

Notes of a meeting held at Waveney Chambers,
Suffolk Road, Lowestoft on **Friday, 28 October 2005** at 10.00 am.

Board Members present:

G. Parsons – (Lowestoft College) – Chairman
A. Braddy (Suffolk Constabulary)
R. Knights – (Waveney Economic Partnership
Councillor W Mawer (Waveney District Council)
M. Oldham (DIAL),
C. Pinsent – (SAVO)
B. Russell – (Waveney Community Forum)
P. Storey (Learning & Skills Council)

Support Staff present:

G. Garrod (Chief Executive WDC), L. Thornton (Lowestoft & Waveney Chamber of Commerce),
A. Osborne (Suffolk Constabulary) and C. George (LSP Co-ordinator)

In attendance:

R. Best (WDC), S. Travis (WDC), J. Foster (Accessibility Planning Policy Manager - SCC),
C Harvey (SCC), R Hunt (SCC), Ester Keen (SCC) and Mike Dowdall and
Jane Leighton in relation to Minute 15 (2).

Action

1 WELCOME AND INTRODUCTION

The Chairman welcomed everyone to the meeting and apologised that the start time of the meeting had to be delayed.

All members and officers introduced themselves for the benefit of other present.

2 APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Apologies for absence were received from Board members Councillor M. Bee (SCC), A. Evans (PCT), P. Tabiner (Flagship Housing).

Apologies for absence from Support staff members L. Mowl (WDC) and L. Robinson (SCC)

3 NOTES OF THE LAST MEETING HELD ON 28 APRIL 2005 AND OF THE SPECIAL AWAYDAY HELD ON 23 SEPTEMBER 2005

AGREED

(1) That the Notes of the meeting held on 28 April 2005 be received.

(2) That subject to an amendment to the resolution in Minute 4 (c) regarding 'closer' working arrangements with Great Yarmouth (instead of closure), the Notes of the Special Awayday held on 23 September 2005 be approved as a correct record.

4 ACTIONS ARISING FROM THE MINUTES

4.1 Meeting held on 28 April 2005

a) **Minutes 8 & 9.** Confirmation was given that a sub-group had met to discuss the distribution of the Award Grant.

- b) Concern was expressed that there was some disjointedness between the LSP and the SSP around the LAA. It was reported that a seminar held on 12 May 2005 explored governance issues for the delivery of LPSA targets and LSP representation but a model had not been produced. Councillor Mawer reported that this issue had recently been raised at a Suffolk Local Government Association meeting and they had agreed to look at the production of a suitable template. Clair Harvey agreed refer this issue to the appropriate body and to provide support for identifying where the funds for meeting the 12 LPSA targets could be spent and report back at next meeting.

CH

4.2 **Meeting held on 23 September 2005**

- a) **Minute 5c.** Glen Garrod reported that Local Performance Indicators (LPIs) were being revised and that the District Council would be open to setting external targets arising from the LSP and Local Area Agreements (LAAs).

It was noted that sub-regional work on the economic block would not be able to take place until the structure of the LSP Board had changed and the Community Strategy had been finalised.

5 **STRUCTURE OF THE LSP TO DELIVER LOCAL AREA AGREEMENT TARGETS**

A copy of the current structure for the LSP and proposed structures had been circulated prior to the meeting. It was considered that there was a need to make sure that the thematic groups were in a position to be able to deliver the Local Area Agreement Targets. The key issues were:

1. The work of the thematic groups needed to be co-ordinated more closely.
2. Clarification was sought as to whether it would be necessary for a Project Management Group to continue.
3. Housing and Social Inclusion did not sit well together.

AGREED

- (1) That the structure of the LSP be revised to include four blocks, the three outlined in the report, with the addition of a block for Children & Young People.
- (2) That the Project Management Group be continued, comprising the Chairs of the four blocks. It was proposed that the Project Management Group should be chaired by the Chief Executive of Waveney District Council who should then become a Board member. G. Garrod to seek advice regarding chairmanship.
- (3) That Waveney District Council and Suffolk County Council be approached as how best to support the block groups.
- (4) That the Chairman writes to the current Chairs of all the thematic groups to inform them of the LSP Board's restructuring decision.
- (5) Social Inclusion was 'cross-cutting' and therefore should be addressed by all the Blocks when issues were under consideration.

GG

GP

- (6) It was agreed that each Block would have a Chair and the work of the Groups would be co-ordinated by the Project Management Group

6 CONSTITUTION AND NEW BOARD MEMBERS

The current Constitution and membership of the LSP Board, together with a proposed new membership had been circulated prior to the meeting. Members were requested to review the current representation on the Board. In particular, clarification was sought in relation to:

- Whether a representative was needed from Children Services, as well as Connexions.
- Whether the Member of Parliament (MP) for Waveney should be appointed as a Co-opted Member.
- Clarification of Board members needs for Supporting Officers.
- Provision for the representation 'of the community'.
- Whether Suffolk Police Authority should be represented in its own right on the Board.
- Chair of the Project Management Group.

AGREED

- (1) That only one representative should be sought from Children Services or Connexions.
- (2) That the MP for Waveney be co-opted to the Board. The vote was 6 For, 1 Against, 1 Abstention.
- (3) That additional community representation be through a place on the Board for the Chair of the Community Empowerment Network.
- (4) That Suffolk Police Authority be allocated a place on the Board.
- (5) That the Chairman of the Project Management Group be allocated a place on the Board subject to advice received in 5.2.

EK

7 MINUTES OF THE PROJECT MANAGEMENT GROUP

A copy of the minutes of the Project Management Group held on 13 September 2005 were circulated at the meeting.

AGREED

That the minutes of the Project Management Group held on 13 September be received.

8 CULTURAL STRATEGY

Richard Hunt, Head of Culture & Heritage (SCC) presented a report regarding Suffolk's Cultural Pathfinder Programme. The importance of 'culture' in being able to improve the quality of life for local people was recognised. Details of existing and developing Pathfinder projects across Suffolk were outlined in the report.

It was requested that reference should be made to Norwich, as well as to Ipswich Football Reading Academy.

AGREED

- (1) That the inclusion of cultural activities within Waveney LSP's Cultural and Community Strategies be supported.
- (2) That Richard Hunt submits a report to the next meeting of the LSP Board outlining propositions for projects that would impact on LAA targets for the Waveney area.

Richard
Hunt

9 CHILDREN'S FUTURE

The paper was received. Recommendation to be brought back to the board by the board member representing this block.

10 NEIGHBOURHOOD RENEWAL FUNDING

Simon Travis (Portfolio Manager – Housing & Social Inclusion) submitted a report regarding the Neighbourhood and Safer, Stronger & Cleaner Elements of Neighbourhood Renewal Funding allocated to the Waveney area.

Members were requested to approve the areas that would receive Neighbourhood Renewal Funding and to nominate a representative to attend the 'Together We Can' Conference being held on 16 November 2005. Maps outlining the proposed areas of benefit and statistical information in relation to the seven highest areas of deprivation (known as 'super-output areas' were circulated at the meeting.

AGREED

- (1) That the areas defined on the maps circulated at the meeting for receiving Neighbourhood Renewal Funding be approved.
- (2) Subject to the area of Whitton Green be included (but not to the detriment of the other areas).
- (3) That Bob Russell be nominated to attend the 'Together We Can' Conference on 16 November 2005, with Councillor W Mawer as a substitute nomination in the event that Bob was unable to attend.
- (4) LSP to authorise a sub-group to work with Great Yarmouth for a joint NRF team.

ST / LM

BR

11 DRAFT COMMUNICATIONS STRATEGY

This item was deferred.

12 INVESTING IN COMMUNITIES

This item was deferred.

13 ACCESSIBILITY STRATEGY

Jenny Foster, Accessibility Planning Policy Manager (SCC) presented a report in relation to a Suffolk Accessibility Strategy for the period 2006 – 2011. The accessibility areas identified for Waveney included:

- 1. Access to adult / further education and training to provide access to employment opportunities.
- 2. Access to employment, particularly for young people.

3. Access to Great Yarmouth and Norwich.

The primary and secondary priorities for each LSP area were identified in the report.

Clair Harvey reported that discussions were to take place on how accessibility fell within the LAA as it was a cross-cutting issue.

It was suggested that additional priorities could be access to cycle paths and accessibility within the rural areas of Waveney.

AGREED

- (1) That, at the current time, the LSP Board were not in a position to agree any resources for the development of a Local Accessibility Action Plan.

CH

14 DATES AND VENUES FOR FUTURE MEETINGS

AGREED

- (1) That future meetings of the LSP Board be scheduled for January, April, July and October 2006 – dates and venues to be confirmed.
- a. That a Special Meeting of the LSP Board be held in December 2005 – date and venue to be confirmed.

CG

15 ANY OTHER BUSINESS

1) Community Cohesion Partnership

Margaret Oldham sought clarification as to where the ‘Community Cohesion Partnership’ linked with the LSP.

AGREED

Alan Osborne to liaise with Stuart Grimsby on this matter.

AO

2) Re-structuring of Health Services in Suffolk

Jane Leighton, Chair of the Waveney Primary Care Trust, circulated a recent newspaper article at the meeting and gave a verbal update in relation to proposed changes to the way health services were delivered in Suffolk. Clarification was given that one proposal was submitted to the Health Secretary but that an appendix outlining an option for ‘Waveney and Great Yarmouth’ was included. It was reported that the Health Secretary was under a lot of pressure nationally and so it was likely that any announcement on this issue would be delayed.

The verbal update was noted.

3) Items Deferred at this Meeting

The Chairman informed the Board that she would write to all officers who attended today’s meeting and were unable to deliver their presentations, to thank them for their attendance and apologising that their items were not considered.

GP

The meeting was concluded at 1.00 pm.

Chairman