

BARNINGHAM PARISH COUNCIL

Minutes of Barningham Parish Council meeting held on Wednesday 1st December 2010 at 7:35pm in Barningham Village Hall.

Present: Cllrs: B Last, K Cummings, Cllr Millett, Cllr Gilbert, C Bullock, D Pettitt, C.Cllr Spicer, B Cllr D Ray & PSCO Jonny Burke

1. **Apologies for absence** Cllr. W Martineau,

2. **Declaration of Interest** None

3 **Minutes.** Minutes of the meeting of 3rd November 2010 signed and approved as a correct record.

Meeting Adjourned

4. **Meeting open to the public** None present

5. **Report by County Councillor: J Spicer**

Cllr Spicer told the councillors that she would contribute £2000 towards the works in Hopton Road. The Councillors thanked her for this kind donation. The C642 Norwich Lane, Coney Weston/Knettishall between the C641 at Coney Weston and the C636 at Knettishall Heath Will be closed temporarily by Suffolk County Council, West Area Highways for carriageway reconstruction between 10 and 28 January 2011 (0730hrs to 1630hrs) the alternative route will be along C636 Rushford Heath, C640 to Coney Weston and vice versa.

6. **Report by Borough Councillor: D Ray**

Cllr Ray was disappointed that his idea for training for community leaders became a workshop for training for Councillors. He was however pleased that, of the back of this suggestion, SALC is planning some training for any other members of the public who would like to become a community leader but feel that they would benefit from some training in areas such as planning a project and finding and applying for funding. This should take place in the New Year.

7. **Report of Community Police Officer**

1 Crime reported between 03/11/10 and 01/12/10

07/11/10 - Threat to Commit Criminal Damage – Sandy Lane, Barningham, No publicity.

Offender arrested and cautioned for offence.

Anti-Social Behaviour – Bishops Croft, Barningham;

In recent weeks we have had an increase of calls from residents in Bishops Croft regarding ASB from youths in the area. Doors being kicked hard, snowballs thrown at houses and youths jumping on someone's car bonnet are things we are starting to hear about. We have good intelligence to suggest whom these youths maybe and we will be dealing with them in due course. Also to note, it is suggested that older youths are buying the younger one's alcohol from the Spar shop which is an offence and we will be working closely with the Spar Shop to identify and deal with those offenders.

Ixworth Police Station;

After public consultation, Suffolk Police authority has decided that Ixworth opening times are as follows as of the 1st December 2010. Monday / Wednesday / Friday - 0900am – 1100am.

Speedwatch

PCSO Burke has been informed by the vetting department at PHQ that they have only had one (1) form sent back to PHQ which has been completed and checked and sent back. That person, and is ready for training. However, this means that the other three volunteers are still yet to complete or send there forms back to PHQ.

Meeting reconvened

8 Progress reports. For information from:

8.1 Chairman:

8.1.1 Report from the Internal Accounts Working Party 16-11-2010

Present: Councillors Last, Gilbert & Martineau, Clerk Vicki Gay

Apologies: none

1 Review of Financial Regulations: The Regulations which had been adopted in 2007 were discussed and it was agreed that no changes were required at this time. It was noted that the regulations on payments would need to be changed in future if the proposed abolition of cheques went ahead.

2 Review of Clerk's books and methods of budget monitoring. The method of recording payments and income on linked spreadsheets was examined including the link to the quarterly budget monitoring report. There had been some minor teething problems but it was working well overall. Councillor Last agreed to amend the worksheets to make checking easier and to add in a bank reconciliation working paper. It was agreed that a quarterly budget monitoring report together with a summary bank statement was sufficient for reporting to the Parish Council.

3 Consideration of format of Final Accounts. The simplified version of the final accounts put in the newsletter was discussed and a column for the previous year's figure was added for comparison purposes. The format of the expenditure column would be discussed with the internal auditor to see if that could be made clearer. It was agreed that the fixed assets figures needed clarification on the basis of valuation. The Clerk would also contact SALC to check that a special reserve could be created to allow funds to be put aside for special purposes such as the purchase of extra land for the cemetery.

4 Any other business. It was agreed that the Asset Register needed to be looked at closely and more detail included. The Clerk would write to the school as part of this process to enquire about the hand bells. In order to have this review completed before the next insurance renewal the next meeting of the IAWP would be in March 2011, exact date to be arranged later.

8.1.2. Quarterly Newsletter.

After discussion it was agreed that rather than produce a newsletter quarterly, it would be produced three times a year. Ideally in March, July and November.

8.1.3. Speeding Millfields

Cllr Last has prepared a leaflet to highlight the dangers of excess speed in a built up area. She will arrange enough to be printed for delivery to all the houses in Millfield.

8. 2 Clerk:

8.2.1 Bollards, B1111.

Following concerns raised at the previous meeting, regarding vehicles parking on the verge, just past the bollards on the B1111 (past the shop towards Hopton) where the road is not really wide enough to accommodate them, Suffolk County council believe they could install five oak bollards at a 3.5m spacing for £650.00. It was agreed that, although this was important it was not such a high priority as the humps in Hopton Road. The clerk will contact Suffolk County Council to see if there is a cheaper alternative.

Action clerk

8.2.2 Registering Aggies's Piece.

Investigations are still underway to ascertain if Aggies Piece has ever been registered.

8.2.3 Dog proofing play area fence.

We are still awaiting a quote from the contractor.

8.2.4 Streetlight B1111

The Clerk has finally received a quote for the new streetlight for the B1111. There seems to be some confusion over its location. The Clerk will contact Suffolk County Council to discuss this further.

Action clerk

8.2.5 To Grit or Not To Grit

The Clerk has received correspondence from Came and Company regarding procedures for clearing ice and snow. It was agreed that as long as procedures set down by Suffolk County Council are followed then those clearing ice and snow should be covered by Suffolk County Council insurance. It was agreed that two new grits bins, one for Bishop Croft and one for the green in Hopton Road should be purchased.

Action Clerk

9 Accounts

9.1 The following accounts were approved for payment:

Steve Wilson	£411.16
Vicki Gay	£495.59
H M Revenue & Customs Only	£134.40
Vicki Gay	£24.47
M D Bleay	£175.00

9.1 Parish Council Estimate 2011 - 2012

St Edmundsbury Borough Council has asked for our application form for grants and precept for 2011/12. As previously agreed the precept amount will remain static this year at £22,000.

Progress reports. For information, from:

10. Community Affairs Officer: Cllr Pettitt

There seems to an abundance of notices in the village. It was agreed that any not pertain to the community should be removed.

Concerns have been raised about the need for a soak away at the top of Mill Road, where the building plot is. The Clerk will speak to Charlie Mitson about this.

Action clerk

10.1 Footpath Officer: Cllr Millett

Cllr Millett attended the Countryside Forum (full minutes can be found on St Edmundsbury website.

All the footpaths are clear and Aggies is just being generally maintained.

10.2 Communications Officer: Cllr Gilbert

Cllr Gilbert had no report to make.

10.3 Transport Officer: Cllr Cummings

Cllr Cummings had no report to make.

10.4 Village Hall representatives: Cllr Last

The new chairs have been received. A surplus sale is to be held on 11th December to dispose of some of the old chairs and other unneeded equipment.

10.5 Legal Matters Cllr W Martineau

Cllr Martineau was unable to attend the meeting and had no report to make.

10.6 Planning, Clerk of works Cllr C Bullock:

Cllr Bullock had no report to make.

10.8 Cemetery working Party.

The Clerk and Chairman met in the cemetery to finalise details concerning the works that needs to be undertaken. It was decided that, in addition to writing to the deeds holders that we have details for, that a number of notices should be displayed in the cemetery prior to any work being carried out.

10.7 Village Caretaker: Steve Wilson

The grass has finally stopped growing and the burden of leaf clearing has not been too onerous. The only extra work this month has been the installation of the grit bins in Sandy Lane and Church Gardens.

I have a list of jobs, including the sourcing of gravel for the war memorial, which I am holding over until the New Year. I am still hopeful of limiting my overtime for the year to ten hours.

11. Meeting to discuss Road Safety Issues.

The Clerk had contacted SCC regarding concerns over the humps being a trip hazard and had been told. The road humps could be tripped over if someone tried to walk over them. They would be positioned centrally in the road, so that people walking at the side of the road would not encounter them.

Havebury would not be able to contribute any money towards the project until the middle of next year, if at all. It was **resolved** to go ahead using Cllr Spicer's £2000 contribution and financing the additional £400 from Parish Councils reserves.

12. War Memorial request to re-do lettering

It was recognised that the War Memorials Trust felt that unless the inscription was unreadable then, to preserve the memorial in its original state, it was best to leave re-lettering until such a time that it was becoming un-readable. With this in mind it was **resolved** to review the lettering and overall condition, of the memorial every November.

13. Parish Conference Monday 22 November

Cllrs Last, Cummings and Gilbert attended the parish conference and felt that on this occasion the event was disappointing. It was felt that the workshops were poor. The information about Oil Buying Consortiums was interesting and this is something that will be looked at in more detail.

Action Clerk

14. Cricket meadow development

The Chairman and the clerk met with a representative from GB Sports who has since provided them with prices, this information will be circulated and discussed again at the January meeting. The clerk will look at getting some prices from other suppliers.

Action Clerk.

15. Housing Needs Survey. Choosing housing provider

It was agreed that this matter would be discussed further at the January meeting.

18. **Planning Matters** To include any applications/decisions received since the agenda was posted.

St Edmundsbury Borough Council **Granted** the following applications

SE/10/0961 Erection of detached two storey dwelling with integral garage and vehicular access (revised scheme) Plot 12 Millers Yard, Hopton road.

SE/10/1306 Allison, The House Sandy Lane. Extension of time limit by three years for authorised planning permission SE/07/1454.

St Edmundsbury Borough Council **Refused** the following application

SE/10/1249 Extension of time limit plots adjoining No. 6 Bardwell Road.

19. **Correspondence for information** To note the items listed below which have been circulated or will be available for inspection at the meeting.

19.1 Car parking Charges. 19.2 Havebury Housing Partnership is looking for representatives for two new panels. 19.3 Public Community Tasking meeting. Cllr Last will try to attend this meeting to be held in Stanton on the 7th December. 19.4 SALC LAIS updates.

20. **Clerks report on urgent decisions since last meeting** None

21 **Councillors reports and items for future agenda** None

22. Playing Field (Cricket Meadow) Legal date 2nd February 2014 to 1st February 2015

23. Date of next meeting: Wednesday 12th January 2011

24. To consider the exclusion of the public and press in the public interest for consideration of the following items:

25.1 Personnel Issues. None

25.2 Legal Issues. None

No further business, Meeting closed: