



Westleton Village Hall

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MINUTES OF ANNUAL GENERAL MEETING TUESDAY 17TH MAY 2011 AT 7 PM

(A copy of these minutes will be on the Westleton Village Hall website)

Present

Committee Members; Brian Boulanger, Irene Ridley, Judy Boulanger, Amanda Freeman, Sheila Collett, Mim Hendricks, Ann Bebbington, Jeremy Branch, John Bebbington, Pat Swindell.

Public; Jean Murrell, Alex Alexander.

Apologies for absence

Antony Clough, Roy Swindell, Ivor Murrell.

In the absence of Antony Clough Judy Boulanger chaired the meeting. She welcomed everyone and thanked them for coming.

2 - Minutes of last AGM held 18th May 2010

John reported that one correction to the minutes was required. After the 2010 Village Hall Committee AGM Westleton Parish Council had clarified its representation and Antony Clough would represent the council on the hall committee.

Subject to that modification the committee agreed that the minutes were correct.

Judy signed a copy.

3 - Matters arising

There were no matters arising that were not covered by the agenda.

4 - Treasurer's report

Brian thanked Brendan Dwyer for auditing the annual accounts. Brendan is happy to continue helping in this way in future years.

Brian circulated the audited accounts and explanatory notes for 2010/2011. Copies are attached to these minutes for members not at the meeting.

Brian highlighted the main points;

The balance of £82k (approx) is due to the receipt of a legacy of £67k. If that legacy is discounted then the remaining balance of £15k compares well with the position at the end of previous years so the financial position is stable.

Over the last couple of years the committee has spent about £68k on refurbishing the hall. Some £50k was received as grants and about £18k was contributed from hall funds. In spite of that considerable contribution the hall's finances are still very healthy.

Over the year the hall lettings increased and new groups have started to use the hall.

5 - Reserves Policy

Copies of the reserves policy approved by the committee on 18th May 2010 had been distributed with the agenda for this meeting. The committee agreed that the policy was still broadly correct but that a few minor matters needed to be updated. The treasure will identify and update those issues for final confirmation at the July committee meeting.

6 - Secretary's report

John tabled copies of his report. Copies are attached to these minutes for members not at the meeting. This report will, together with the Treasurer's report, form our annual report to the Charity Commission. The secretary asked all members to check the report and let him know of

any corrections required before he sends it to the Charity Commission and asks for it to be put on the Westleton website.

8 - Election of Members

A list of committee members was available to everyone at the meeting.

Gwen Saunders and Brian Boulanger both resigned from the committee. **John to write to both of them thanking them for their hard work and support.**

John reviewed the membership. During 2010/11 there were 5 members representing the public, John Bebbington, Gordon Turner, Mim Hendricks, Irene Ridley and Judy Boulanger and 3 co-opted members, Frances Berry, Sheena Robertson and Pat Swindell.

Gwen had represented the Bowls Club and Brian the Art Group. Following their resignations Judy offered to represent the Bowls Club and Ann offered to represent the Art Group. Pat offered to replace Ann as the Quilter's representative. Judy, Ann and Pat will confirm that their groups are happy with these changes. Unless the committee hears otherwise we will regard those changes as decided.

Following these changes there is now a vacancy for a public representative. The 2 members of the public present, Alex Alexander and Jean Murrell, agreed that Alex should join the committee as a public representative. This was welcomed by everyone and Judy welcomed Alex to the committee. All other public and co-opted members were confirmed.

The committee agreed to not to try and fill the vacancy for a co-opted member. There are sufficient trustees and the committee felt it was sensible to leave this post vacant for future use. An updated list of members accompanies these minutes. Members will be asked to sign their acceptance at the July meeting. *(This list records officers appointed at the bi-monthly meeting that followed this AGM.)*

9 - Any other business

Jean Murrell presented her updated chart of the regular events taking place in the hall. Copies will be displayed in the hall and on the notice board. Jean donated this to the hall free of charge.

John was asked to write to Jean and Ivor thanking them for producing this chart and for all their help and support for the exhibition.

10 - Chairman's closing remarks

Judy Boulanger thanked Jean for her generosity in giving us her very helpful activity chart. Judy thanked all the committee members for all their hard work throughout the year and paid tribute to all the other people in Westleton who support the hall by using it, attending events and helping with the wide range of activities that take place. Their support makes all the work worth while.

11 - Date of next meeting

Provisionally this will be on Tuesday 22 May 2012.

Meeting ended 7-30 pm.