

ELMSWELL PARISH COUNCIL
Minutes of an Ordinary Meeting of full Council held on
Monday 19th December 2011 at 7.30pm
in the Annexe at Blackbourne.

Present: Cllrs. Mrs Abbott, Barker (Chairman), Burch, Edmonds, Friend, Hawes, Ms Indurain, Lloyd, Petchey, Ms Richards.

Attending: District Council Ward Member Mrs Sarah Mansell
District / County Council Ward Member Mrs Jane Storey (part)
PCSO Steve Pendergast (part)
Sergeant Neil Patterson (part)
5 members of the public
Parish Clerk Mr Dow

11.12.01 **Noted:**
An Apology for absence which was accepted from Cllr Reed who was unwell.

11.12.02 **Resolved:**
That the Minutes of the Parish Council meeting held on 21st November, as tabled, be agreed as a true record.

11.12.03 **Noted:**
The following when any Members' Declarations of Personal Interests and/or Personal – Prejudicial Interests in subsequent agenda items were invited and any additions or deletions to the Register of Interests noted;
3.1 Cllr Burch declared a Personal Interest in Agenda item 9.1, Planning at Eastwood Farm as the applicant was known to him.

11.12.04 **Noted:**
The following when the Meeting adjourned to receive reports from external bodies as appropriate, to invite public comment or questions on those reports and to invite public comment or questions on any other Agenda items.
4.1 A written report From County Council Ward Member Mrs Jane Storey
4.2 A written report from District Council Ward Member Mrs Sarah Mansell
4.3 A written report from PCSO Steve Pendergast
4.4 A member of the public asked for details of the change of arrangements for the supply of the ground source heat pump to serve the Blackbourne Phase II project. The Chairman confirmed that this was simply a change of contractor.
4.5 A member of the public asked what the percentage increase in the rate paid for clerical support would be should the proposal at agenda item 18 succeed. The Chairman suggested that it represented approximately 2%, compounded.
4.6 A member of the public suggested that the proposal for the Blackbourne booking system to be taken in house by the Clerk's office was a positive move as it would make for a more efficient system.

11.12.05 **Noted:**
The following correspondence;
5.1 With resident & Police re Blackbourne wheelie bin incident *circulated*
5.2 From Messrs Januarys, Consultant Surveyors, re Elmswell Community Primary School *circulated*

11.12.06 **Noted:**
The Clerk confirmed that the only further correspondence to be noted was a copy email from Cllr Reed, as sent by her to Cllr Barker, regarding her having made a declaration of a Prejudicial Interest in a Planning matter on the October agenda and the subsequent amendment to the October minutes which had been passed unanimously.

11.12.07 **Noted:**
The Clerk's report as per Appendix B.

7.1 Cllr Lloyd suggested that the cemetery documents as mentioned in paragraph 7 could be scanned at the Suffolk Records Office free of charge, and the Clerk undertook to investigate this.

7.2 Cllr Lloyd confirmed that he had turned up to the Zumba session on 5th December although he had not had sight of the resident's letter scheduled at 5.1.

7.3 Cllr Hawes suggested that a secure compound for the wheelie bins at Blackbourne was needed to prevent them being moved nearer to the building and set alight. The Clerk confirmed that, following earlier Police advice, the bins were securely chained within their existing compound.

7.4 Cllr Lloyd suggested that CCTV might be appropriate at the Blackbourne and the Chairman suggested that he might present a Proposal to that effect.

COMPLAINTS COMMITTEE

11.12.08 **Noted:**
That when any Complaints Committee business for information, to be noted, or for inclusion on a future agenda none was forthcoming and that the date of the next Complaints Committee meeting was not known.

PLANNING COMMITTEE

11.12.09 To discuss Planning applications as notified by Mid Suffolk District Council.

9.1 **3991/11**
Demolition of existing farmhouse and cart sheds. Erection of a new replacement dwelling and associated outbuildings with inclusion of existing barn to be converted and extended for additional residential use incidental to the new dwelling.
Eastwood Farm, Ashfield Road.
The Meeting agreed to make no comment on this application

9.2 **1858/11**
Alterations/repairs to boundary wall and installation of gates.
Street Farm, Station Road.
Councillors agreed to support this application

11.12.10 **Resolved:**
That Elmswell Parish Council makes known to the Professional Lead Officer, Planning Services, at Mid Suffolk District Council its views on the above Planning applications.

11.12.11 **Noted:**
Planning application results as received from MSDC:

11.1	3630/11	Widen Vehicular access... Kinsey Lodge, Cross Street GRANTED EPC supported
11.2	3087/11	Subdivision of 2 no. five bedroomed houses... 23 & 24 Pightle Close REFUSED EPC supported

11.12.12

Noted:

The following when any other Planning Committee business for information, to be noted or for inclusion on a future agenda;

12.1 The Clerk detailed 2 applications received which would be on the agenda for a Planning Committee meeting on 09.01.12 being:

12.1.1 4242/11...for permanent A3 use at Bumbles on Station Road;

12.1.2 4213/11...the demolition of and erection of a dwelling at Linden, New Road

12.2 The Clerk confirmed that a Planning Committee meeting would take place at the Wesley Hall at 7.30pm on the 9th January.

11.12.13

Proposal: Cllr Ms Indurain

That, with immediate effect, all fees, payments and charges relating to Elmswell cemetery will be doubled if the deceased was not a resident of Elmswell of 2 years standing or more or a recent past resident, unless:

(a) their residency ceased due to having moved for reasons of health or into social care;

(b) an exclusive right has been purchased whilst resident.

Seconded Cllr Mrs Abbott

Both Proposer and seconder accepted an amendment to add the word, 'or', following the words, 'social care'.

Substantive proposal carried

11.12.14

To meeting noted the Clerk's report on the result of recent written quotations for the grass maintenance contracts at the Cemetery, Crown Mill, Blackbourne Meadow and Clay Field.

Proposal: Cllr Barker;

That Old Parsonage Garden Services be granted both grass maintenance contracts, as identified in the report to agenda item 11.12.14 dated 19.12.11 in accordance with their quotations in the sums of £985.00 pa and £1375.50 pa respectively net of VAT.

Seconded Cllr Ms Richards

Proposal carried

11.12.15

Resolved:

That the Parish Clerk's office be asked to assume the position of first point of contact for bookings at Blackbourne and be responsible for the issuing of all necessary documentation up to and including invoicing.

11.12.16

Noted:

The Meeting noted correspondence from Messrs Januarys re Elmswell Community Primary School, as scheduled at 11.12.05.2 and circulated to all Councillors, and it was agreed that, as a strategic Planning matter, this should be included on the agenda of the forthcoming Planning Committee meeting on 9th January. The Clerk was asked to publicise both the proposals and the meeting in the January Newsletter and to notify the group which he was bringing together to discuss the re-drawing of the Village Plan.

11.12.17

Resolved:

That, in light of the decision to seek an alternative contractor for the design, supply and installation of the ground source heat pump to serve the Blackbourne Phase II development, the sums allocated in the original contract with Messrs Bakers for the installation of a gas boiler and for the installation of underfloor heating, as advised by Messrs Milburn Leverington Thurlow, be re-allocated to a new stand-alone heat pump contract.

- 11.12.18 **Resolved:**
That from 01.01.12 the hourly rate for payment of clerical support for the Parish Clerk's office be £8.10.
18.1 Cllr Mrs Abbott requested that her abstention be noted.
- 11.12.19 **Noted:**
The Meeting noted the third draft of the 2012/13 budget document dated 13.12.11, incorporating all suggestions from Councillors on the first and second drafts, towards a proposition at the January 2012 meeting regarding the Council's precept for the financial year 2012/13.
- 11.12.20 **Noted:**
Authorised payments made since 17th October 2011 as per Appendix C.
- 11.12.21 **Resolved:**
That proposed payments, scheduled as Appendix D, be authorised.
- 11.12.22 **Noted:**
Balance as per Appendix E and the Chairman's signature on the relevant bank statements confirming that the published closing balance figures were as per those statements.
- 11.12.23 **Noted:**
Cashflow Forecast as per Appendix F.
- 11.12.24 **Noted:**
The following when the meeting adjourned to allow public comment on matters relevant to Council business;
24.1 A resident of Orchard Close expressed concerns that the proposals at Street Farm, as discussed at 9.2, could impinge adversely upon his amenity and it was suggested that he should consult with the Clerk who would speak to Mid Suffolk on his behalf and advise accordingly.
24.2 In response to a question from the public the Chairman outlined the structures within which the Blackbourne, Grove Lane playing field, the Elmswell Amenities Association, the Blackbourne Management Association and the Parish Council were related and the responsibilities of the separate bodies concerned.
24.3 Cllr Hawes suggested that the word, 'memorial', might be incorporated into the name of the Blackbourne Phase II building.
- 11.12.25Noted:**
That when any other Council business for information, to be noted, or for inclusion on a future agenda, none was forthcoming.
- 11.12.26 **Noted:**
That the next meeting of the Council was scheduled for Monday 16th January 2012 beginning at 7.30 p.m. at the Wesley Hall.
- 11.12.27 **Noted:**
The Meeting closed at 9.07pm

