

Meeting of Chilton Parish Council  
to be held on Tuesday 2<sup>nd</sup> March 2010  
at The Christopher Centre, Sudbury at 7:30pm

AGENDA

1. **Apologies** for absence
2. **Declaration of Interest**

Meeting adjourns for public participation session: 15 minutes for the public, county and district councillors and community support police officer present to make representations and answer questions on matters of interest.

3. Agree **Minutes** of Parish Council meeting held on 3<sup>rd</sup> November 2009
4. Agree actions required on the **Clerk's Report** and Chairman's Report
5. Agree actions required on **Routine Correspondence** received since last meeting
6. **Planning:**
  - a. Consider any planning applications received since agenda was posted
  - b. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council
7. **Finance:**
  - a. From the RFO Report authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
  - b. Consider the contract for grass maintenance in 2010
  - c. Consider application for Locality Budget to support production of Welcome to Chilton booklet, footpath map and newsletter
8. Update on the **Boundary Committee recommendation for Unitary Local Government in Suffolk**
9. Update on the **Community Speed Watch**
10. Review **Church Matters** including plans for updating Graveyard map
11. Review **Footpaths and other amenities:**
  - a. Progress on new dog bin at Chilton Airfield
  - b. Maintenance to notice boards
  - c. Relocation of pampas grass near Carbonels
12. Consider candidate for position of **Panel Representative to Babergh Safer Neighbourhood Priority Setting Meeting**
13. Review **Risk Assessment** for Chilton Parish Council
14. **Review Effectiveness of Internal Controls and Internal Audit process**
15. Consider **Information regarding Chilton Parish Council** to be displayed on notice boards.
16. **Questions to the Chair**
17. Consider the **Clerk's Contract of Employment** probationary period and whether the appointment can be confirmed.
18. Date of next scheduled meeting 4<sup>th</sup> May 2010