

POLSTEAD PARISH COUNCIL

Minutes of the Meeting held on Thursday 21st October 2010 in Polstead Village Hall

Present: Cllrs Nick Brandt (Chairman), Amanda Flather, Michael Hackford, Richard Kilshaw and Anne MacWilson.

Attending: Sue Wigglesworth (Babergh District Councillor), David Yorke-Edwards (Suffolk County Councillor, Dave Crimmin (Clerk) and 1 resident.

10/151 Apologies for Absence

Apologies received from Cllrs Baxter and Ravensdale. PCSO Coleman also sent apologies.

10/152 Declaration of Interests

None were declared.

10/153 Minutes of Meeting held on 16th September 2010

The minutes of the meeting were approved and signed by the Chairman as a correct record.

10/154 Reports from County and District Councillors and Suffolk Constabulary

The reports are contained in Appendix A.

10/155 Reports and Question from Councillors

Cllr Kilshaw was pleased to report that the work undertaken on the bank adjoining the road by the Community Shop had included methods to prevent impact on protected wildlife species present. However he questioned the impact the bank now had on motorists and the councillors agreed to review this ahead of the next meeting.

10/156 New Bus Timetable

Cllr Brandt updated councillors on the work undertaken with Hadleigh Community Bus Service and residents in order that the residents of Polstead had options to travel to Hadleigh. To date the response from residents had been positive regarding the service provided by HCBS. It was agreed to review the demand and options for providing a cycle rack at Stoke by Nayland in order that people could connect with the bus service to Colchester.

10/157 Reports and Questions from Parishioners

The reports are contained in Appendix A.

10/158 Report from Bus Shelter working group

The councillors reviewed the minutes of the final meeting of the Remodel Group and Cllr Hackford highlighted the rationale behind the decisions. It was explained that BDC's Conservation Officer's view that any shelter should not be made a feature were taken into account in the proposal. Cllr Kilshaw did not agree with the proposed "village shelter" as he felt that this had never been called for, and the proposed position would not help the vast majority of bus users i.e. school children, parents and siblings of the younger school children and users from the east of the village.

The councillors resolved 4 - 1 (against Cllr Kilshaw) in favour of the proposed position. The councillors resolved 4 - 0 (abstained Cllr Kilshaw) in favour of the proposed design in terms of size the cedar shingles and pressure treated weather board materials and the concrete base. Cllr Flather stated that Cllr Baxter had reservations on the design and materials proposed for the shelter.

It was hoped that Cllr Baxter will be able to get drawings made of the proposed shelter for review at the next meeting. It was agreed that the final design approved by the council would be forwarded to the Village Hall Committee for approval before proceeding with obtaining quotations for the build. The design would also be passed to BDC for their comments.

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10/159 Planning

- a. The councillors reviewed Planning Application **B/10/01137/ROC Copella Fruit Juices Ltd, Hill Farm, Brick Kiln Lane** - Application under Section 73 of the Town and Country Planning Act 1990 to vary conditions 07, 08 and 09 attached to P.P B/07/01590/FUL to enable the development to proceed in phases and resolved that they no objection to the application.
- b. The councillors reviewed Planning **B/10/01177/FHA 2 Tills Cottages, Hadleigh Road** - Retention of detached garage (part amended scheme to P.P. B/04/00383/FHA) and resolved that they had no objections but felt that conditions should be made that its sole use was for cars belonging to the residents of the dwelling.
- c. The councillors reviewed Planning Application **B/10 01192/TCA Polstead Mill, Mill Lane** - Felling of 1 No. Willow (salix alba) tree and resolved that they had no objections.
- d. No further planning application had been received by the council since the agenda was posted.
- e. The status of previous applications reviewed by PPC, is as follows:

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|-------------------------------|--|--|----------------------|--|---|
| | Sprotts Farm Holt Road Polstead | Proposed diversion of sections of Footpath 8 and 32. | 10/049 a 10/109 c | Agreed with second proposal | |
| APP/D3505/A/10/2 124559/WF | Brendacot Heath Road Polstead | Appeal against refusal of B/09/01506/FUL | 10/067 a | No further comments but requested copy of decision. | |
| B/10/00593/FUL | Boxford (Suffolk) Farms Hill Farm Brick Kiln Hill Boxford | Permanent erection of poly tunnels for horticultural use up to 9 hectares. | 10/124 b | Objected to application. | |
| B/10/00935/FHA | Polstead Green Cottage Polstead Green | Erection of single-storey rear extension. | 10/140 a | Positively supported | Permission Granted 27/09/2010 |
| B/10/01027/FHA | Woodfield Stackwood Road Hadleigh Heath | Erection of detached double garage. | 10/140 b | No objections | Permission Granted 27/09/2010 |
| B/10/01026/FUL | Land between The Oaks and Millfield Wood Heath Road | Erection of grain store. Construction of hard standing and vehicular access to Heath Road. | 10/140 c | Objected to application and requested a site meeting of BDC Development Committee. | Site visit took place on 6th October 2010. |
| B/10/00921/LBC | The Cottage Mill Street | LBC for alterations to west-facing window (serving the kitchen); erection of replacement window to north elevation; erection of replacement front door; and erection of replacement flue exit pipe with a condensing boiler. | 10/140 d | No objections | |
| B/10/01086/FHA | Charlotte Bungalow Bower Hose Tye | Erection of single-storey side extension. | 10/140 e | No objections | |
| B/10/01115/TPO | Peyton Hall Farm, Stone Street | Removal of 1 No Copper Beech tree. | | | Tree removed in late September as it was completely dead. |
| B/10/00247/ENF | The Thatch, Mill Lane | Issue raised by PPC with regard to works being undertaken re B/07/00338 and B/07/00339. | | | |

Cllr MacWilson will represent the council when reviewing the proposal for polytunnels (B/10/00593 above) following an invitation from the applicant. A copy of the screening proposed for the site will also be forwarded to the council.

10/160 Finance

- a. The councillors resolved to approve and accept the external audit of the Annual Return for the year ended 31st March 2010 by BDO LLP and the publication of the results to the residents. The councillors resolved as per the BDO's recommendation, and in line with PPC's resolution 10/090 a, to review the Fidelity cover on the council's insurance at the next renewal date.
- b. All cheques signed and due for signing, as itemised in Appendix B, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the Bank Statements against the reconciliation.
- c. The councillors resolved to purchase 3 dark green Nestor Grit Bins at a total cost of £501.60 for positioning at White Street Green, the junction of Straight Road and Stackwood Road and the junction of Rockalls Road and Flaggy Pond View. **LGA 1972 s 111**
- d. It was noted that the proposed budget and the setting of the 2011/ 12 Precept would be undertaken at the next council meeting.

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10/161 Highways and Footpaths

- a. Cllr Kilshaw is to draw up schemes in order to minimise the boggy area of FP 8 for review at the next meeting.
- b. The Clerk to update SCC with the owner's contact details of the land on FP 21.

10/162 Babergh Development Framework

Cllrs Brandt and Hackford updated councillors on the Babergh Development Framework workshop they attended on behalf of PPC. It was agreed that in order for the council to formulate a response at its next meeting the Clerk will circulate BDC's questionnaire on the consultation which the councillors will complete and return to the Clerk by 5th November.

The councillors' agreed to review the need for a village design statement and a local housing needs survey at the January meeting.

10/163 Hog Roast

It was agreed that the new council elected in May 2011 will review the need of a Hog Roast in 2011.

10/164 Carols on the Green 2010

The councillors resolved to hold the Carols on the Green on Thursday 23rd December at 6pm. Cllrs Flather, MacWilson and Ravensdale will co-ordinate the evening as well as ensuring that there is a Christmas tree for the event. The Clerk to produce poster for the notice boards and give details to website.

10/165 Land Registry

The councillors resolved that the Clerk contacts the Land registry to see if PPC owned land in the village is registered and if not what process needs to be undertaken and at what cost.

10/166 East Anglian Offshore Windfarm connection at Bramford

The councillors resolved that whilst they did not have any comments at this stage of the consultation they want to be consulted on the next stage.

10/167 BDC meeting with parishes

Cllr Brant will represent the council at the meeting on 11th November.

10/168 Correspondence Received (Appendix C)

Following a review of the correspondence the councillors resolved that the Clerk writes to BT outlining PPC's concerns over the poor service in the village particularly in the Rockalls Hall area.

10/169 Chairman and Clerk's Reports (Appendix D)

There were no items reported by the Chairman. Following a review of the Clerk's Report the councillors resolved that:

- a. The circular bench on the Green to be refurbished
- b. The plank in the playground to be replaced
- c. With the invitation to join the Speed Watch scheme being set-up by Hadleigh Town Council, PPC will ask any volunteers from Polstead to contact the Clerk should they wish to operate a scheme within Polstead.

10/170 Future Agenda Items

- Babergh Development Framework
- Carols on the Green
- Shelter on the Village Hall site

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- Bike Rack at Stoke by Nayland
- Vehicular safety of the bank outside Community Shop
- Proposed FP 8 schemes.

10/071 Meeting Dates in 2011

The councillors agreed the meeting dates in 2011 which are:

- 20 January
 - 24 February
 - 17 March
 - 21 April
 - 19 May Annual Meeting of Parish Council
 - 16 June
 - 21 July
 - 15 September
 - 20 October
 - 17 November
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- 5 April Annual Parish Meeting

10/172 Date of Next Meeting

The next meeting will be on the Thursday 18th November 2010 in Polstead Village Hall starting at 7.45pm.

The meeting closed at 10.20pm.

Appendix A County, District and Suffolk Constabulary reports and Public Forum

David Yorke-Edwards updated the meeting on the impact of the Comprehensive Spending Review upon SCC. Sue Wigglesworth outlined that the referendum on the BDC and MSDC merger would be held next May. Whilst the operations of the councils were now being implemented, the merger of the councils at governance level would not take place before May 2013. BDC elections will take place in May 2011. Susanne Rendell updated councillors on the proposed planning applications at Boxford (Suffolk) Farms.