



Minutes of the Parish Council Meeting held on Tuesday 11 May 2010

Present: Councillors Kay, Matheson, Gold, Rayner and Videlo, PC Paul Smith and PCSO Amy Clarke of Suffolk Police, and 3 members of the public.

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE** - Cllr Archer (work)
- 2 **DECLARATIONS OF INTEREST** – Cllr Videlo Personal Item 5d Prejudicial Item 6, Cllr Kay Personal Item 5d, Cllr Gold Personal Item 6.
- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 9 March 2010.
- 4 **REVIEW ACTION POINTS** from Parish Council Meeting held on 9 March 2010.
 - a. **Ongoing** - **Annual PC Appraisal**. Check SALC website for proforma. Cllr Kay would now take this on as Cllr Earle has resigned from the Parish Council.
 - b. **Ongoing** - **Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley and Cllrs Kay, Earle, Videlo and Rayner. All would ask other individuals to join the group.
 - c. **In Progress** - **Traffic Calming Survey Working Group** now renamed **Village Safety Group** had one meeting. Group had met with Tim Osborne of SCC re various issues including speeding on School Road and concerns re Fishpond Road junction. SCC considering putting hidden cameras on School Road to get information. It was a good meeting with lots of information exchanged. The £5,000 transport locality budget for Fishpond Road junction was held over to this current financial year.
 - d. **On Agenda** - **Public Conveniences** – Clerk sent letter to SCDC highlighting problems since closure and suggesting composting toilet. Reply received and circulated – not satisfactory. Clerk to contact Environmental Health. Reply received and circulated.
 - e. **In Progress** - **Play Field**.
 - a) **Further progress on tracing original information**. Solicitor still looking for Playing Field Trust Deed. Cllr Earle has spoken to the Rector who thinks the original deed was dated 1960. Cllrs Earle and Archer had met to compare copy deed Clerk found, with that of Tennis Court and report back. Copy was Tennis Court Deed. Clerk to write to Fisons Solicitors with copy of Tennis Court Deed and ask them to find the original as well as Trust Deed for Playing Field.
 - b) **Cleared** - **New Goals** had now been installed but Cllr Archer cannot find any trace of spare anchor sets. Clerk to ask SCDC again. SCDC checked with Jacobs and marked the places. Cllr Archer had checked and found them.
 - f. **On Agenda** – **Request for Bus Shelter** at Crossroads Newbourne and Ipswich Roads. Clerk in contact with SCC who have found out where the school bus stops and identified best site for shelter. Need to find who owns the land – possibly Rattle Row Farms. SCC following up ownership.
 - g. **Ongoing** – **Allotments**. Needs a strategy and sub group to take forward
 - h. **In Progress** - **C09/0644 Low Farm, Ipswich Road**, continuation of use as a caravan site. Cllr Matheson had visited the site and was concerned with seeing what appeared to be a half completed cottage being built, and does not recollect planning permission being given. Clerk has contacted SCDC Planning Department three times – Reply now received. Clerk had discovered that the garage had been changed into a dwelling without planning application or approval. Reported that SCDC were seeking an enforcement order to demolish. Enforcement order given. Awaiting further developments
 - i. **In Progress** - Concerns regarding the poor **road markings at the crossroads**, particularly as there had been a collision there recently. This has been actioned by SCC Highways. Just waiting for new road signs to be made up then road markings and signs will be done together. Under more recent highway law this junction is classified as 'give way at junction' not 'stop at junction' so they can't do the road markings until they have the proper signs, it would be against the law. PC Paul Smith was asked to clarify. Reply received and circulated. Give way is used where visibility is good, Stop where visibility poor and cannot be bettered. SCC still waiting for signs.

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- j. **Cleared** – Letter to SCDC re personnel matter. Reply received and circulated. Further email received. Matter now closed.
- k. **Cleared** - Response to invitation to express thoughts on SCDC Planning Department, due by mid April. Chairman to draft letter for Clerk to send. All councillors to contribute to letter. Letter now sent.
- l. **On Agenda** – Grit Bins. Clerk to ask Roy Lord to check and clean all grit bins along main village roads and provide report of locations. Clerk has ordered three new grit bins to replace rotten wood ones. When all existing bins cleaned and new ones in position, Clerk to arrange for refilling. Roy Lord has completed work. Three other bins need replacing, and we need one for Fishpond Road/Sandy Lane junction.
- J **New Action** - Training for Councillors. All councillors to contact Clerk so dates can be booked

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council

Resident raised concerns regarding the Planning Application for storage of 200 caravans on Foxburrow Farm. On Agenda to be discussed later in meeting.

Concerns raised re traffic chaos when entering School Lane due to triangle in the middle of the road. Road traffic bollard still not repaired. Lorries cannot get around the triangle without going on the verge. Some thoughts about removal of triangle. This had been discussed at the Village Safety Group Meeting with SCC. Was generally felt to be better with triangle left where it is. It can be chaotic at times but people take more care in this area because of the triangle. Without it there speeding round the corner would be more likely to cause an accident. Also children and parents use the triangle when accessing and exiting the school. Cllr Kay to contact SCC Luke Barber re difficulties lorries have negotiating this corner. Farmer also uses this access to School Lane. Cllr Gold to check with farmer whether he can access from the crossroads outside the village and also whether the pathway access from there is a footpath or bridleway.

To **RECEIVE** reports from:

- a) County Councillor Patricia O'Brien. General Election activity meant that there was nothing to report since Annual Parish Meeting in April
- b) Suffolk Coastal District Councillor Veronica Falconer. General Election activity meant that there was nothing to report since Annual Parish Meeting in April.
- c) PC Paul Smith of Suffolk Police reported may have been a break in fo vehicle at the Sailing Club Car Park. He is talking to the Club Secretary. Posters distributed for Sailing Club and Pub reminding people to lock vehicles and not leave valuables in vehicles. Cllr Videlo asked if the Poice would keep watch on flytipping in the area after the incident of empty canisters of car cleaning fluid were left on Church Field. PC Paul Smith and Clerk to ask when the signage and lines would be completed at the crossroads.

5 To **CONSIDER** Planning Applications for **COMMENTS**:

- a) **C10/0831 Low Farm, Ipswich Road** - Demolition of existing WC block and porta cabin and erection of WC, Shower Block and Mess Hall. Reply needed before PC Meeting. Confirmation of Approval by Planning Group provided no increase in number of caravans and people.
- b) **C10/0911 Debens, School Road** – Erection of single-storey rear extension. Approved.
- c) **C10/0941 Foxburrow Farm, Waldringfield Road, Brightwell** – Change of use of agricultural land for storage of up to 200 caravans. Objection. Complain that full application not on the web site, so councillors and public not able to look at it. This site is Greenfield in the Local Plan and LDF, and it is not part of the local strategy to change the use. Close to an AONB. Clause 35 of the Appeal Decision re the Log Cabins Application states no overriding national need for more holiday provision. Visual impact not good. No security measure included in the plan, and these of necessity would be intrusive and cause an adverse visual impact. Concerns over trees and screening because trees on this farm site have already been chopped down without permission (subject of an ongoing investigation

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by SCDC and Forestry Commission). Excessive vehicle movements on narrow roads at certain times of the year. Clerk to word response and check with Planning Group before sending.

- d) **C09/0555 BT Adastral Park** – Further consultation. Reply needed by 19 May. Why only sent to Parish Council's and not individuals. Should not be tested against LDF as not yet adopted. This is premature. Object to Planning Application. Believe LDF is unsound. Refer to earlier correspondence. Cllr Kay to word letter, circulate to councillors for any additions or alterations and Clerk to send before 19 May.

Any other applications received before the meeting.

To **NOTE** any application decisions:

- a) C10/0075 Quay Cottage, Cliff Road – Approved with 2 conditions
- b) C09/1789 Windy Acres, Newbourne Road – Approved with 13 conditions
- c) C10/0408 Renewal 19 Village Way – Approved with 2 conditions

Any other decisions received before the meeting

- 6 To **CONSIDER** access to Deben Lane Properties

Cllrs Gold and Videlo left the meeting.

Mrs Sudell has received a letter from her fuel supply company regarding the obstruction of access due to Mr Gold's hedge and the telegraph pole opposite the hedge. Other vehicles are also being damaged by the hedge. Clerk to write to Mr Gold outlining the difficulties being faced by residents and visiting suppliers.

Cllrs Videlo and Gold returned to the meeting.

- 7 To **CONSIDER** letter from Environmental Health re Public Toilet Provision in Waldringfield. Councillors not happy with response from Environmental Health or additional letter received from Steve Whelan's department. Sailing Club also concerned. Copies of the correspondence would be circulated to them by Cllr Videlo.
- 8 To **RECEIVE** report on bus shelter and **CONSIDER** and confirm action regarding re-allocation of SCC Cllr Locality Grant of £650 for 2009/10. Cost had escalated due to legal costs re ownership of land. Would now cost up to £6,000-£7,000. SCC could not find extra cost. This would have to come from locality budget/amount reserved for Fishpond junction. Budget holder could not agree to any more coming from locality budget, so bus shelter is lost on grounds of expense for five children and numbers not now likely to increase, due to schools allocation policy. Due to end of financial year being imminent and in order to save the £650 Waldringfield local locality budget which had been reserved for this project, the Clerk in consultation with the Chairman decided this would now be used towards cost of new benches on the beach as these had previously been mentioned in the minutes. Cllr Videlo asked for this item to be put on the agenda for the next meeting. Bench part way up Cliff Road had been asked for in the past.
- 9 To **RECEIVE** report and **CONSIDER** further action re Grit Bins. Roy Lord had carried out the replacement of three of the wooden grit bins and mended the others as best he could, but they were not really 'up to the job'. Clerk had checked with the company who supplied the new bins and if more were ordered in the next four weeks we could still have them at the special offer price. The cost of supply, carriage and installation could be met by the locality grant from SCC Cllr O'Brien for 2010/11. Cllr Videlo proposed that if this was acceptable to Cllr O'Brien, the bins be ordered by the Clerk. Seconded by Cllr Gold, all agreed.
- 10 To **CONSIDER** vacancies on the Parish Council. Resident Mark Wootton indicated his willingness to serve. Clerk to agenda co-option for June Meeting.
- 11 To **CONSIDER** Clerk and RFO Report
To **CONSIDER** items of expenditure and sign cheques accordingly
- a) **Items of Expenditure paid 31 March 2010 approved and signed by Cllrs Kay and Archer**
Mrs J Potter – Hours worked March 2010 £355.25
Mrs J Potter – Expenses Mileage /Paper £19.22

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321 Print – February Newsletter £53.00
Anglian Health & Safety – Grit Bins £336.64

Income for March included year ended 31 March 2010

None

b) **Items of Expenditure to be approved on 11 May 2010**

Waldringfield Village Hall Trust – Refreshments for Annual Parish Meeting £5.00
Suffolk Acre – Membership Renewal 2010/11 £25.00
SALC – Membership Renewal and Local Councillor Mag - £200.00
SCL Landscape Management Ltd – Repairs to Fort on Playing Field £581.63
Mrs J Potter – Hours worked April 2010 £374.85 (includes extra 8.25 hours)
Mrs J Potter – Mileage and Stationery £104.53
Norse Commercial Services Ltd – Mole Treatment on Playing Field £82.25
Mr R Lord – Pruning Roses on Playing Field/Repair, weeding and refilling wooden grit bins and collecting and installing plastic grit bins £65.00

c) **Income received up to 11 May 2010**

SCDC – Half Precept £4,657.00
Norse Commercial Services Ltd – Recycling Credit £5.81
SCC – Locality Grant for 2009/10 £650.00 received 10 May (not included in Bank Total)

d) **Balances held at Bank and Building Society as at 30 April 2010**

Bank £6,095.37
Building Society £10,122.88

Items a, b, c and d together with Bank Reconciliation and Budget Performance approved and signed.

12 To **CONSIDER** Correspondence

SCC - Closure of C48 Cliff Road, Waldringfield on 19/20 May for Anglian Water works – may cause problems for Pub and Boatyard.

SCDC – Informing Session on Planning Processes including new LDF. This clashes with our next PC Meeting in June. Cllr Kay may also be away. As this planning session is important for the Planning Group and it would leave the Parish Council Meeting without a quorum it was decided to move the Parish Council Meeting, date to be arranged by the Clerk.

SCDC – Service Changes, Reduction of credit for recycling glass/charges for extra litter collections, verge cutting from 17 to 14 cuts per year. Concern that recycling opportunities may be reduced in future.

Suffolk Joint Emergency Planning Unit – Involvement in community preparation.
Waldringfield Emergency Officer not yet appointed, so cannot take part.

13 **PARISH MATTERS for next Agenda**

Cllr Kay may not be able to chair next meeting.

Concern re Ipswich Borough Council's Plans to re-route traffic in the Back Hamlet and docks area of Ipswich.

The Chairman closed the meeting at 9.43 pm

REVIEW OF ACTION POINTS from Annual Parish Council Meeting as at 3 June

On Agenda - Report and Review of Internal Audit. Internal Audit would be carried out week beginning 17 May and report available for June Meeting.

On Agenda – Cllr Videlo to approach resident about vacant **Deputy Flood Warden** post and two other residents re vacant **Emergency Planning Officer** post.

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REVIEW OF ACTION POINTS from Parish Council Meeting as at 3 June

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- b. **Ongoing** - **Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley and Cllrs Kay, Earle, Videlo and Rayner. Other individuals needed to join the group.
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- f. **Cleared** – **Bus Shelter** at Crossroads Newbourne and Ipswich Roads. Now lost funding, due to spiralling costs not affordable for reduced number of children now needing to use it.
On Agenda - **Locality Grant 2009/10** saved from Bus Shelter now to be used for **benches**. Clerk to agenda for next meeting.
- g. **Ongoing** – **Allotments**. Needs a strategy and sub group to take forward
- h. **In Progress** - **Low Farm, Ipswich Road**. With information from Cllr Matheson, Clerk had discovered that the garage had been changed into a dwelling without planning application or approval. Reported that SCDC were seeking an enforcement order to demolish. Enforcement order given. Awaiting further developments
- i. **In Progress** - Concerns regarding the poor **road markings at the crossroads**, PC Paul Smith and Clerk have checked with SCC. Still awaiting delivery of signs.
- l. **In Progress** – **Grit Bins**. Further 4 grit bins are on order at original special price. Locality Grant from SCC Councillor Patricia O'Brien will cover cost of bins, delivery and installation.
- J **On Agenda** - **Training for Councillors**. All councillors to contact Clerk so dates can be booked
On Agenda – **Co-option of Mark Wootton as Parish Councillor** – Clerk to agenda for next meeting.
New Action – **Lorries negotiating Triangle** in School Road/School Lane/Cliff Road. Cllr Kay to contact SCC.
New Action – **Farmer negotiating Triangle with tractor**. Cllr Gold to see if he could access from the crossroads via pathway. Cllr Gold to check whether it is a footpath or bridleway.
New Action – **Access for large vehicles to Deben Lane**. Clerk to write to Mr Gold re hedge that needs trimming. Received positive response. Width of hedge has been reduced. May still need some height trimmed. Mr Gold has also offered to consider having the telegraph pole the other side of the lane put alongside the hedge on his property to help further alleviate problems. Clerk pursuing.

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