

CLAYDON & WHITTON PARISH COUNCIL

The Annual Meeting of Claydon & Whitton Parish Council was held on Monday 9 May 2011 at 7.30 pm in the Village Hall, Claydon

Present: Cllrs A Dunford, N Gutteridge J Rose, J Soar, J Studd, C Studd, F Blastland, J Whitehead, JRG Williams, PCSO P Brill, J Field (County Councillor), M Redbond (District Councillor) and one member of the public.

In the absence of Cllr Wood, Cllr C Studd proposed that Cllr Williams chair this meeting which was unanimously agreed.

1. ELECTION OF CHAIRPERSON FOR THE ENSUING YEAR AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE
Cllr Williams proposed Cllr Wood to remain as chairman. This was seconded by Cllr Whitehead and unanimously agreed. Cllr Wood was unavailable to sign his Declaration of Acceptance of Office but would be asked to do this as soon as possible.
2. APOLOGIES
Cllrs B Fotheringham (unwell), M Le-May (prior appointment) and G Wood.
The parish council accepted the reasons for absence.
3. APPOINTMENT OF VICE-CHAIRPERSON FOR THE ENSUING YEAR AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE
Cllr Blastland nominated Cllr Williams. This was seconded by Cllr C Studd and unanimously agreed.
4. MINUTES OF LAST MEETING
The minutes of the meeting held on 14 March 2011 were approved and signed.
5. MEMBERS DECLARATION OF ACCEPTANCE OF OFFICE
Parish councillors signed their Declaration of Acceptance of Office.
6. MEMBERS DECLARATION OF INTEREST
None
7. CORRESPONDENCE
None
8. PLANNING & AMENITIES REPORT
The following applications were discussed:-
1180/11 - Erection of part first-floor, part two-storey side extension
11 Orchard Grove, Claydon
The parish council supported this application.
1239/11 - Erection of extensions and alterations
10 Laurel Way, Claydon
The parish council supported this application.

MSDC will be contacted to find out what the position is regarding the sign to the rear of the Crown PH.

Enquiries will also be made regarding the status of the Country House Hotel triangular sign and banner sign.

9. FINANCE REPORT

The Annual Return for the year ending 31 March 2011 was signed by the Vice Chairman in the emergency absence of the Chairman.

It was agreed that the clerk and Mr Messenger would continue to sign urgent cheques until such time as new signatories were authorised. Once official documentation was received from Barclays Bank the following councillors would sign cheques on behalf of Claydon & Whitton Parish Council:-

Cllr John Whitehead
Cllr Fenella Swan
Cllr John Williams
Cllr Gavin Wood

10. APPOINTMENT OF COMMITTEES
FINANCE & GENERAL PURPOSES

Cllrs F Blastland, N Gutteridge, M Le-May,
Jon Studd, J Whitehead, J Williams, G Wood

Sub-Committee - Cheque Signatories

Cllrs F Blastland, J Whitehead, JRG Williams,
G Wood

PLANNING & AMENITIES

Cllrs F Blastland, A Dunford,
B Fotheringham, M Le-May, J Rose,
J Soar, Jon Studd, Chris Studd, J Williams,
G Wood

Sub Committee - Footpaths

Cllr Fotheringham

- Allotments

Cllr Fotheringham, Cllr Chris Studd

- Fly Tipping

Cllr Blastland

COMMUNITY NEWS / IN TOUCH

Cllr Blastland, Cllr Wood

WEB MASTER

J Tuppen, Cllr Williams

The vice-chairman closed the meeting to ask Mr Messenger if he would be available to carry on with the "In Touch" editorial for June. He agreed to this and would also speak to Cllr Blastland and assist her in taking over this task.

The vice-chairman then reconvened the meeting.

11. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

Youth Project Support Group

Cllrs A Dunford, J Whitehead

Local Historian

T Messenger

The vice-chairman closed the meeting to get confirmation that Mr Messenger is available to carry on as Local Historian, which he confirmed he is.

The vice-chairman then reconvened the meeting.

Recreation Ground MC

Cllrs J Soar, J Whitehead

Village Hall MC

Cllr Rose

SALC

Cllrs Chris Studd, J Williams

MC of Community Centre

Cllrs B Fotheringham, J Soar

Wattisham Liaison Committee

Cllrs F Blastland, B Fotheringham,
Chris Studd

Viridor (Masons Cement Works)

Cllrs F Blastland, J Whitehead

12. HIGHWAY MATTERS

None

13. QUESTIONS ON WRITTEN REPORTS

Police

Copy of report appended in the minute book.

Chairman

No report was available due to recent AGM.

County Councillor

Copy of report appended in the minute book.

District Councillor

Cllr Redbond gave an update since the AGM on 18 April.

Village Hall

No report was available due to recent AGM.

Recreation Ground

Copy of report appended in the minute book.

14. ALLOTMENTS (rental)

It was agreed not to increase allotment rents for the year 2011-2012 and they would therefore remain at £12.00 per annum (£9.50 senior citizens).

The clerk would check the waiting list to see whether residents are still interested in renting a plot.

15. ELECTRONIC COMMUNICATION

To help reduce the money spent on postage, it was suggested that the clerk emails all reports received prior to the meeting to enable them to be read on-line prior to the meeting. The clerk would then bring sufficient copies to the meeting.

The above was proposed by Cllr Williams, seconded by Cllr C Studd and unanimously agreed.

16. BESPOKE TRAINING

It was agreed that, rather than just the new parish councillors attending a training course, it would be beneficial for all parish councillors to attend a Bespoke Training session and the clerk would organise this through SALC.

17. THE LOCAL COUNCILLOR

Points of interest were noted.

18. SNOASIS

Cllr Williams gave a brief update of the situation.

19. CLAYDON & BARHAM COMMUNITY CENTRE

In the absence of Cllr Wood, Cllr Williams and Cllr Whitehead will continue discussions with the solicitors.

20. SUCH OTHER BUSINESS THAT IN THE OPINION OF THE CHAIRMAN SHOULD BE CONSIDERED AS A MATTER OF URGENCY

Cllr Williams stated that we had received an enquiry from a lady living in Akenham who was interested in becoming a parish councillor for Whitton Rural. This enquiry was received after the nominations closed.

It was unanimously agreed that a co-option notice be placed on the notice board and, if no further residents came forward, we would co-opt this lady onto the parish council at our July meeting and an item will be placed on the agenda to this effect. In the meantime she will be invited to attend any finance or planning meeting which may be held prior to this meeting.

21. MATTERS RAISED BY MEMBERS

- (a) Parking in Church Lane is unsatisfactory and an item will be placed on the Planning & Amenities Agenda.
- (b) The bank on the corner of Church Lane / York Crescent is once again overgrown with brambles and SCC will be contacted as this is a Roadside Nature Reserve.

The meeting closed at 21.20 hours.

Chairman