regenerate and revive Saltmarsh lands. The first area at Wilford Bridge on the Sutton Hoo side of the river has been regenerated with grant aid. The Partnership wants to work with the main areas around the river; Bawdsey, Ramsholt, Woodbridge, Waldringfield and Felixstowe Ferry who they feel can contribute a lot of local knowledge including the state of and concerns re the river walls. Various volunteers are walking the footpaths along the river edge this Spring to ascertain what needs to be done. Also working with landowners to understand the reality of what can be done without waiting for government money. Any funding for work should include private business as well as Environment Agency funds. One of the pieces of work should be to arrange conformity of height of river walls.

Councillors were able to answer questions and raise questions as well give information on this part of the river and who to contact.

All agreed this was a very useful exchange and thanked Christine Block for coming.

5. **REVIEW ACTION POINTS** from Parish Council Meeting held on 9 February 2010.
 - a. **Ongoing** - **Annual PC Appraisal**. Check SALC website for proforma. Cllr Earle willing to work on an appraisal document for consideration.
 - b. **Ongoing** - **Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley and Cllrs Kay, Earle, Videlo and Rayner. All would ask other individuals to join the group.
 - c. **In Progress** - **Traffic Calming Survey** Working Group had one meeting. Group pursuing SCC re School Road speed signs.
 - d. **On Agenda** - **Public Conveniences** - Clerk sent letter to SCDC highlighting problems since closure and suggesting composting toilet. Reply received and circulated
 - e. **In Progress** - **Play Field**.
 - a) **Cleared** - **Maintenance of Equipment** - Fort has suffered some damage from fallen branches and deterioration due to severe winter weather. Clerk went to SCDC and SCL Landscapes for quote. SCL Landscapes who have a ROSPA certificate had quoted £495 to repair. Agreed.
 - b) **Cleared** - **Mole hills** - Clerk to ask Suffolk Coastal District Council to deal with. Order placed.

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- c) **Further progress on tracing original information.** Solicitor still looking for Playing Field Trust Deed. Cllr Earle has spoken to the Rector who thinks the original deed was dated 1960. Cllrs Earle and Archer to meet and compare copy deed Clerk found with that of Tennis Court and report back. Copy was Tennis court Deed. Clerk to write to Fisons Solicitors with copy of Tennis Court Deed and ask them to find the original as well as Trust Deed for Playing Field.
- d) **New Goals** had now been installed but Cllr Archer cannot find any trace of spare anchor sets. Clerk to ask SCDC again. SCDC checking with Jacobs.
- f. **In Progress** – **Request for Bus Shelter** at Crossroads Newbourne and Ipswich Roads. Clerk in contact with SCC who have found out where the school bus stops and identified best site for shelter. Need to find who owns the land – possibly Rattle Row Farms. SCC following up ownership.
- g. **Ongoing** – **Allotments.** Needs a strategy and sub group to take forward
- h. **Cleared** – **Contact with other PC's re LDF and BT Proposals.** Cllr Kay to prepare generic statement re LDF and BT, circulate to the interested PC's and councillors asking them if they felt they could 'sign up' to it. There would be a meeting later as, when and if necessary. Due to pressure of work re LDF and BT this had not happened. However most of the interested parties had signed up to NANT (No Adastral New Town)
- i. **On Agenda** - **C09/0644 Low Farm, Ipswich Road,** continuation of use as a caravan site. Cllr Matheson had visited the site and was concerned with seeing what appeared to be a half completed cottage being built, and does not recollect planning permission being given. Clerk has contacted SCDC Planning Department three times – Reply now received.
- j. **In Progress** - Concerns regarding the poor **road markings at the crossroads**, particularly as there had been a collision there recently. This has been actioned by SCC Highways. Just waiting for new road signs to be made up then road markings and signs will be done together. Under more recent highway law this junction is classified as 'give way at junction' not 'stop at junction' so they can't do the road markings until they have the proper signs, it would be against the law. PC Paul Smith was asked to clarify. Reply received and circulated. Give way is used where visibility is good, Stop where visibility poor and cannot be bettered.
- k. **On Agenda** – **Letter to SCDC re personnel matter.** Reply received and circulated.

New Actions

- l. **Cleared** - **Planning Application C10/0075 Quay Cottage, Cliff Road.** Approved. Clerk sent to SCDC
- m. **Cleared** – **BT Planning Application C09/0555** amendments and revisions due by 25 February. All councillors to think about what we need to say and send comments to Cllr Kay by 21 February. Cllr Kay added to letter and Clerk has sent.
- n. **On Agenda** - **Response to invitation to express thoughts on SCDC Planning Department,** due by mid April. Agenda for March PC meeting.
- o. **Cleared** - **Car parking charges on Maybush Car Park**
Letter from Steve Lomas expressed concerns re Cllr Earle's email to Waldringfielders. However, Cllr Earle had made it clear that the email was from her as an individual not as a councillor. Clerk has sent letter to Steve, saying Parish Council broadly in agreement with his proposal and very reasonable charges, but asking for joint co-operation to monitor the parking situation on the road leading to the pub.
- p. **Cleared** – **Footpath Maintenance.** Cllr Gold and Clerk to liaise re quotations for next 12 months. Invite to quote sent awaiting response. SCL Landscapes had responded and quoted £450 for next 12 months. They come highly recommended as they do work for other parish councils in the area. Clerk pointed out that this was more than the budget. Agreed to accept and take the extra out of reserves.
- q. **In progress** – **Grit Bins.** Clerk to ask Roy Lord to check and clean all grit bins along main village roads and provide report of locations. Clerk has ordered three new grit bins to replace rotten wood ones. When all existing bins cleaned and new ones in position, Clerk to arrange for refilling.

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council

Not happy with the way Steve James is acting in a bullying way regarding traffic calming issues. His recent reports on Waldringfielders site have caused unease. Concerns raised again re speed of traffic on School Road. This is being looked at by the Traffic Calming Group.

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To **RECEIVE** reports from:

- a) County Councillor Patricia O'Brien. Circulated and noted.

Highlighted details of her report. Also reported that there was no more money for Operation Stack so continued use of old A45 for the foreseeable future.

In response to a question Cllr O'Brien had heard nothing more about the proposals for Fishpond Road junction with School Road. Clerk to Contact SCC again.

- b) Suffolk Coastal District Councillor Veronica Falconer. Circulated and noted.

Highlighted details of her report. Also reported that she will be able to speak on the LDF at the full SCDC Cabinet Meeting on 18 March.

6. To **CONSIDER** Planning Applications for **COMMENTS:**
Building at Low Farm

Clerk had discovered that the garage had been changed into a dwelling without planning application or approval. Reported that SCDC were seeking an enforcement order to demolish.

C10/0408 19 Village Way – Renewal of Planning Permission for erection of single storey side extension and front bedroom extension. C07/0748 and C02/0189 refer.

Renewal of Planning Permission approved.

The following application decisions were noted
None

7. To **CONSIDER** Vacancy on the Parish Council

Nothing further to report at present.

8. To **CONSIDER** response to invitation to express thoughts re the examination of the Planning Department at SCDC

After discussion it was agreed that councillors would email their thoughts to the Chairman. He would then compose a letter, circulate it to councillors to agree and then email to Clerk to send.

9. To **RECEIVE** report re public loos and **CONSIDER** action if necessary
Reply from SCDC had been circulated. Reply from SCDC not satisfactory. Clerk to contact Public Health to invoke Health and Safety issues.

10. To **CONSIDER** Training for Councillors

Only one response had been received so far. Clerk urged all councillors to respond so she could book the sessions.

11. To **CONSIDER** invitation to Prospective Suffolk Coastal MP Therese Coffey

Cllr Kay had seen Therese Coffey last week on behalf of NANT. He reported that she appeared very 'clued up' on what was happening in the vicinity of Waldringfield – BT etc. If she is elected she cannot speak on Planning Applications, but can speak on the LDF. Apparently an amendment at the SCDC Cabinet Meeting implied SCDC would revisit if political circumstances change. Therese Coffey is also speaking with BT.

12. To **REVIEW** Standing Orders and Financial Standing Orders

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No alterations required. Current versions approved.

13. To **CONSIDER** items for inclusion in report to Annual Parish Meeting

LDF, BT Planning Application, Traffic Calming, Public Loos, Deben Estuary Partnership, Hydrants (Cllr Videlo would try to supply Clerk with up to date list), be prepared to talk about Pontoon if raised, although no planning application had as yet been received.

14. **CLERK AND RFO REPORT**

To **CONSIDER** items of expenditure and sign cheques accordingly

- a) **Items of proposed expenditure**

Mrs J Potter – Salary February 2010 £514.50

Mrs J Potter – Expenses – Mileage/Postage/Telephone £43.27

Mr I Kay – Chairman’s Expenses – Mileage re SCDC Meetings for LDF and BT £52.64

- b) **Income received since last meeting**

H M Revenue & Customs – VAT reclaim £562.14

SCDC – rest of Sportspace Grant for Goals £960.00

- c) **NOTE: Balances held at Bank and Building Society as at 28 February 2010**

Bank £2,807.08

Building Society £10,122.88

Items a, b and c, together with Bank Reconciliation and Budget Performance approved and signed.

15. To **RECEIVE** report on a personnel matter and **CONSIDER** action as necessary. Heard in camera – public excluded.

Reply from SCDC received and circulated. Further email received from SCDC which Clerk read to the meeting. Matter now closed.

16. To **CONSIDER** Correspondence as reported.

None

17. **PARISH MATTERS for next Agenda**

Nothing highlighted at present. The next meeting would be on 11 May preceded by the Annual Parish Council Meeting.

The Chairman closed the meeting at 9.40 pm

REVIEW OF ACTION POINTS as at 5 May 2010

- a. **Ongoing** - **Annual PC Appraisal**. Check SALC website for proforma. Cllr Earle willing to work on an appraisal document for consideration.
- b. **Ongoing** - **Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley and Cllrs Kay, Earle, Videlo and Rayner. All would ask other individuals to join the group.
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- b) **Cleared** - **New Goals** had now been installed but Cllr Archer cannot find any trace of spare anchor sets. Clerk to ask SCDC again. SCDC checked with Jacobs and marked the places. Cllr Archer had checked and found them.
- f. **On Agenda** – **Request for Bus Shelter** at Crossroads Newbourne and Ipswich Roads. Clerk in contact with SCC who have found out where the school bus stops and identified best site for shelter. Need to find who owns the land – possibly Rattle Row Farms. SCC following up ownership. Cost had escalated due to legal costs re ownership of land. Would now cost up to £6,000-£7,000. SCC could not find extra cost. This would have to come from locality budget/amount reserved for Fishpond junction. Budget holder could not agree to any more coming from locality budget, so bus shelter is lost on grounds of expense for five children and numbers not now likely to increase, due to schools allocation policy. Due to end of financial year being imminent and in order to save the £650 Waldringfield local locality budget which had been reserved for this project, the Clerk in consultation with the Chairman decided this would now be used towards cost of new benches on the beach.
- g. **Ongoing** – **Allotments**. Needs a strategy and sub group to take forward
- h. **In Progress** - **C09/0644 Low Farm, Ipswich Road**, continuation of use as a caravan site. Cllr Matheson had visited the site and was concerned with seeing what appeared to be a half completed cottage being built, and does not recollect planning permission being given. Clerk has contacted SCDC Planning Department three times – Reply now received. Clerk had discovered that the garage had been changed into a dwelling without planning application or approval. Reported that SCDC were seeking an enforcement order to demolish. Enforcement order given. Awaiting further developments
- i. **In Progress** - Concerns regarding the poor **road markings at the crossroads**, particularly as there had been a collision there recently. This has been actioned by SCC Highways. Just waiting for new road signs to be made up then road markings and signs will be done together. Under more recent highway law this junction is classified as 'give way at junction' not 'stop at junction' so they can't do the road markings until they have the proper signs, it would be against the law. PC Paul Smith was asked to clarify. Reply received and circulated. Give way is used where visibility is good, Stop where visibility poor and cannot be bettered.
- j. **Cleared** – **Letter to SCDC re personnel matter**. Reply received and circulated. Further email received. Matter now closed.
- k. **Cleared** - **Response to invitation to express thoughts on SCDC Planning Department**, due by mid April. Chairman to draft letter for Clerk to send. All councillors to contribute to letter. Letter now sent.
- l. **On Agenda** – **Grit Bins**. Clerk to ask Roy Lord to check and clean all grit bins along main village roads and provide report of locations. Clerk has ordered three new grit bins to replace rotten wood ones. When all existing bins cleaned and new ones in position, Clerk to arrange for refilling. Roy Lord has completed work. Three other bins need replacing, and we need one for Fishpond Road/Sandy Lane junction.
- J **New Action** - **Training for Councillors**. All councillors to contact Clerk so dates can be booked

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