

Waveney Local Strategic Partnership Management Board – 28/08/03

**Minutes of a meeting held at the Chamber of Commerce, Waveney Road,
Lowestoft on Thursday 28th August 2003 at 10am**

Present:

S.Bostock (Chair) – Waveney Primary Care Trust
Chief Superintendent A. Braddy
C.Pinsent (SAVO)
L.Thornton (Chamber of Commerce) – part
Cllr A.Thwaites – Suffolk County Council
S.Jarvis – Waveney Community Forum
Cllr P. Austin – Waveney District Council
L.Ghoshal – Suffolk Strategic Partnership
E.Keene – Suffolk County Council
L.Mowl – Waveney District Council
L. Jordan-Hall – Waveney District Council

Apologies:

G.Parsons – Lowestoft College

Items for action shown in bold.

1 Apologies and Substitution

Gwen Parsons gave her apologies

2 Minutes

Minutes of the meeting held on 26th June 2003 were agreed as a correct record subject to following up the actions below

Agreed that Liz Mowl would follow up the last minutes of the Steering Group held on 15th July 2003 and send round. Any comments to Liz Mowl.

Next meeting of the Steering Group – 16th September 2003- Lowestoft Library

3 Matters Arising

Liz Mowl to provide the group with an up to date contact list of the group at the next meeting

Nomination of Environment Network representative to the Steering Group to be picked up at next meeting

Widening of media coverage – Liz Mowl to discuss with David Holland for next meeting

Consultation with Connexions and Community Educations about the involvement of young people – Liz Mowl to pursue for next meeting

4 Waveney Economic Partnership

LT presented the minutes of the Waveney Economic Partnership. LT commented on the imminent publication of the newsletter, which contained a significant number of success stories. The WEP are also involved in significant activity around the development of an Urban Regeneration Company

5 Business Risk Assessment

The Board continued with the Business Risk Assessment exercise, assessing identified risks against the impact and probability of their occurrence to produce a risk index. At the next meeting the Board will identify whether the risks should be tolerated, transferred, terminated or treated (some of this work will be picked up by a sub-group of the Board before the next meeting)

The outcome of the risk assessment will be sent to all Board members

6 Proposal for a Suffolk Rural Partnership

The group considered the SSP Development Group Paper on a Proposal for a Suffolk Rural Partnership. The proposal was broadly welcomed in principle but with the following caveats:

A detailed discussion with LSP's in setting up a brief

Some organisations would need to investigate the effects of the proposal further in terms of the effect on current service provision

The LSP would be keen to keep their identity when picking up rural issues – the LSP label needs to be as part of any cross County partnership

LG to take these comments back to the SSP Development Group

There is some anxiety within the Board that the Waveney LSP considers both urban and rural issues and that a balance needs to be maintained. It was decided that at the next meeting we revisit the various and their linkages, ensuring that we are considering the general principles and aims of the Suffolk Rural Partnership. **LM asked for volunteers for the sub-group who would meet before the next meeting. LM to facilitate**

7 Transforming Your Space – request for support on Objective 2 funding bid

Rob Clarke from WDC attended for this item

The Board gave their approval to the Transforming Your Space programme and bid as presented. It was noted that:

Significant community consultation had occurred on the role of tenants and residents associations.

Rob was still waiting for a formal response on match funding from SCC although in principle they would like to support the scheme.

9 Lowestoft Learning Community

Linda Thornton verbally reported on progress so far. Gwen Parsons had been unable to attend the meeting. Part of a mapping exercise as to what learning partnerships were working within the District was already done.

Outstanding action for Gwen Parsons to submit further information on development of the Learning Partnership

10 Progress on KPI's – deciding priorities

LM reported that work was being undertaken within WDC to send the survey on Key Performance Indicators out electronically. This will be sent soon and will help to drive our action planning

11 Communicating about the LSP

It was decided that the LSP sub-group would lead on the development of an LSP wide Communication and Engagement Strategy. The sub-group would need to link this into separate organisational strategies.

12 Date for the AGM

Members decided to push this back to the New Year – date to be determined.

13 Update on the Waveney Compact

Sandra Jarvis updated the Board on a recent meeting which discussed a Compact way of working in Waveney. The meeting cleared up much of the frustration within the voluntary sector around progress so far. Sandra stated that a further meeting was scheduled for 7th October, which would start to identify funding opportunities and activities. **SJ promised to keep the Board up to date with progress as a standing item on the Board agenda.**

A voluntary sector conference was also planned for the Spring

14 AOB

Leena Ghoshal reported:

That Paul Woods from SCC would be pleased to attend the Waveney LSP to demonstrate the new functionality available on the Suffolk Observatory.
Ian Dunnett (external funding manager at SCC) is available to provide help and assistance in attracting external funding.

Sandra Jarvis informed the Board that Grantfinder is now available to find sources of funding for all partners

LM notified the Board of an Investing in Communities Stakeholder Seminar on 29th September 2003 – this is open to members of the Board.