

28 APRIL 2011

MINUTES OF A MEETING OF THE MILDENHALL PARISH COUNCIL held in the DAVID ROGERS` MEETING ROOM, JUBILEE CENTRE, RECREATION WAY, MILDENHALL on Thursday, 28 April 2011 at 7.00pm

Present: Cllr B J Sulman (Chairman) Cllr G A Hayes
Cllr A J Wheble (Vice Chairman) Cllr H T Hitt
Cllr M J Ball Cllr J W McGhee
Cllr J Barker Cllr N A Roman
Cllr J M Bloodworth Cllr A F J Peachey
Cllr D W Bowman Cllr M K Smith
Cllr Mrs T A Gooch-Taylor-Balls Cllr G H Taylor-Balls

Also present were: Sgt P Payne, Mr T Donovan, County Councillor C Noble, one member of the press, Mrs C Steggles (Chief Executive Officer), Mrs V Shrimpton (Deputy Chief Executive Officer) and Mrs R Buckingham (Minute Clerk).

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr D J Newton, Sqn Ldr R Fryer and County Councillor S Frost. The CEO read a note from Cllr Newton expressing his thanks to fellow councillors for their kindness and support during his term of office.

2. PUBLIC PARTICIPATION

None

3. DECLARATION OF INTEREST

Members were reminded of their responsibility to declare any personal or prejudicial interest which they had in any item of business on the agenda no later than when that item was reached and to leave the meeting prior to discussion and voting on the item.

4. RECEIPT AND EXCHANGE OF INFORMATION

The Chairman adjourned the meeting.

a. Police information

Sgt Payne reported on slightly increased crime figures for West Row and Mildenhall. He said that six arrests had taken place following thefts of roof lead.

Sgt Payne updated members on the current SNT priorities:- a) the graffiti clean up began today in Mildenhall and is hoped to be completed by mid-May; b) speeding – police enforcement checks are on-going in Queensway, Kingsway and Bury Road; c) parking – there has been a slight improvement in town parking issues since the new Sainsbury's car park opened. The next SNT priority setting meeting will be on 25 May.

A catalytic converter marking day will be held on 19 May and there will be an emergency services family entertainment day on the Jubilee Field on 11 June. Sgt Payne said that it is hoped that the police helicopter will make a landing on the Jubilee Field and reassured members that all suitable safety precautions will be taken.

Matters raised by members included parking outside Lloyds Bank and thanks from Cllr Hayes for all the help and advice he has received during his time as a parish councillor. He said that the SNT has been a very effective force in the parish, a view echoed by all councillors.

b. Base information

There was no Base information.

c. County Council information

County Councillor Noble reported that he has forwarded the DVD about Mildenhall College of Technology to the portfolio holder for Children and Young People's Services.

The Chairman thanked the police and County Councillors for all their help and support during his term of office.

5. MINUTES OF THE COUNCIL MEETING

The minutes of the Council Meeting held on 31 March 2011 were confirmed with one amendment – at item 4a, final line, the word “crowing” was replaced by “crossing”.

6. MINUTES OF THE RECREATIONAL MANAGEMENT COMMITTEE MEETING

The minutes of the recreational Management Committee Meeting held on 14 March 2011 were confirmed.

It was resolved to accept the update report regarding the installation of steps to the rear of the Jubilee Centre and Pavilion and to note that the CEO will be meeting FHDC Building Control in early May to discuss specifications.

It was resolved to accept the report containing preliminary suggestions for expenditure of development funds.

It was resolved to refer the matter of the recommended felling of two tall trees on MPC/Scout land to the first meeting of the new Recreational Management Committee. All members, including those who are not members of that committee were asked to visit the site to look at the trees.

7. MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING

The minutes of the General Purposes Committee Meeting held on 21 April 2011 were confirmed.

It was resolved that no change is required to MPC’s current management practices concerning decorations and adornments to children’s graves in Thetford Road cemetery.

It was resolved to confirm the pro-rata price of £13.50 for six months rental for plot 17 and for plot 32 at Lark Road.

It was noted that repairs have been carried out to the fence at Riverside allotments following damage caused by a car and resolved to carry out further repair work if required.

It was resolved to accept the report containing preliminary suggestions for expenditure of development funds.

It was resolved to accept in principle the offer from Suffolk County Council of a further 25 year lease on the Riverside allotment site and a medium term lease extension for the Lark Road Allotment site. The CEO will seek clarification as to exactly how many years is “medium term”.

It was resolved that Plot 11, Riverside allotments which has been given up should be split into two and offered to the next two names on the waiting list.

It was resolved to authorise the CEO to accept the offer from FHDC to split the cost of refurbishing the parish pump 50/50 and noted that the parish’s share will be £875.

8. MINUTES OF THE PLANNING COMMITTEE MEETINGS

The minutes of the Planning Committee Meetings held on 29 March and 19 April 2011 were confirmed.

9. CHAIRMAN’S ITINERARY & REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

a) Itinerary

Probus Club meeting re Sainsbury’s development – 11 April 2011

FHDC Chairman’s Civic Reception – 8 April 2011

b) Reports

None.

10. PROJECT WORKING GROUP MEETING

The minutes of the meeting held on 14 April 2011 were confirmed with the addition of apologies from Cllr Sulman.

11. JUBILEE CENTRE JOINT MANAGEMENT COMMITTEE MEETING

The minutes of the meeting held on 4 April 2011 were received.

12. FHDC TOWN AND PARISH FORUM

The minutes of the meeting held on 15 March 2011 were noted.

13. BAND CONCERT

Members discussed whether tickets for the band concert on 23 July 2011 should be free or if a £2 charge should be made. **Following the offer of a £250 donation from Cllr McGhee in his capacity as Chairman of FHDC, it was resolved to gratefully accept the offer and make no charge for tickets...**

14. JUBILEE CENTRE AND PAVILION

It was resolved to accept the quotation from Inviron for the renewal of the maintenance contract for the Jubilee Centre/Pavilion heating/water in the sum of £1941.50 plus VAT.

15. GRANT APPLICATIONS

a) It was resolved to grant £51 to Mildenhall Museum Social Committee.

Cllrs Ball, Sulman, Roman and McGhee declared an interest.

b) It was resolved to grant £750 to West Row Gunners Football Club.

c) It was resolved to refer the grant application from St Peter's Church to the Annual Parish Meeting/Project Working Group for consideration.

d) It was resolved to defer the grant application from Suffolk Accident Rescue Service to the July Council meeting.

16. SALC SURVEY – VIEWS & CAPACITY OF PARISH COUNCILS

It was resolved to ask the CEO to collate the responses prepared by Cllrs Wheble, Ball and Bowman.

17. HOUSEHOLD WASTE RECYCLING CENTRES

The letter from SCC advising a delay in the closure of household waste recycling centres in the area was noted.

18. YOUTH CLUB FUNDS

It was resolved to authorise the CEO to make appropriate arrangements to open a bank account to safeguard and manage the Youth Club's finances if and when it becomes clear that such an account is required.

19. ACCOUNTS

Accounts for April 2011 totalling £18, 222.60 including telepay salaries were authorised. Cllrs M J Ball and J Barker signed the relevant cheques.

20. ADDITIONAL ACCOUNTS

Payment of additional accounts for April 2011 totalling £1, 008.87 were authorised. Cllrs G H Taylor-Balls and A J Wheble signed the relevant cheques.

21. CORRESPONDENCE

The CEO informed members of the following items of correspondence:

- DIS x 2
- Invitation from CRU.
- FHDC re Mildenhall Woods
- LAIS x 2
- SALC 2011/12 training schedule.
- FHDC Sports Awards nomination circular.
- SALC re CLG Neighbourhood Planning Programme.
- Mildenhall Sector Neighbourhood Watch Newsletter.
- Thank you letter from Sea Cadets for donation.
- Thank you letter from Mildenhall Scout Group for grant...
- SCC notes from Making the Change Together, NSD Engagement Event.
- Marie Curie Cancer Care re Blooming Great Tea Party.
- Suffolk Age UK re helping older people to stay independent in Suffolk.
- British American Committee Community Relations Award.

22. CHAIRMAN'S REVIEW OF THE YEAR

The Chairman spoke of all MPC's achievements over the past year including the attainment of Quality Parish Status. He thanked all Councillors and MPC staff for their help and support, particularly the CEO.

Cllr Barker proposed a vote of thanks and congratulation to Cllr Sulman on his successful term of office as Chairman which was echoed by all Councillors.

23. ANY OTHER URGENT BUSINESS

The CEO informed members that the Planning Committee meeting scheduled for 10 May 2011 cannot take place as the new Planning Committee will not yet have been formed.

24. EXCLUSION OF PRESS & PUBLIC

It was resolved pursuant to the Local Government Act 1972 Part 1 Schedule 12A to exclude the press and public from the meeting for the discussion of personnel matters on the grounds that publicity would be prejudicial to the public interest.

The meeting closed at 8.37 pm.

CONFIDENTIAL REPORT FORMING PART OF THE MINUTES

OF THE MEETING OF MILDENALL PARISH COUNCIL

HELD ON 28 APRIL 2011

24. MINUTES OF THE PERSONNEL PANEL MEETING

Members accepted the recommendations of the Personnel Panel Meeting held on 14 April 2011 and agreed the scale points as listed in items 1) & 2) in the minutes and that 3) there should be no provision of a retirement gratuity for the CEO.