

29 JULY 2010

MINUTES OF A MEETING OF THE MILDENHALL PARISH COUNCIL held in the DAVID ROGERS` MEETING ROOM, JUBILEE CENTRE, RECREATION WAY, MILDENHALL on Thursday, 29 July 2010 at 7.00pm

Present: Cllr B J Sulman (Chairman) Cllr G A Hayes
Cllr A J Wheble (Vice Chairman) Cllr H T Hitt
Cllr M J Ball Cllr J W McGhee
Cllr J Barker Cllr A F J Peachey
Cllr J M Bloodworth Cllr N A Roman
Cllr D W Bowman Cllr M K Smith
Cllr Mrs T A Gooch-Taylor-Balls Cllr G H Taylor-Balls

Also present were: County Councillors C Noble and S Frost, Sgt P Payne, Sqn Ldr R Fryer, one member of the press, Mrs C Steggles (Chief Executive Officer), Mrs V Shrimpton (Deputy Chief Executive Officer) and Mrs R Buckingham (Minute Clerk).

1. APOLOGIES FOR ABSENCE
There were no apologies...

2. PUBLIC PARTICIPATION
None.

3. DECLARATION OF INTEREST

Members were reminded of their responsibility to declare any personal or prejudicial interest which they had in any item of business on the agenda no later than when that item was reached and to leave the meeting prior to discussion and voting on the item.

4. RECEIPT AND EXCHANGE OF INFORMATION
The Chairman adjourned the meeting.

a. Police information

Sgt Payne reported that there have been instances of young people gathering in the new car park in the evenings. The area is now covered by CCTV. He showed members the new police community briefing sheet which will be issued every two months.

Matters raised by members included parking problems near the new fish and chip shop and in other town centre areas – Sgt Payne said that around 100 parking tickets are being issued each month - ; use of quad bikes on the highway – they are subject to the same laws as motorbikes - ; the size of disabled parking bays in the market square; cycling on footways and use of mobile phones whilst driving. Cllr Taylor-Balls questioned why West Row is in a different SNT area from Mildenhall. **It was resolved to write to Supt Byford at Bury ST Edmunds to ask if West Row could be moved into the Mildenhall area.**

b Base information

Sqn Ldr Fryer reported that the change in command season is now complete and that Matthew Hancock MP will be visiting the Base in October.

c. County Council information

Cllr C Noble informed members that –

- the kerbing of the Green in West Row has commenced.
- West Row School is having a new boiler fitted.
- The PFI proposal for a new care home to replace wamil Court has been abandoned for financial reasons. Future care needs for the elderly in the area will be discussed.

Cllr S Frost informed members that –

- The CEO of Suffolk County Council recently visited Mildenhall with him.
- SCC has ratified a plan to make savings of £6.2 million.
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Matters raised by members included whether the kerbing of the Green was worthwhile; the renewal of the yellow hashing on the road outside the fire station; whether there should be a sign to warn drivers of the location of the fire station and the matter of pedestrians walking out of the precinct and straight over the road rather than walking down to the zebra crossing.

Standing orders were reinstated.

5. MINUTES OF THE COUNCIL MEETING

The minutes of the Parish Council Meeting held on 24 June 2010 were confirmed. The Chairman thanked Cllr M Ball for organising the band concert and Cllr Barker for organising the fun run.

6. MINUTES OF THE PLANNING COMMITTEE MEETINGS

The minutes of the Planning Committee Meetings held on 22 June 2010 and 13 July 2010 were confirmed.

7. MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING

The minutes of the General Purposes Committee Meeting held on 8 July 2010 were confirmed.

It was resolved that a new notice board be purchased for the Thetford Road cemetery shelter.

It was resolved to write to SCC requesting a longer licence for the Lark Road allotments, that vacant plots should be kept cut and that anyone taking on a vacant plot should have their first year's rental refunded at the end of the year provided they had cultivated the plot.

It was resolved to write to the Chairman of the Royal British Legion asking for a formal request for a policy on additional names on parish war memorials.

It was resolved to replace 21 lighting columns and accept Pearce & Kemp's quote in the sum of £470 + VAT per column (£9870 + VAT) plus £9030 + VAT for the EDT charge.

It was resolved that quote for fencing at the garage site be obtained.

8. MINUTES OF THE RECREATIONAL MANAGEMENT COMMITTEE MEETING

The minutes of the meeting of the Recreational Management Committee held on 15 July 2010 were confirmed.

It was resolved that safety measures for the children's playground, possibly a barrier in the pavement, be investigated as soon as possible.

It was resolved that charges for the Jubilee Centre, to be effective from 1 April 2011 should be:

Increase Main Hall use by 50p to £14.40/daytime and £17/evening. No change in late caretaking surcharge of £50, stage at £8/day and £9/evening, meeting room £7/day and £8/evening, kitchen and bar room £6, amplification and lighting together £50/day 1, £35 day 2/3 and £20/day thereafter, boardroom £7/day and £8/evening. Increase lighting and amplification separately by £1 to £26/day.

It was resolved that charges for the Jubilee Field, to be effective from 1 April 2011 should be:

Increase sports pitch only seniors by £1 to £26 + VAT, pitch and changing room seniors by £2 to £39 + VAT, section of the field by £2 to £35 + VAT, exclusive use of field by £5 to £105 + VAT, pavilion changing rooms only by £2 to £35 + VAT. No change to sports pitch only juniors at £13 = VAT, pitch and changing room juniors at £18 + VAT, commercial use of field, price on application, caravan clubs at £10 + VAT per van per night, fair/circus at £320/first visit, £200 subsequent visits in same year.

It was resolved to engage Inviron to complete all high priority works and the first 3 items of medium priority for the Jubilee Centre and Pavilion water hygiene in the sum of £8420.88 and that reserve funds be allocated for the purpose.

It was resolved to accept T&P Fire quote in the sum of £5413 for Jubilee Centre and Pavilion electrical works.

It was resolved to support the principle of a charity dance in 2011 and that MPC proceed to an exploratory meeting with the Action Medical Research Committee.

It was resolved to build a storage cupboard to accommodate Lighthouse equipment at a cost of approximately £700.

It was resolved to purchase a wireless microphone in the sum of £127 net and a portable sound system in the sum of £382.13 net.

9. CHAIRMAN'S ITINERARY & REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES
- a) Itinerary
Taking the salute at Armed Forces Day Parade and attendance at Fun Day event - 26 June 2010.
 - b) Reports
Suffolk Acre AGM – 14 July 2010 – Cllr Barker
Mildenhall Woods Meeting – 9 July 2010 – CEO.
FHDC Parish & Town Forum – 29 June 2010 – CEO
Passenger Transport Focus Group – 23 June 2010 – Cllr Sulman & CEO.
10. INTERNAL AUDIT REVIEW PANEL
- The minutes of the meeting of the MPC Internal Audit Review Panel held on 10 June 2010 were received.
11. MOTOLAND
- It was resolved to confirm the action of the Planning Committee in discussing correspondence from Motoland UK Ltd and responding with a letter of support signed by the Chairman of Council.**
12. FHDC STANDARDS COMMITTEE
- The Annual Report of the FHDC Standards Committee was received.
13. DIS SURVEY
- Members were asked to fill in the DIS survey and return to the CEO for submission by 6 August.
14. LITTER ON JUBILEE FIELD
- Cllr Hitt raised the problem of litter being left daily on the Jubilee Field and suggested notices be put up. **It was resolved to discuss the matter at the next meeting of the Establishment & Policy Committee...**
15. GRANT APPLICATIONS
- a) **It was resolved to grant £150 to Mildenhall Museum.** Cllrs Barker, Ball, Sulman and Roman declared an interest.
 - b) **It was resolved to grant £150 to ZETA Radio.**
 - c) **It was resolved to grant £1013 to Citizens Advice Bureau.**
16. MILDENHALL COLLEGE OF TECHNOLOGY
- It was resolved to grant £40 to Mildenhall College of Technology to sponsor an award.**
17. SUFFOLK WILDLIFE TRUST
- It was resolved to renew MPC's membership in the sum of £38.**
18. SUMMER DANCE
- It was resolved to form a working group comprising Cllrs Sulman, Bloodworth and the CEO to attend an initial meeting with the Action Medical Research Committee to discuss the possibility of partnership working in organising a charity dance in 2011.**

19. DOUGLAS PARK

The invitation to the grand opening of Douglas Park on 4 August was received. Several members will attend.

20. FOOTPATH 28

It was noted that footpath 28 Beck Row and Mildenhall will remain closed for a further 6 months. Sqn Ldr Fryer had said earlier in the meeting that it is hoped to bring in a permanent closure order within the next 6 months.

21. MEET YOUR COUNCILLOR

Members volunteered for the Mildenhall Meet Your Councillor sessions as follows:
August: Cllrs Wheble & Bloodworth; September: Cllrs Barker & McGhee; October: Cllrs Ball & Roman.

22. FOREST HEATH NEWS

Cllr Wheble volunteered to write an article for the next Forest Heath News.

23. SHARED SERVICES

The FHDC/St Edmundsbury Briefing June 2010 Progress on Shared Services was noted.

24. CHEQUE SIGNATORIES

Cllrs Sulman, Wheble and Taylor-Balls were nominated to sign cheques in August.

25. SAVINGS ACCOUNTS

The DCEO's report on preliminary savings account investigations was noted.

26. PAYMENT OF ACCOUNTS

Accounts for July 2010 totalling £29, 666.98 including telepay salaries were authorised. The payment to CPRE in the sum of £29 was authorised under Section 137 of the Local Government Act 1972. Cllrs A J Wheble and G H Taylor-Balls signed the relevant cheques.

27. ADDITIONAL ACCOUNTS

Additional accounts for July 2010 totalling £8,518.85 were authorised. Cllrs M J Ball and G H Taylor-Balls signed the relevant cheques.

28. FINANCIAL REPORTS

The Financial Summary – Cashbook and Financial Budget Comparison for the first quarter 2010/11 were received.

29. CORRESPONDENCE

The CEO informed members of the following items of correspondence:

- SNT Neighbourhood Watch Newsletters x 4
- Suffolk Link Newsletter.
- Suffolk Infolink Community Services Directory.
- SALC LAIS x 7.
- NALC Events Bulletin.
- NALC DIS Newsletter x 2
- Thank you letter from Chairman of Bowls Club
- Parishioner letter of support for Motoland.
- Mildenhall in Bloom regarding the committee being disbanded due to ill health and lack of members...
- Matthew Hancock MP re meeting about A11 improvements 17 September 7pm.
- Burse Civilis re A14 night-time lane closures.
- FHDC re Draft Cultural Strategy 2010-15 consultation.
- 2011 Census Councillor Handbook.
- SCC re proposed footpath dedication agreement.
- Suffolk Fire & Rescue re electric blanket safety testing.
- Parish Council Internal Audit Service final report 2009/10.
- FHDC re applicants to operate town markets.

It was resolved to write congratulating Mrs M Kowalyk on her hard work and success with Mildenhall in Bloom.

It was resolved to ask FHDC for more information regarding local market operation and to discuss the matter at the next meeting of the Establishment & Policy Committee.

30. ANY OTHER BUSINESS

Under the Local Government Act 1972 Part 12 Schedule 12A it was resolved to exclude the press and public from the meeting for the discussion of any other business on the grounds that publicity would be prejudicial to the public interest.

The meeting closed at 9.02pm.