

Blythburgh with Bulcamp and Hinton Parish Council

Minutes of Parish Council Meeting
Monday 10th November 2008 at 7:30 pm

Present: Cllr D Tytler (Chair), Cllr R Benson, Cllr L Clapham, Cllr Lewis, Cllr A Mackley, Cllr R Williams, J Boggis (Clerk).

The meeting opened with a presentation from Andrew Blois about the Environment Agency Strategy on the future of the Blyth Valley and how the Blyth Estuary Group were opposing this. The presentation covered the membership of the Blyth Estuary Group, their argument against the Environment Agency Strategy, and some other strategies that the Environment Agency could adopt. There were some interesting facts produced which made a powerful argument including highlighting where the Environment Agency themselves were not following their own Strategy.

The presentation finished with information on how Andrew Blois, having now achieved the necessary permissions, was going to repair the river wall to prevent the flooding of Appleton Marsh. He talked about the community spirit generated in Walberswick when repairing Tinkers Marsh and was looking forward to the same spirit and support in Blythburgh.

Open Forum

Police Report – from PCSO Jamie Newson read by the Chairman

There were a total of 10 recorded crimes within the village between the period from 01/04/08 to 31/10/08 which comprised of 2 criminal damage, 1 burglary, 1 assault, 1 accosting, 2 thefts, 1 theft from motor vehicle, 1 minor wounding without intent, 1 criminal damage to vehicle and 1 burglary dwelling. There were a further 9 reported crimes connected to the Latitude festival which were all theft related.

The mobile police station will continue to visit the village on a monthly and speed checks will also be carried out duty allowing within the village.

Parish Council Meeting – Commenced at 8:40pm

08/71. Agree the Agenda

Agreed

08/72. To receive Members' declarations of interest on any matters on the agenda

No declarations of interest declared

08/73. To note apologies for absence

Cllr Waller – Away on business

08/74. Minutes of Parish Council meeting held on Monday 8th September 2008

Proposal – To accept the minutes of the 8th September meeting as presented

Agreed

08/75. Minutes of Special Parish Council meeting held Wednesday 17th September 2008

Proposal – To accept the minutes of the 17th September Special meeting as presented

Agreed

08/76. To receive the Clerk's Report

Clerk presented report on activities since last meeting. Report attached to minutes.

Proposal - To accept Clerks report as presented

Agreed

The Clerk reported that a decision was needed on the BT Adopt a Kiosk scheme. After some discussion the Parish Council agreed they did not want to adopt the kiosk.

Proposal – Clerk to withdraw interest in Adopting a Kiosk scheme

Agreed

08/77. To receive the report from the planning sub-committee

- To receive any planning decisions

GRANTED Application No.C08/1462
Location; Heron Cottage, Dunwich Rd, Blythburgh
Proposal; Erection of one-and-a-half storey side extension

GRANTED Application No.C08/1420 Full Planning Permission
Location: The Old Ambulance House, Blyth View, Bulcamp
Proposal: Erection of single-storey garden room to rear of house

GRANTED Application No.C08/1421 Limited Building Consent
Location: The Old Ambulance House, Blyth View, Bulcamp
Proposal: Erection of single-storey garden room to rear of house

GRANTED Application No.C08/1494 (Listed building consent)
Location; The Green, Priory Road, Blythburgh
Proposal; Alterations and additions including adding dormer window

GRANTED Application No.C08/1630
Location; The Green, Priory Road, Blythburgh
Proposal; New dormer to rear elevation.

- To consider any planning applications received by 10th November 2008 and determine the Parish Councils response to them.

Application No.C08/1873
Location: Haw Wood Camp, Darsham Road, Hinton
Proposal: Application for a Lawful Development Certificate for an existing use:
Use of land for stationing mobile home.

Proposal – Clerk to let SCDC know the mobile home has been in use for 10 years

Agreed

Application No.C08/1861
Location: Haw Wood Camp, Darsham Road, Hinton
Proposal: Continued use of land for sitting of one mobile home in association with dog & rabbit breeding business

Proposal – Clerk to inform SCDC the Parish Council supported application for use of mobile home in association with local business

Agreed

Application No. C08/1816
Location: 1 Stone Cottage, Dunwich Road, Blythburgh
Proposal: Retention of 2 caravans for pig stockman's accommodation
Proposal – Clerk to inform SCDC the Parish Council felt there was no more information and therefore the same comments made as with first application remain valid

Agreed

08/78. To receive the report from the financial sub-committee

- Report from meeting held 28th October 2008

The sub-committee met to discuss the budget for 2009-10. The outcome was presented to the meeting with the recommendation being to hold the precept at its 2008-09 level

Proposal - Leave precept for 2009/10 at 2008-09 level (£5200)

Agreed

- Current Financial Situation

Current Account bank Statement £2790.57

Business Reserve Account Statement £8146.74

Taking the money spent and income received that is not yet shown on the banks statements the situation is

Current Account bank Statement £4189.25

Business Reserve Account Statement £6021.74

- Discuss and agree any payments required of the Council

Proposal - Payment for No Parking sign - £90.48

Agreed

Proposal - Payment for Annual Playsite inspection - £94.00

Agreed

- Donation requests

The Parish Council discussed the request for donations and agreed the following

Proposal – Donate £50 to Macmillan in Suffolk

Agreed

Proposal – Donate £25 to Leiston, Saxmundham and District Citizens Advice Bureau

Agreed

08/79. To receive the Parish Plan steering committee report.

The data entry is now complete and members of the steering committee are attending training on 14/11/2008 on use of the analysis software.

75% of the questionnaires were completed and returned and the steering committee would like to thank all those who talk part

08/80. To receive an update on the Community Speed Watch Campaign.

The Speed Watch campaign will go live in two weeks time. The packs containing information and ID cards have arrived. The Police are going to have a trial run with the volunteers. Agreement has been received to monitor the A12 as well as Dunwich Road. A rota is now being set up for the volunteers who must work in pairs and in daylight.

More volunteers are required with the requirement of 1 hour a week. If interested please contact Cllr Lewis (01502 478624)

08/81. To receive an update on the Playsite.

The RoSPA annual inspection and risk analysis report has been received. The report highlights a number of positives but there are a number of medium risk items that need to be addressed. The overall assessed level of risk was a medium risk.

08/82. Village Hall

The Parish Council discussed work that is perceived as being needed in the short to medium term; decoration, soak away, heating, notice board, curtains.

Proposal – Clerk to look into getting the soak away problems resolved

Agreed

Proposal – Parish Council representatives on Village Hall committee to discuss some of the short term items, cleaning and re hanging the curtains, with the committee.

Agreed

08/83. Condition of the Village ‘green’ areas

There was a discussion about the 'nooks and crannies' in the Village including who owns them and how are they kept tidy?

Proposal – Clerk to look into ownership of land in the Village and pay for the information

Agreed

08/84. To receive feedback from the Latitude Festival Organisers.

Cllr Tytler met with the organisers and received the following feedback;

- The festival organisers will continue donating tickets but will deal directly with the Trust
- The letter sent to parishioners used the edited electoral register, accounting for why some people in the village did not received the letter. The letter will be copied in Blythburgh Parish News and the Notice boards to try to ensure it is available to all parishioners
- There is a complaint procedure if the noise is too loud and the complain number will be advertised nearer the time of the festival.
- The shuttle bus will run again but the route is to be reviewed and they are looking into better traffic control measures especially Thursday and Monday
- Request that the speed watch team are out on Thursday and Monday

08/85. Correspondence

08/85.1 SCDC – Electoral Register Canvass

The Parish Council felt this was not ethical and therefore will not carry out the request

08/85.2 Freedom of information act: Publication scheme

The Clerk provided an updated Freedom of Information model Publication Scheme which was discussed and following a question and answer session it was agreed.

Proposal – Parish Council to adopt the model Publication scheme

Agreed

08/86. Agree Meeting dates for 2009

Meeting are held in the Village Hall on the second Monday of every other month starting at 7:30pm with on open forum with the Parish Council meeting planned to start at 8:00pm.

The proposed dates are;

- Monday 12th January 2009
- Monday 9th March 2009
- Monday 11th May 2009
- Monday 13th July 2009
- Monday 14th September 2009
- Monday 9th November 2009

08/87. To discuss any other matter the Chair will allow

08/87.1 Clerk to send note of thanks to A Blois

Meeting Closed @ 10:00pm

Date of next meeting; Monday 12th January 2009 commencing with an Open Forum at 7:30pm followed by the Council Meeting starting at the earliest of 8:00pm

Clerks Report to Parish Council Meeting

Parish Council Meeting - Monday 8th September 2008 at 7:30 pm

- The Caravans on the land adjacent to 1 Stone Cottages, Walberwick Road. I contacted SCDC Planning Dept. and was told that it would be passed to enforcement. Since then there has been another planning application related to the Caravans received.
- The brick bus shelter on the A12. I have spoken to SCC about replacing the Bus Shelter. I was told that the average cost was £5000, which includes raising the kerbstone. SCC said that they have a budget but have no idea how much, if any, they would be able to contribute. They would not contribute to knocking down the old one.
- The brick bus shelter on the A12. I have not got a cost for pressure washing the inside.
- P Cook grass cutting. Sent a letter to Paul Cook stating that he should cut the grass every other week during the growing season.
- Planning Applications. Contacted SCDC Stating that Blythburgh Parish Council had no objection to the applications at Heron Cottage, Blyth View and The Green.
- Made payments as agreed at the last meeting with the exception of the money to the Blythburgh Latitude Trust, as they still do not have a bank account.
- Allotments. Informed Parishioner that there were no allotments in Blythburgh.
- Clerks Training. Attended training day on 6th November.
- BT Phone Kiosk. I have been pursuing this and have actually registered interest in Adopting the kiosk. The ongoing cost will be about £20 per year for the electricity bill. I have not been able to get a figure for general maintenance. The one cost that will remain is if/when the kiosk is moved the Parish Council will have to pay to have the unmetered electricity supply terminated. This apparently is costly. I have not sent the signed contract with the MAPN number on it, which means the Parish Council still needs to decide what it wishes to do.
- New bus shelter on south side of A12. I have spoken to SCC about installing a Bus Shelter and was told that the average cost was £5000, which includes raising the kerbstone. SCC said that they have a budget but have no idea how much if any they would be able to contribute. I have completed and sent in the application form.
- Appeal against C07/1863. I have not received anything about this and when I looked on the SCDC web site it was showing no decision has yet been made.
- Have contacted someone about repairing the gate to the play site and an estimate is being prepared. I will get this work done if it falls within my budget limit.
- Hold a discussion with A Burrows over play area. Apologies that this has not been done as when I looked at my notes I did not know what I was to discuss with him.

Special Parish Council Meeting - Wednesday 17th September 2008 at 8.00 pm

- Send agreed Letter to the Boundary Committee. The letter was sent electronically but when checked I could not find it. It was sent again and I have now confirmed receipt.
- Adopt a Kiosk. See above.