

WESTLETON PARISH COUNCIL

MINUTES

Minutes of a Meeting of Westleton Parish Council held at 7 30 pm on **Monday 26 September 2011** in Westleton Village Hall.

There were present –

Cllr A Smith (*in the Chair*), Cllrs A Alexander, J Alexander, B Caines, A Clough, C Freeman, P Holmes, A Paige, S Robertson, R Swindell, G Turner.

In Attendance

Chris Cardwell, Clerk of the Council
Cllr Leighton, SCC.

There were 14 members of the public present.

Pre Agenda Matters

The Chair welcomed all to the meeting.

Contributions from members of the public were received on the following matters –

- Proposed Campsite, Roosters, Blythburgh Road – Have spoken to SCDC, appears they can do nothing to prevent unless users stay longer than 5 days – could provide basis on which objections can be made
- Westleton Common: land between Bakers Lane and Mill St and temporary Car Park - It is rewarding to see that this area cleared earlier in the year without due consultation is now recovering. There are a now present a number of interesting species which are of significance to the overall interest of The Common. Whilst there are clearly several seasons before full recovery, we would like to restate our thanks to the present Chair and Council for its good work in enabling repair to this area to the agreed plan.
- Area cleared without authority adjacent to the Container and 'The Cleaves' - Despite a number of seasons since the unauthorised Clearance of this area, it has not yet recovered and this is of great concern to us. We now formally request that Westleton Parish Council sets out a clear plan for this area that allows flora and fauna to properly re-establish.

11/93 Introductory remarks and apologies for absence

The Chair welcomed all to the meeting. Apologies were received from Cllr Slater, SCDC. The Clerk indicated that item 11/114 should read Public Bodies (Admission to Meetings) Act 1960 and not as shown.

11/94 Declaration of interest

No interests were declared.

11/95 Pre Meeting Report from SCC Councillor

Cllr Leighton reported that –

- Renewed consultation exercise was underway on SCC budget. £50M would need to be saved over next 2 years. 1,500 jobs had been lost to date. Hoped WPC would participate in consultation.
- 101 dialling system about to be introduced for non-emergency telephone calls to police – further publicity information will be provided.

11/96 Pre Meeting Report from SCDC Councillor

Cllr Slater being absent no report was received.

11/97 Minutes of Previous Meeting

Cllr Caines proposed, seconded by Cllr Holmes that the minutes of the meeting held on 25 July 2011 be accepted as a true record. This was unanimously **AGREED**.

11/98 Matters Arising from the Minutes

• Bakers Lane/Mill Street Parking Area

Cllr Holmes introduced this matter and read out a note that had been left by a resident on the windscreen of a vehicle that had been left in the parking space adjacent to the cottages for several consecutive days. It was confirmed that no area of the Common had been allocated for parking purposes to any particular houses and that the common remained in council ownership in its entirety.

Cllr J Alexander stated he had never supported introducing the separate parking area in question and now proposed its removal. This was seconded by Cllr Caines. This was **AGREED** with 4 in favour, 1 against and 6 abstentions.

Cllr Clough offered to lead on the relocation of the related posts to be assisted by others.

• Minsmere Sluice

The Clerk reported that as requested representations had been made to both the MP and Environment Agency regarding maintenance. The resultant response was tabled and **NOTED**.

• Housing Needs Survey

Cllr A Alexander reported that the Working Group had yet to meet but would shortly do so. It was believed that the confidentiality of responses should be emphasised but that Council was not in a position to amend an established questionnaire. Cllr Robertson suggested that a supplementary questionnaire on Parish Plan related matters could be incorporated.

• Village of the Year Competition

The Vice Chair reported that Westleton had been awarded joint second place with a prize of £100.

• Any other matters

There were no other matters arising from the Minutes.

11/99 Council Finances and Accounts

• Income

Council received and **NOTED** a spread sheet and revised spread sheet of income to date.

• Expenditure

Council received and **NOTED** a spread sheet of expenditure to date.

• Statement of Financial Position

Council received and **NOTED** a spread sheet setting out the financial position.

• Invoices and Payments

Cllr A Alexander proposed, seconded by Cllr Swindell and Council unanimously **AGREED** that the following be approved for payment –

From	Item	Amount £
RJ Scarlett	Mower Repair and Fuel, Strimmer Servicing	107.63
SCDC	Share of Parish Council Election Costs	616.35
Eurooffice Ltd	Printer Ink, Paper, Folders + Office Supplies as shown	126.72
C Cardwell	Postage Stamps	19.96
C Cardwell	Planting for War Memorial Garden + Tubs	76.14
C Cardwell	Community Field Sundries inc. TT Bats as shown	36.90
David Bracey	Play Area Annual Safety Inspection	78.00

• To consider use of “Duck Money”

- Cllr Caines introduced this matter and following discussion it was **AGREED** that the donations totalling £33.28 be retained by Cllr Caines and used to purchase corn for winter feeding.

11/100 Sub Committees

- **Commons Sub Committee**

Council received and **NOTED** a report of the meeting held on 14 September. Cllr J Alexander was seeking cost effective first aid training. Cllr Roberson offered to provide cover when available. Cllr J Alexander referred to contributions in the pre meeting session and stated that the clearance had been carried out in conjunction with SCDC and that in his opinion the bank was regenerating well. The Clerk was asked to establish if the Councils insurance would cover Mr D Rous using a chainsaw on the Common.

- **Car Parking Sub Committee**

Council **ADJOURNED** to receive a presentation from Mr Roy Jones on remaining recommendations contained in the report following which Council **RECONVENED**. It was **AGREED** to resume consideration of report to Council at the next meeting of Council.

- **Community Field Sub Committee**

Council received an update from the Vice Chair on developments –

- Donations now diminishing
- Inspection report – no urgencies – some trip hazards identified
- Trees – 3 lost due to adverse weather
- Planting – some items remained to be planted when conditions allowed
- Grant application – made for cricket practice nets and football goalposts
- Working party – to meet this coming Saturday

- **Commons Advisory Committee**

The Chair introduced this matter and Council **NOTED** arrangements for the open meeting on 13 October.

11/101 Potential Acquisition of Land and or Pond from SCDC

Council resumed consideration of this matter. Cllr A Alexander suggested this was closely linked to eventual decisions about car parking arrangements and Council **AGREED** further consideration be postponed until the next meeting

11/102 Planning and related Matters

- Roosters, Blythburgh Road IP17 3AS – Council considered the application to establish a Certificated Camp Site and the Clerk read from 2 letters to the CCC copied to the Council. Cllr Swindell indicated he had been asked by 2 residents to oppose and Cllr Holmes indicated the council should support such concerns and proposed the Council object on grounds of unsafe access, disturbance to neighbours and waste management arrangements. This seconded by Cllr A Alexander and **AGREED** by 10 votes with 1 abstention.
- Westleton House, The Street IP17 3AA – Council considered the application for change of ground floor use from tea room to residential and the Clerk provided details of the grounds given by the applicants. The Chair referred to the loss of amenity and Council **AGREED** to raise no objections.
- Well Cottage, Mill Street IP17 3BD – Council **NOTED** that no response had been made to the revised planning application and that permission had subsequently been granted
- Mulberry, Darsham Road IP17 3AH – Council **NOTED** the granting of planning permission
- 24 Grange View IP17 3EJ – Council **NOTED** that no response had been made to the revised planning application

- Redundant Barns, Kings Farm, Bakers Lane – Council **NOTED** that no response had been made to the revised planning application for conversion to a dwelling
- Walk Barn Farm, Walk Barn Lane IP17 3BZ – Council **NOTED** the granting of planning permission

11/103 Repairs to Village Seats

Cllr A Alexander introduced this matter and identified 2 benches requiring repair. Cllr Holmes indicated one was in hand and the other bench would be examined. It was **AGREED** Cllr Clough should be the key contact for such matters. The Clerk was asked to express thanks to Mr Boulanger for cutting the Green.

11/104 SALC Suffolk Coastal Area Meeting

Cllr Paige provided a report indicating the 2 main topics considered at the meeting were the evictions from Dale Farm and the provision of social housing. Council **NOTED** the report.

11/105 Sizewell A and B Stakeholders Group

Cllr Robertson indicated a report would be provided to the next meeting.

11/106 Vehicle speeds through Westleton

Cllr J Alexander introduced this matter and expressed concern about the speed of tractor/trailers carrying potatoes. It was **AGREED** Cllr J Alexander provide the Clerk with contact details for representation to be made.

11/107 Correspondence

- Replacement of fencing adjacent to Parish Council Noticeboard – the Clerk introduced an offer from a resident to pay for the replacement of fencing and paving adjacent to the Council Noticeboard. Council welcomed and **AGREED** to accept the offer
- Polling Places Review 2011 – the Clerk introduced a communication from SCDC concerning a review of Polling Places. Council **AGREED** that no change was required
- Consultation on Updated Sustainability Appraisal and Appropriate Assessment Documents – the Clerk introduced a communication from SCDC to which Council declined to comment
- Consultation on the CC Budget – the Clerk introduced a communication from SCC on that Councils budget and it was **AGREED** Cllr Gaines would respond
- Consultation on Mobile Library Services – the Clerk introduced a communication from SCC on a review of mobile library services and it was **AGREED** Cllr A Alexander would respond
- Consultation on Car Park Management – the Clerk introduced a communication from SCC and it was **AGREED** the Vice Chair would respond
- Westleton Youth Group – the Clerk introduced a request for a donation and it was **AGREED** £50 be donated.

11/108 Council Meeting Dates for 2012

Council consider and **AGREED** meeting dates for 2012.

11/109 Date of Next Meeting

Council **NOTED** that it next meets on Monday 24 October 2011.

The Chair proposed and the Vice Chair seconded that due to the confidential nature of the business to be transacted the public be excluded for the following agenda item. (Public Bodies (Admission to Meetings) Act 1960 applies). Council **AGREED** with 10 votes in favour and 1 abstention.

11/110 Letter of Complaint
Considered in camera.

Meeting ended at 9 30pm

CC/13 October 2011