

# *A Quality Parish Council*

---

## **ELMSWELL PARISH COUNCIL**

**Minutes of an Ordinary Meeting of full Council held on  
Monday 20<sup>th</sup> June 2011 at 7.30pm  
at the Wesley Hall, School Road.**

**Present:** Cllrs Mrs Abbott, Barker (Chairman), Burch, Edmonds, Friend, Hawes, Ms Indurain, Lloyd, Petchey, Reed, Ms Richards.

**Attending:** Ward Member on both County & District Councils Cllr Mrs Jane Storey (part)  
District Council Ward Member Cllr Mrs Sarah Mansel  
16 members of the public  
Parish Clerk Mr Dow

### **Minutes:**

11.06.01 **Noted:**  
That there were no apologies for absence.

11.06.02 **Resolved:**  
**That the Minutes of the Annual Parish Council Meeting held on 16<sup>th</sup> May 2011, as tabled, be agreed as a true record.**

11.06.03 **Noted:**  
The following when any Members' Declarations of Personal Interests and/or Personal – Prejudicial Interests in subsequent agenda items were invited and any additions or deletions to the Register of Interests noted:

- 3.1 Cllr Reed declared a Personal Interest in agenda item 10 relating to the Planning application at St Lucy as she was a neighbour.
- 3.2 Cllr Mrs Abbott declared a Personal Interest in agenda item 12 relating to the Planning application at 56 Eastern Way as she was a neighbour.
- 3.3 Cllr Barker declared a Personal Interest in agenda item 5.3 as he was a partner of the solicitors' practice concerned.

11.06.04 **Noted:**  
The following when the Meeting adjourned to receive reports from external bodies as appropriate, to invite public comment or questions on those reports and to invite public comment or questions on any other Agenda items.

- 4.1 A written report from County Council Ward Member Mrs Storey
- 4.2 A written report from District Council Ward Member Cllr Mrs Jane Storey
- 4.3 A written report from District Council Ward member Mrs Sarah Mansel
- 4.4 A written report from Youth Worker Sue Messenger
- 4.5 A written report from the Police

11.06.05 **Noted:**  
The following correspondence.

- 5.1 From DCLG confirming Borrowing Approval for £250,000 *circulated*
- 5.2 With MSDC re withdrawal of BMX Planning application
- 5.3 With MSDC / Solicitors re £582.00 costs of pursuing the MSDC suggestion of land transfer at Pightle Close, seeking reimbursement

5.4 With Blackbourne residents Association – Priority action List & acknowledgement

- 5.5 With Suffolk Constabulary confirming Library Divestment Group's suggestion of the Elmswell Police station to be incorporated into a further stage of expansion at Blackbourne.
- 5.6 From SCC re Suffolk Traded Services (catering, grounds, caretaking, premises support, design & print) to become Council owned arms-length limited company from 01.09.11
- 5.7 From Orwell Housing – Minutes of recent Elmswell residents' meeting
- 5.8 From Viridor Credits Environment Company inviting nominations to area steering group which processes applications for Landfill Communities Fund monies (formerly Landfill tax Credit Scheme)
- 11.06.06 **Noted:**  
The schedule of further correspondence as per Appendix A.
- 11.06.07 **Noted:**  
The Clerk's report as per Appendix B.
- 11.06.08 **Noted:**  
That when any Complaints Committee business for information, to be noted, or for inclusion on a future agenda none was forthcoming and that the date of the next Complaints Committee meeting was not known.
- 11.06.09 **Planning Application 1731/11**  
**Erection of two storey side extension**  
**28 Orchard Close**  
Councillors agreed to make no comment on this application.
- 11.06.10 **Planning Application 1675/11**  
**Erection of a two storey side extension**  
**St Lucy, Church Road**
- Cllr Reed declared a Personal/Prejudicial Interest in this item as a Trustee of the Sir Robert Gardener Almshouse Trust and left the Meeting during the ensuing discussion,*
- when one of the relevant factors brought to the Meeting's attention by the Clerk was the fact that the site could be considered to be within the setting of the listed building owned by that Trust.*
- Councillors agreed to support this application.
- Cllr Reed rejoined the Meeting at this point.*
- 11.06.11 **Resolved:**  
**That Elmswell Parish Council makes known to the Professional Lead Officer, Planning Services, at Mid Suffolk District Council its views on the above Planning applications.**
- 11.06.12 **Noted:**  
Suggestions from the Applicant ref 0619/11 at 56 Eastern Way as to possible variations designed to address Councillor's concerns and that the Clerk was asked to indicate by letter that the side extension remained a serious obstacle to their considering the overall proposal acceptable.
- 11.06.13 **Noted:**  
An appeal against MSDC's decision to refuse application 3443/10 at Grantrose, Rose Lane, to be determined by Written Representations.

- 11.06.14 **Noted:**  
The following when any other Any other Planning Committee business for information, to be noted or for inclusion on a future agenda was invited:
- 14.1 Planning result 0589/11 at 33 Oxer Close, felling 1 ash tree – Granted, Parish Council did not comment.
  - 14.2 Planning result 0998/11 at Fakeover, Station Road, Continued use of industrial unit – Refused, Parish Council supported.
  - 14.3 Planning result 0055/11 at Fairview / Mayfield, Wetherden Road outline Planning for single storey dwelling – Granted, Parish Council supported.
- 11.06.15 **Noted:**  
A comprehensive presentation from Cllr Friend regarding the financial costs of Blackbourne Phase II and predictions for increased hiring of the Blackbourne facility.
- 11.06.16 **Resolved:**  
**That a Task and Finish Panel be set up to recommend to Council at the September ordinary meeting a way forward towards the establishment of a green cemetery at Lukeswood including the rules for interment and plot identification, the treatment of the site including planting on the site proper and at the boundaries and the scale of fees. The Panel to comprise Cllrs Barker (*ex officio*), Mrs Abbott (*ex officio*), Ms Indurain & Burch, plus the Parish Clerk, Mrs Mary Feeney, Mr Alan Hall and Rev Mike McNamara.**
- 11.06.17 **Resolved:**  
**That Cllr Friend be asked to serve on the Council’s Editorial Board until further notice.**
- 11.06.18 **Resolved:**  
**That a Task & Finish Panel be set up to recommend to Council at the July ordinary meeting a way forward towards the establishment of appropriate planting along the line of the ball-stop fence at the Blackbourne play area including a costed planting scheme and maintenance schedule including maintenance task allocation. The Panel to comprise Cllrs Barker (*ex officio*), Mrs Abbott (*ex officio*), Ms Indurain, Burch, Edmonds & Ms Richards plus the Parish Clerk & Mr Nick Chamberlin.**
- 11.06.19 **Proposal: Cllr Barker;**  
**That Elmswell Parish Council adopts the revised Standing Orders as contained in the document headed, ‘Latest revision 17.01.11’ and annotated in red, as circulated to all Councillors.**  
Seconded Cllr Friend  
  
***Under Standing Order 40.2 this proposal stood adjourned without discussion until the next ordinary meeting of Council***
- 11.06.20 **Resolved:**  
**That the Parish Clerk be nominated for membership of the Viridor Credits Area Steering Group.**
- 11.06.21 **Proposal: Cllr Reed;**  
**That Elmswell Parish Council publish the results of the May 2011 District and Parish Council elections in the July edition of the Elmswell Newsletter, giving the votes polled against the name of each candidate and showing the percentage and numerical turnout of electors.**  
Seconded Cllr Friend  
  
**Proposal fell**

- 11.06.22 **Noted:**  
Authorised payments made since 16<sup>th</sup> May 2011 as per Appendix C.
- 11.06.23 **Resolved:**  
**That proposed payments, scheduled as Appendix D, be authorised**
- 11.06.24 **Noted:**  
Balance as per Appendix E
- 11.06.25 **Noted:**  
Cashflow Forecast as per Appendix F
- 11.06.26 **Noted:**  
The following when the Meeting adjourned to allow public comment on matters relevant to Council business;
- 26.1 The Cricket Club's representative on the BMA explained the position regarding the poor condition of the Club's score hut which had had to be moved to allow Phase II building work to proceed and recommended a suggestion from the Parish Clerk that a score hut facility might be incorporated into the Phase II building. The Clerk confirmed that he had sought advice and costing from the architect prior to Council considering the matter further.
- 26.2 A member of the public queried various aspects of the Phase II proposals as outlined by Cllr Friend, including the increased cost of janitorial consumables and possible car parking problems. He also suggested that the increase of traffic on Blackbourne Road should be monitored. It was confirmed that the existing car park had been considered adequate by both the architect and the Planners. Certain aspects of car parking on Blackbourne Road were raised but no action determined.
- 26.3 A member of the public suggested that Cllr Friend's figures were not realistic and that the insurance premium would be far higher than anticipated to cover the risk of injuries during sporting activity.
- 26.4 A member of the public suggested that Councillors were wrong not to publish election results. Various responses justifying the decision were made by individual councillors and it was suggested that the next publication of Councillor's contact details in the Newsletter might include photographs.
- 26.5 A member of the public spoke to say how useful he had found the Parish Clerk over recent years in providing him with information. He welcomed the expansion of Blackbourne as it seeks to provide the sort of facilities which might help stop Elmswell becoming a mere dormitory community.

**11.6.27 Noted:**

That when any other Council business for information, to be noted, or for inclusion on a future agenda from Councillors was invited none was forthcoming.

- 11.06.28 **Noted:**  
That the next meeting of the Council was scheduled for Monday 18<sup>th</sup> July 2011 beginning at 7.30 p.m. at the Wesley Hall.

- 11.06.29 **Noted:**  
That the meeting closed at 9.36pm

Signed

Chairman  
18.07.11

