



Understanding The Tender Process

Free Procurement Training About The Tender Process

Suffolk County Council is working in partnership with Young Suffolk, SAVO and the Suffolk Children's Trust Integrated Training Program, to offer training free of charge about the tender process. The training is provided to support local organisations to tender for service contracts with Suffolk County Council.

This training is intended to compliment the Suffolk Chamber of Commerce training for local suppliers regarding procurement.

Course Outcomes

1. Increase your understanding and knowledge of the tender process
2. Increase your confidence in your ability to complete the tender process effectively

Course Dates

17 th February 2010	9.30am – 4.30pm	Ipswich
7 th April 2010	9.30am – 4.30pm	Ipswich
15 th July 2010	9.30am – 4.30pm	Ipswich
7 th Oct 2010	9.30am – 4.30pm	Ipswich

How To Book

If you work for

- a registered charity/non profit making organisation ?
- a limited company or profit making organisation?
- are a Suffolk County Council member of staff?

you may access this training free of charge.

Places on each workshop may be limited to one per organisation subject to demand.

Please complete the attached booking form and return to:-

Young Suffolk, Castle Hill Community Centre,
Room 9, Ipswich, Suffolk, IP1 6DG

telephone: 01473 744187 email: youngsuffolk@suffolkonline.net