

24 SEPTEMBER 2009

MINUTES OF A MEETING OF THE MILDENHALL PARISH COUNCIL held in the DAVID ROGERS` MEETING ROOM, JUBILEE CENTRE, RECREATION WAY, MILDENHALL on Thursday, 24 September 2009 at 7.00pm

Present: Cllr B J Sulman (Chairman) Cllr G A Hayes
Cllr J W McGhee (Vice Chairman) Cllr H T Hitt
Cllr M J Ball Cllr A F J Peachey
Cllrs J M Bloodworth Cllr N A Roman
Cllr D W Bowman Cllr G H Taylor-Balls
Cllr Mrs T A Gooch-Taylor-Balls Cllr A J Wheble (arrived 8.30pm)

Also present were: Sqn Ldr R Fryer, one member of the press, Mrs C Steggles (Chief Executive Officer), Mrs V Shrimpton (Deputy Chief Executive Officer) and Mrs R Buckingham (Minute Clerk).

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs J Barker and M K Smith and County Councillors C Noble and S Frost. Cllr A J Wheble sent apologies that he would be late arriving due to another meeting

2. PUBLIC PARTICIPATION

None.

3. DECLARATION OF INTEREST

Members were reminded of their responsibility to declare any personal or prejudicial interest which they had in any item of business on the agenda no later than when that item was reached and to leave the meeting prior to discussion and voting on the item.

4. RECEIPT AND EXCHANGE OF INFORMATION

The Chairman adjourned the meeting.

a. Police information

There was no police information

b. Base information

Sqn Ldr R Fryer reported that the new Base commander, Colonel Chad Manske, is now in post. He said that RAF Mildenhall will be happy to provide a marching contingent and honour guard for the suggested march to mark the 75th anniversary of the Base. The new Commander or his deputy will take the salute. There was a discussion about the date suggested, Friday 16th October. Members felt that Sunday 18th might be preferable in order to be able to arrange a band to attend. **It was resolved that Cllrs Sulman, McGhee, Taylor-Balls and Roman will arrange the march with Sqn Ldr Fryer. Any costs incurred are authorised at the discretion of this sub-committee.**

c. County Council information

There was no County Council information.

5. MINUTES OF THE COUNCIL MEETING

The minutes of the Council Meeting held on 30 July 2009 were confirmed with one amendment. Cllr A J Wheble's apologies for late arrival were added. There were no matters arising.

6. MINUTES OF THE PLANNING COMMITTEE MEETINGS

The minutes of the Planning Committee Meetings held on 4 August and 25 August 2009 were confirmed. The meeting on 15 September 2009 was inquorate, therefore the business of the meeting could not be considered.

7. MINUTES OF THE ESTABLISHMENT & POLICY COMMITTEE MEETING

The minutes of the Establishment & Policy Committee Meeting held on 10 September 2009 were confirmed. **It was resolved that whilst MPC feels the provision of public conveniences in Mildenhall to be an important community service which should be continued, Mildenhall Parish Council is unable to take over the management of the conveniences from FHDC.** Cllrs Roman and McGhee declared an interest and did not vote on this item.

Following further information received, it was resolved to accept the quote from Danwood to replace the Parish Office photocopier in the sum of £286 per quarter rental for 60 months contract. 0.45p mono copy to include A3 and 4.50p colour copy to include A3.

It was resolved that the guideline should be a maximum increase of 1.5% in the 2010/2011 precept.

It was resolved that Barker Storey Matthew be instructed to carry out the valuation of the buildings in the ownership of MPC.

It was resolved that MPC should adopt a protocol for public participation in Council meetings. The format will be discussed at the next meeting of the Establishment & Policy Committee.

It was resolved to grant £500 to Marie Curie Cancer Care.

It was resolved to reply to the application from Age Concern stating that as they had received a grant in March 2009 MPC is unable to consider their application at this time but will retain it for consideration at a later date.

It was resolved that MPC intends to work to fulfil the eligibility criteria for the Power of Wellbeing and to adopt the Power when this is achieved.

8. CHAIRMAN'S ITINERARY & REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Opening of Children's Playground, Mildenhall – 4 August 2009.

Clubs & Organisations Day, Mildenhall Precinct – 22 August 2009.

Change of Command Ceremony, Mildenhall Air Base – 9 September 2009.

9. MINUTES OF THE JUBILEE CENTRE JOINT MANAGEMENT COMMITTEE MEETING

The minutes of the meeting of the Jubilee Centre Joint Management Committee held on 13 July 2009 were received.

10. QPS MEETING

The minutes of the QPS meeting held on 28 August 2009 were received.

11. MILDENHALL MESSENGER

It was resolved to discuss the future of the Mildenhall Messenger at the next meeting of the Establishment & Policy Committee.

12. CLUBS AND ORGANISATIONS DAY

The Chairman's report on the day was received. The Chairman said how delighted he was with the success of the day and thanked all those involved.

13. BRAINSTORMING MEETING

Members discussed the first three matters raised at the brainstorming meeting.

It was resolved that the current procedure for the distribution and verification of Council minutes remain unchanged.

It was resolved that any member unable to attend a meeting should send apologies in advance but that the reason for the apology should not be minuted.

It was resolved to discuss the question of payment to Parish Councillors at the next meeting of the Establishment & Policy Committee.

14. SPRING CIVIC RECEPTION

It was resolved that the sub-committee already formed should work on plans for the reception and report back to the November meeting of the Establishment & Policy Committee.

15. MILDENHALL COMMUNITY PARTNERSHIP

It was resolved to discuss Mildenhall Community Partnership's plans for the MUGA project at the next meeting of the Recreational Management Committee.

16. ANNUAL RETURN

The completed Annual Return for the year ended 31 March 2009 was received and it was noted, with thanks to the office staff, that there were no issues raised by the External Auditors, BDO Stoy Hayward.

17. LEGAL PROTECTION POLICY

It was confirmed that the Councillor's Groups Legal Protection Policy has been renewed with effect from 29.09.09.

18. DONATION TO ROYAL BRITISH LEGION POPPY APPEAL

Cllrs Mrs Gooch-Taylor-Balls and Hayes declared an interest and did not vote.

It was resolved to donate £150 to the Royal British Legion 2009 Poppy Appeal.

19. POLICE STATION SQUARE TRAFFIC MANAGEMENT

It was resolved to write a strong letter of objection to the proposed traffic management changes for Police Station Square, Mildenhall.

20. FOOTPATH CLOSURE

The temporary closure and diversion of footpaths 34 Mildenhall and 5 Barton Mills for the purpose of bridge replacement was noted.

21. JUBILEE FIELDS LICENCE

It was noted that Suffolk County Council has prepared the licence for the use of a section of the Jubilee Fields for the works compound required for the bridge works as agreed at Council on 30.07.09. The licence is ready for the Chairman to sign.

22. JUBILEE FIELDS LANDSCAPING

Members considered the proposed landscaping works on the Jubilee Fields which form part of the Sainsbury's planning application. **It was resolved to propose the planting of a hedge rather than the trees as shown on the plan.**

23. SAINSBURY'S CAR PARK SIGNAGE

The indicative plan showing the intended signage for the Sainsbury's car park was received.

24. SEPTEMBER MILDENHALL TOWN SURGERY

The matter of car clamping in the precinct service area was raised at the surgery. FHDC has taken the issue up with the area's leaseholder.

25. GRANT APPLICATION

It was resolved to grant Forest Heath District Council the sum of £174.25 to cover the cost of hall and field hire for International Youth Day.

Cllrs Roman, Wheble and McGhee declared an interest and did not vote.

26. PUBLIC MEETING

It was noted that Suffolk Constabulary and Suffolk Police Authority are holding a Forest Heath District Public Meeting on 7 October 2009.

27. NEIGHBOURHOOD PANEL

It was noted that the pilot Neighbourhood Panel to which MPC appointed Cllr Bowman as its representative will not now be formed due to staff relocation and time constraints.

28. ACCOUNTS

Accounts for August 2009 totalling £141, 672.45 including telepay salaries were authorised. Cllrs B J Sulman and G H Taylor-Balls signed the relevant cheques.

29. ACCOUNTS

Accounts for September 2009 totalling £34, 243.19 including telepay salaries were authorised. Cllrs D W Bowman and G H Taylor-Balls signed the relevant cheques.

30. ADDITIONAL ACCOUNTS

None.

31. A11 ROAD IMPROVEMENTS

It was agreed that MPC should be represented at the Pre-Inquiry Meeting on 29 September 2009 and that MPC should continue to liaise with Barton Mills Parish Council concerning the proposed improvements to the A11 and Barton Mills roundabout.

31. CORRESPONDENCE

The CEO informed members of the following items of correspondence:

- St John Ambulance & Mildenhall In Bloom – thank you letters for Clubs & Organisations Day.
- St Mar's PCC – thank you letter for maintenance payments agreed.
- FHDC – Update on No excuses Anti Litter campaign.

- NHS Suffolk – letter and report on Heart Services in West Suffolk.
- FHDC Core Strategy Submission documents are available on website and Inspector has been appointed to hold an examination into Soundness.
- Mrs S Butcher re Children’s Playground.
- West Suffolk LSP Annual Conference 25 November 2009.
- SCC re temporary road closure extensions at RAF Mildenhall and Lakenheath.
- SCC re additional bus services Mildenhall and Red Lodge.
- FHDC Parish & Town Forum 13 October 2009.
- HM Court Services re boundary wall at Mildenhall Magistrates court.
- FHDC Delivering Affordable Housing in Rural Suffolk conference 9 October 2009.
- Post Office advertising vacancy for new sub-postmaster with premises in West Row.
- NALC Larger Local Councils Conference 2 December 2009 – to be discussed at next Council meeting.
- Action for Market Towns annual convention 2010.

32. ANY OTHER URGENT BUSINESS

Due to another booking at the LEAP Centre, it was agreed to change the date of the next Mildenhall surgery to 17 October. Cllrs Hayes and Hitt will attend.

A licence has been prepared between FHDC, SCC and MPC re access over the car parks for the bridge works ready for the Chairman to read and sign.

The meeting closed at 9.12 pm.