



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of Parish Council Meeting Monday 12th September 2011

Present: Cllr D Tytler, Cllr R Orr-Ewing, Cllr A Mackley, Cllr A DeThabrew, J Boggis (Clerk)

Open Forum (2 Parishioners present)

Refuse Collection. It was noted that SCDC had distributed/ put information leaflets on the wheelie bins stating as from 26th September collection day was TUESDAY.

Cllr R Leighton Report.

SCC would be approaching the community via a number of routes, one being the Parish Councils, to initiate discussion about next years budget. SCC has to save £50M over the next 2 years and will be looking for ideas on how to achieve this rather than raising the council tax. Many lessons had been learnt from the way 2011/12 was handled.

The Police Authority will be launching 101 as the number to use to contact Suffolk Police in non emergency situations. The number comes into operation during October, date not known yet.

Parish Council Meeting

11/60. Agree the Agenda

Additional Payment – Councillor Training

Audit Report Update

Agreed

11/61. To receive Members' declarations of interest on any matters on the agenda

Cllr Tytler for one of the payments

11/62. To agree apologies for absence

Cllr Waller; away with work – Agreed

Cllr Blakesley; away on Holiday – Agreed

Cllr Clapham; Unknown – Not agreed

11/63. Adoption of Financial regulations

Clerk circulated regulations prior to meeting and presented changes to the document

Proposal – Adopt the Financial Regulations

Agreed

11/64. Minutes of Parish Council meeting held on Monday 11th July 2011

Proposal – Accept minutes for 11th July 2011 as presented

Agreed

Cllr Tytler pointed out that the Village Shop has new owners and they plan to open in early October 2011. The shop will be open Monday to Friday 7.00am to 6.00pm and at weekends 9.00pm to 12.00pm noon. They will not be running the Post Office. For situation on prescriptions please see Blythburgh Parish News.

11/65. Minutes of Special Parish Council meeting held on Friday 22nd July 2011

Proposal – Accepted minutes for 22nd July 2011 Special Meeting as presented.

Agreed

11/66. To receive the Clerk's Report

Proposal – Accept Clerks Report as presented

Agreed

Cllr Tytler expressed the view that the Village Hall committee should be resolving the position on the Trustees at their forthcoming AGM.

11/67. To receive the report from the planning advisory group

- To receive any planning decisions

Application No.	Location	Proposal	SCDC Decision
C/11/1178	Tanglelin, The Street, Blythburgh	Erection of garage – Existing to be demolished	GRANTED

- To consider any planning applications received by 12th September 2011 and determine the Councils attitude to them.

Application No.	Date received	Location	Proposal
C/11/1821	17 th August	The Bird House, Old Angel Lane, Blythburgh	Erection of garden shed

Cllr Mackley presented the view of the planning advisory group. The location was such that it was not visible and its construction was in keeping. The Parish Council had no objection to this application.

Proposal – Clerk to express Parish Council objection to SCDC

Agreed

Documents had been received from SCDC and were part of the ‘Core strategy targets for new construction’. This document looked at proposed numbers and the impacts of the increase footfall on all amenities. There is nothing directly related to Blythburgh but a lot of the report is looking at environmental impacts so will be passed to Cllr Waller for review.

11/68. To receive the report from the financial advisory group

- Annual Audit. The report had been returned with an error. The error was related to how asset values are to be recorded from 2010/11 and the Clerk had incorrectly updated the list. Changes are required and the Audit report needs returning to the auditors.
- Accounts

Current position against budget

Date	Clerk	Subscriptions	Insurance	Maintenance	Cllr Expenses	Training	Misc.	Donations (section 137)	Outgoing
Budget	720	200	2100	1500	200	500	1750	150	7120
Spend	165	136	0	0	137.65	24	245.91	50	758.56
Remainder	555	64	2100	1500	62.35	476	1504.09	100	6361.44

Other approved expenditure not included in above budget;

Drainage Works on village hall for £1447.90
 Insurance works on Village Hall for £3727.06
 Installation of new playsite equipment for £13824.00

Bank Balances at 28th August 2011 Current Account = £3074.45
 Savings Account = £7871.38
 Total = £10945.83

Value of outstanding cheques. £189.40 (One has been chased since outstanding since April 2011)

Additional Committed Spend at 12th September not included in 2011/12 Budget above:

Village Hall Work = £720 Invoice Received. Duncans £180; SCC £540
 Information Boards = £900 Donation from Natural England & Parish Plan
 Celebrate Blythburgh = £185 Invoice Received for £92.60
 Playsite = £4269.60 Invoice Received

- Discuss and agree any payments required of the Council
 - Adventure Playgrounds Ltd – Part payment £4269.60

Agreed

- SCC Archaeological monitoring - £540.00
Agreed
- MRWCF Electrical Ltd – Village Hall external lights - £47.17
Agreed
- Celebrating Blythburgh – Cllr Tytler expenses £92.60
Agreed
- Dulux Decorator Centre – Village hall floor varnish - £193.20
Agreed
- Duncans & Sons – Soak-a-way opening - £180.00
Agreed
- Binny Lewis – Keys for notice boards - £15.00
Agreed
- Speedwatch expenses - £5.79
Agreed
- SCDC – Uncontested election costs - £100.00
Agreed
- SALC – Councillor training - £129.60
Agreed

11/69. Feedback from Village working parties.

- Speedwatch – Binny Lewis

Date	Hours	Vehicles Speeding			Sessions with no speeding recorded
		Number	Highest on A12	Highest on Dunwich road	
August 2011	25 hours	39	70mph		2

More volunteers welcome. Please contact Binny Lewis 01502 478624

- Blythburgh m@tters – Ro Williams
Meeting on 13th September to discuss future events
- Information Boards - Alan Mackley
Suffolk Coasts & Heaths have funding available now through the BALANCE project and contacted Blythburgh Parish Council to see if they are still interested in information boards and do they have matching funding available of £500 per board.
Proposal – Clerk to contact stating matching funding available and still require boards
Agreed
- Environmental Working Party – Cliff Waller
No report
- Traffic Management Working Party – Alan Mackley
Cllr Mackley using Google maps, as seen in a recent planning application, as part of the report. This is all moving forward.
- Church Working Party – Tom Lond-Caulk
No report
- Blyth Valley First Responders Group

Time Period	Callouts	Time covered
July and August	3 for Wenhasston; 1 for Blythburgh; 1 for Walberswick	75%

If you are interesting in becoming involved please contact Ursula Mackley, 01502 478438 or John Blakesley, 01502 478538

- Village Hall Committee
Will be holding their AGM on Thursday 15th September 2011
- Gas Supply – J Boggis
Contacted National Grid (via Tori) and is awaiting a call back.

11/70. To receive an update on the Playsite.

The updated site has not had an official opening yet but the Parish Council agreed to postpone until the Spring.

11/71. Feedback from SPLG meeting

This is a forum for the Parishes that would be directly effected by Sizewell 'C'. The group has been in existence for 2 years during which is has clarified it views. SCDC has formed a Sizewell task force and the SPLG have been refused a place on this group. This was appealed but this also failed. The SPLG are keen to be involved so have not yet given up and will be looking for the parishes involved to lobby on its behalf.

11/72. Feedback on training attended by Cllr DeThabrew

Cllr DeThabrew explained the training took place over two weekends and he had found it very useful and would highly recommend any new Councillor attend

11/73. Correspondence

None discussed

11/74. To discuss any other matter the Chair will allow

Cllr Mackley reported that the people who host the Parish Council website were updating their platform to improve overall system. This is a free service and Cllr Mackley is looking to port the information onto the new platform. He is being supported by R Williams in this endeavour and is concerned about the performance of his PC.

Meeting Closed at 8.30pm

Clerks Report to Parish Council Meeting 12th September 2011

Meeting 11th July 2011

- Election of Co-opted Councillors. Sent an e-mail to the parishioner not selected thanking them for putting themselves forward for election.
- Village Hall Trustees. Review the number of Trustees and align with the current Deed of Trust. Ongoing.
- Financial Regulations. These have been updated following the issue raised by Cllr Mackley and sent out to all Parish Councillors for review and adoption at this meeting.
- Planning Applications. Organised a Special Planning meeting on the 22nd July to discuss application C/11/1425, Haw Wood, Darsham Road, Blythburgh, the High Lodge application.
- Payments. Made payments to Adventure Playgrounds, the Clerk, HMRC and SALC as agreed at the meeting
- VAT. Reclaim form for 2010/11 has been submitted and when final payment is made for Playsite a second VAT reclaim form will be submitted.
- Insurance. Current cover for the playsite is; Play equipment £10,000, Play equipment Swing (2 swings) £5000. Play Equipment Disc (2 discs) £797.
- SPLG. Contacted Cllr Gower asking him to support an SPLG representative being included on the SCDC Sizewell Task Group. His response on 26th July was 'the Task Group will continue in this new municipal year. The members have been appointed but as yet no meeting has been held and there is not as yet any Chairman or vice chairman. I am on the Task force. ... I will update you once the initial meeting is held.' I have asked for an update but did not receive one before this meeting.
- Playsite Land ownership. Contacted SALC to ask for advice and they are seeking legal advice on the best way forward. Still awaiting a response.

Meeting 22nd July 2011

- Planning Applications. Contacted SCDC and expressed the views of the Parish Council agreed at the meeting. Interestingly I received a response from Anne Westover, Landscape Architect for
- SCDC saying that she had read the Parish Council comments on the above application with interest. These were forwarded to the planning advisory group.
- Payments. Made payments to Halesworth Carpet Shop as agreed at the meeting