

# **POLSTEAD PARISH COUNCIL**

## **Minutes of the meeting held on Thursday 19<sup>th</sup> March 2009 in the Village Hall Polstead.**

**Present:** Mr Nick Brandt (in the Chair), Mr John Baxter, Mr Michael Hackford (Vice-Chair), & Mrs Trish Ravensdale

**In attendance:** Mr David Yorke-Edwards (County Councillor,) Mrs Sue Wigglesworth (District Councillor) & Mrs Sandra Gray (Clerk) and one Member of the Public.

**1) Apologies for Absence:** Mrs Mandy Flather, Mr Richard Kilshaw and Mrs Anne Macwilson. Amanda Coleman, Suffolk Constabulary.  
The Councillors consented to these absences

### **2) Declarations of Interests:**

There were none.

### **3) Minutes of the meetings of 19<sup>th</sup> February 2009.**

Councillor Richard Kilshaw had distributed proposed amendments to the draft minutes prior to the meeting. After much discussion, the Council unanimously agreed that they did not reflect the conclusion of the proceedings of the 19<sup>th</sup> February 2009. The Minutes were approved by the Council and signed by the Chairman.

### **4) Reports:**

#### **A) County Councillor**

David Yorke-Edwards reported that the Boundary Committee had announced that day that there will be a further consultation period until 14<sup>th</sup> May 2009. If comments had been submitted already these will be taken into consideration but you can submit further comments if you wish.

The Boundary Committee state that there are two choices

- A One Suffolk
- One part Ipswich & Felixstowe and separate rural Suffolk.

Lowestoft will now be in Suffolk

#### **B) District Councillor**

Sue Wigglesworth also reported the announcement of the Boundary Committee. Sue stated that, as Polstead had sent their written comments, there was no further action required by the council, unless their views had changed.

#### **C) Suffolk Constabulary**

In the absence of any representative, the Clerk read to the Council the latest report from Hadleigh Station, which stated that no crimes had been reported for Polstead.

### **5) Reports & Questions from Councillors:**

Vice-Chair Michael Hackford thanked District Councillor Sue Wigglesworth for the dog notices.

Councillor John Baxter informed the Council of the up to date bus contact information. The Council agreed for the Clerk to place these notices on the Notice Boards and website and in the magazine.

#### **6) Reports & Questions from Parishioners:**

There were none

#### **7) Planning Matters**

##### **A) Pre-Agenda Applications:**

**Application No: B/09/00233/FHA Thatchers House, Bower House Tye, Polstead, Colchester CO6 5DD.** Erection of extension to existing outbuilding.

**Application No: B/09/00260/LBC Thatchers House Bower House Tye, Polstead, Colchester CO6 5DD.** Application for Listed Building Consent - Erection of extension and internal alterations to existing outbuilding; alterations to roof material (from thatch to clay pantile); insertion of 1 no. door and 1 no. window

The Council discussed the above applications and were in agreement that the proposed plans do not conform to CN06 of the Babergh Local Plan and the proposed alterations take away from the original building and do not relate to the environment (CNO1).

##### **B) Other Planning Matters:**

**Planning Application No: B/09/00088/FHA White Gables, Stackwood Road, Hadleigh Heath, Polstead Ipswich IP7 5NZ.** Erection of detached double garage and separate storage area (existing garage and shed to be demolished).

The Clerk reported that planning permission had been granted.

**Planning Application No: B/09/00125/FHA. Belgic House, Spring Lane, Polstead, Colchester CO10 5JP.** Erection of single-storey side to extension to form garage and sun room (amended scheme to that approved under P.P. B/08/00889/FHA

The Clerk reported that planning permission had been granted.

**Planning Application No: B/09/00090/FHA Belgic House, Spring Lane, Polstead, Colchester CO10 5JP.** Erection of a front porch.

The Clerk reported that planning permission had been granted.

**Planning Application No: B/09/00071/FHA 19 Rockalls Road Polstead Colchester CO6 5AR.** Erection of two-storey side and rear extension, a rear conservatory and detached single garage (existing outbuilding to be demolished), amended scheme to that approved under P.P. B/04/00059/FHA.

The Clerk reported that planning permission had been refused.

**Planning Application No: B/08/01888/LBC D'arcy Cottage Rockalls Road Polstead CO6 5AR.** Application for Listed Building Consent - Demolition of a brick wall.

District Councillor Sue Wigglesworth informed the Council that Mr and Mrs Lowe had reached a compromise agreement with the applicants of the above application.

### **Section 137 Payments**

The section 137(4)(a) of the Local Government Act 1972 Parish and Town Councils in England and Wales for 2008-09 is £5.86 per elector. To date, Polstead Parish Council has spent or allocated £1346.40. The amount available under Section 137 is £4137.16.

After much discussion and careful consideration the Council agreed to pay the Polstead PCC £500.00 and for the next two years to help towards the cost of the new cemetery as the costs have escalated due to the required archaeological survey costing £9871.00. It was agreed that the contribution would be under review each year. Proposed by Chairman Nick Brandt, seconded by Councillor John Baxter. All in favour.

After discussion, it was agreed that Polstead Parish Council would make the following further payments under the Section 137 proposed by Chairman Nick Brandt, seconded by Councillor Trish Ravensdale

- East Anglian S Air Ambulance      £80.00
- Citizens Advice Bureau              £80.00
- Suffolk Accident Rescue Service   £80.00
- Cross Roads                             £80.00
- Home Start                               £50.00
- Polstead Village Hall                 £150.00

### **9) Highways and Footpaths**

#### **A) S Rendall Proposed Footpath B1068**

S Rendall had not attended the meeting. The Chairman Nick Brandt informed the Council that he had spoken to the Chairman of Stoke by Nayland Council, Adam Sedgwick, about the proposed footpath. It was agreed informally that, provided the path was not surfaced in tarmac and the Parish Council was not required to maintain the path, they could not see a problem. This would need to be discussed by the two Councils once a formal request had been submitted to Polstead.

#### **B) Carse Pond**

The Chairman, Vice Chairman Michael Hackford, Councillor John Baxter and Councillor Richard Kilshaw met with John Boutcher of Suffolk Highways on 17<sup>th</sup> March 2009 at Carse Pond. It was agreed that the meeting had been very productive. Suffolk Highways would undertake the jet clearance and pressure jet the culverts. It was agreed that, once this had been done, then the Council would be in a better informed position with regards to the future work required in the area.

In the meantime, the Council agreed for Councillor John Baxter to look into finding a contractor to assist with the excavation of the pond and having clay spread on the bottom to make a seal.

The Council agreed that the Chairman inform the landowners Mr.Ray Barry and Mr.Richard Morton of the action to be undertaken by Suffolk Highways.

#### **C) Meeting with Kevin Verlander**

The Chairman reported to the Council that his meeting with Kevin Verlander and

Adam Sedgwick the Chairman of Stoke by Nayland Parish Council to discuss the footpaths in the respective parishes. It had been a rewarding meeting and the Chairman had written to Kevin Verlander. regarding Footpaths 6,9 and 34 and the disrepair of the stiles on footpath 23, 30.He had also spoken to the owners of the stile on Footpath No.35. This has now been removed.

The Councillors were reminded to bring their sheets detailing any work required on footpaths and the name of the landowners to the meeting on 23<sup>rd</sup> April 2009.

#### **10) Hog Roast**

The Council agreed for Vic-Chair Michael Hackford to order the marquee and toilets for the Hog Roast on Saturday 12<sup>th</sup> September 2009. Vice- Chair Michael Hackford also informed the Council that he would advise Dylan Pym and Andy Bell of the date.

#### **11) Correspondence Received**

Since the Agenda had been issued the Clerk reported that the following correspondence had been received:

- Elizabeth Holdings re Bus Shelter in Polstead
- Babergh District Council- Dates of meetings with Parish Councils

#### **12) Chairman & Clerk's Reports & Correspondence**

The Clerk reported that she had attended the "The Power of Well Being" Course at SALC. This would enable her to complete question 7 of her CILCA. Also the Council would need to discuss the Power of Well Being and whether Polstead Parish Council would wish to adopt it at a future date.

#### **13) Future Agenda Items and Dates of next meetings**

Bus Shelter

Carse Pond

Fees for Hadleigh Fishing Society for youth of Polstead

Homey Bridge Road

Hog Roast 2009

Financial Standing Orders

Article for Magazine detailing the role of a Parish Council

Well Being

23<sup>rd</sup> April 2009

30<sup>th</sup> April 2009 (Annual Parish Meeting)

21<sup>st</sup> May 2009 (Annual General Meeting)

18<sup>th</sup> June 2009

16<sup>th</sup> July 2009

17<sup>th</sup> September 2009

15<sup>th</sup> October 2009

19<sup>th</sup> November 2009

**There being no further business the Chairman closed the meeting at 10.20pm**

Chairman

Date