

**30 JULY 2009**

MINUTES OF A MEETING OF THE MILDENHALL PARISH COUNCIL held in the DAVID ROGERS` MEETING ROOM, JUBILEE CENTRE, RECREATION WAY, MILDENHALL on Thursday, 30 July 2009 at 7.00pm

Present: Cllr B J Sulman (Chairman)  
Cllr J W McGhee (Vice Chairman) Cllr Mrs T A Gooch-Taylor-Balls  
Cllr M J Ball Cllr H T Hitt  
Cllr J Barker Cllr A F J Peachey  
Cllr J M Bloodworth Cllr G H Taylor-Balls  
Cllr D W Bowman Cllr A J Wheble (arrived 8.30pm)

Also present were: Sqn Ldr R Fryer, County Councillor S Frost, one member of the press (arrived 7.30pm), Mrs C Steggles (Chief Executive Officer), Mrs V Shrimpton (Deputy Chief Executive Officer) and Mrs R Buckingham (Minute Clerk).

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs N A Roman, M K Smith, D J Newton and County Councillor C Noble.

2. PUBLIC PARTICIPATION

None.

3. DECLARATION OF INTEREST

Members were reminded of their responsibility to declare any personal or prejudicial interest which they have on any item of business on the agenda, no later than when that item is reached and to leave the meeting prior to discussion and voting on that item.

4. RECEIPT AND EXCHANGE OF INFORMATION

The Chairman adjourned the meeting.

a. Police information

There was no police information.

b. Base information

Sqn Ldr R Fryer informed members of forthcoming Base exercises on 17-20 August, 8-11 September and around the first two weeks in October. During the exercises there will be use of the loudspeaker system and recorded gunfire and explosion sounds.

Matters raised by members included whether it might be possible to arrange a military march through Mildenhall to mark the Base's 75<sup>th</sup> anniversary and cars turning right illegally out of the Base in Beck Row. Sqn Ldr Fryer asked that registration numbers of such vehicles be reported to him for action to be taken.

**It was resolved to write to Sqn Ldr Fryer inviting RAF Mildenhall to arrange an anniversary march through Mildenhall.**

c. County Council information

County Councillor S Frost informed members of the following:

- Ongoing discussions between SCC and Highways concerning the propose dualling of the A11 from Fiveways to Thetford.
- Changes to the mobile library schedule in Mildenhall.
- Trading Standards looking into creating a "No Cold Calling Zone" in towns such as Mildenhall. It was questioned whether this would affect political canvassing and charity collecting – CC Frost will enquire.

County Councillor C Noble sent a report informing of his new contact details and that he is seeking bids from West Row for locality budget funding.

Standing orders were then re-instated.

## 5. MINUTES OF THE COUNCIL MEETING

The minutes of the Council Meeting held on 25 June 2009 were approved with one amendment. At item 15, the words "retail development" were added before "meeting".

## 6. MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING

The minutes of the General Purposes Committee Meeting held on 9 July 2009 were confirmed.

**It was recommended to confirm the suggested pro rata prices for less than a full year's term for allotments at Riverside and The Gravel as follows:- Riverside plots 7a, 9a and 17a @ £13 and The Gravel plots 25 and 26 @ £13.16.**

**It was recommended to grant the request from the holder of allotment plot 26, The Gravel to erect an 8'x6' shed.**

**It was recommended to fell and grind out the stump of the sycamore tree on the Lark Road allotment site in the sum of £230.00 + VAT.**

**It was recommended that the following amendments be made to the Riverside allotment regulations:**

**i. Guide Dogs to be permitted on site but no other dogs allowed.**

**ii. Parking in the hammerhead to be permitted for loading and unloading only.**

**iii. Sheds to be permitted up to a maximum size of 8'x6' and only following permission from MPC.**

## 7. MINUTES OF THE PLANNING COMMITTEE MEETINGS

The minutes of the Planning Committee Meetings held on 23 June and 14 July 2009 were confirmed.

## 8. MINUTES OF THE RECREATIONAL MANAGEMENT COMMITTEE MEETING

The minutes of the Recreational Management Committee meeting held on 16 July 2008 were confirmed.

**It was resolved to authorise the CEO/DCEO to agree a special rate of £5/hour for the Parish Office Boardroom where they judge the circumstances to be appropriate.**

**It was resolved that the Jubilee Centre and Pavilion minimum charge should be 1 hour.**

**It was resolved that the annual Jubilee Centre, Jubilee Field and Pavilion fee increases should be effective from 1st April to fall into line with MPC financial year.**

**It was resolved that the Jubilee Centre and Pavilion fees be raised by 50 p/hour and that the amplification and lighting together should be charges at a sliding scale of £50 for day 1, £35 for days 2 & 3 and £20 per day thereafter and that the daily rate for either amplification or lighting should be £25.**

**It was resolved that the Jubilee Field charges for sports pitches and changing rooms be raised by 50p for Juniors and £1 for Seniors, that an agreed section of the field be raised by £1 and that a fee of £100 be reinstated for exclusive use of the field.**

**It was resolved that Neil Gilmore, Leisure Development Officer, be invited to the QPS meeting in August 2009.**

## 9. CHAIRMAN'S ITINERARY &amp; REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

a. Itinerary

Mildenhall & District Twinning Association Garden Party – 3 July 2009

FHDC Chairman's Civic Reception – 17 July 2009 – the Chairman noted his thanks for an enjoyable evening.

b. Reports

C.L.O.G.S. meeting – 2 July 2009 – CEO.

## 10. QPS WORKING GROUP MEETING

The minutes of the QPS Working Group meeting held on 26 June 2009 were received.

## 11. RETAIL WORKING GROUP MEETING

The minutes of the Retail Working Group meeting held on 9 July 2009 were received. Cllr G H Taylor-Balls spoke about the work of the Retail Working Group, pointing out that the group was formed to enhance retail opportunities in Mildenhall and not solely to work with Sainsbury's.

## 12. COMPOUND ON JUBILEE FIELD

**It was resolved to grant permission to May Gurney to construct a plant and equipment compound on the Jubilee Field for the duration of the footbridge and riverbank work.**

## 13. STANDING ORDERS

**It was resolved to that MPC members invoke Clause 4 of Mildenhall Parish Council's Standing Orders with Regard to Contracts in not seeking quotes from other contractors for the work to the River Lark and the balancing pond intended to be done Autumn 2009, due to the clear financial advantage to MPC of working with May Gurney whilst they are on site for SCC works.**

## 14. WORKS TO RIVER BANK AND BALANCING POND

The report on the planned works was received. **It was resolved to accept the quote from May Gurney in the sum of £26, 179.77 + VAT.**

## 15. PARISH COUNCIL ANNUAL FUNCTION

The Chairman suggested that rather than holding a formal parish council dinner, he would like to plan an informal reception to include invited representatives from local organisations and businesses to promote MPC's community involvement. **It was resolved to hold an informal Parish Council reception in Spring 2010.**

## 17. BRAINSTORMING

**It was resolved to hold a brainstorming session on 27 August at 7pm in the Boardroom.**

## 18. NEIGHBOURHOOD PANEL

**It was resolved to nominate Cllr Bowman as a representative for the Neighbourhood Panel relating to West Row and Isleham Marina.**

## 19. BANK SAVINGS ACCOUNTS

**It was resolved to authorise the CEO/DCEO to move MPC funds from the Barclays savings account to Barclays bond issues as, when and if a suitable opportunity occurs.**

## 20. SEA CADETS

**It was resolved to approve the request from the Sea Cadets to install a bulk gas tank supply.**

## 21. MILDENHALL COLLEGE OF TECHNOLOGY

**It was resolved to donate £30 sponsorship to Mildenhall College of Technology Awards Evening prizes.**

22. MILDENHALL SCOUT GROUP

**It was resolved to release the grant of £5, 000 held in reserves for the Mildenhall Scout Group's slipway work.**

23. MILDENHALL DROVES

The letter from SCC regarding Mildenhall droves claimed as public rights of way was noted.

24. VILLAGE GREEN ON JUBILEE FIELD

The letter from SCC regarding the rejection of the application for a village green on the Jubilee Field was noted.

25. A1065 JUNCTION SAFETY SCHEME

The letter from SCC regarding the proposed local safety scheme at the A1065 junction with the C615/C616 and MPC's support for the scheme was noted.

26. PARISH & TOWN FORUM

It was noted that the next FHDC Parish & Town Forum will be held on 13 October at 7pm at Red Lodge Millennium Centre.

27. HIGHWAYS COMMITTEE MEETINGS

Members were reminded to advise the Parish Office about any matters they wish to be raised at the 6 monthly Mildenhall Highways Committee meetings. The next meeting is on 16 November, information to the office by the end of October.

28. CHILDREN'S PLAYGROUND

It was confirmed that the Children's Playground re-opening will take place on 4 August at 11am.

29. PANDEMIC PLAN

**It was resolved to accept the Pandemic Plan as presented.**

16. ORGANISATIONS DAY

Cllr Wheble reported that there are nine groups confirmed as attending to date. It was suggested that a reminder be sent to other groups to let them know there is still time to sign up. Arrangements for the day were discussed.

30. PAYMENT OF ACCOUNTS

Accounts for July 2009 totalling £22, 359.26 including telepay salaries were authorised. Cllrs G H Taylor-Balls and M J Ball signed the relevant cheques. The payments to CPRE in the sum of £29.00 and Mildenhall Safer Neighbourhood Team in the sum of £500.00 were authorised under Section 137 of the Local Government Act 1972.

## 31. ADDITIONAL ACCOUNTS

Additional accounts for July 2009 totalling £3, 236.38 were authorised. Cllrs G H Taylor-Balls and J Barker signed the relevant cheques.

## 32. CORRESPONDENCE

The CEO informed members of the following items of correspondence:

- Suffolk Link newsletter.
- SCC Volunteer in Suffolk leaflets.
- Equality & Human Rights Commission – Public Sector Duties leaflet.
- NALC Leadership Academy event 15/18 September 2009 Warwick University.
- SCC Passenger Transport newsletter.
- Dept for Comm. & Local Govt. Boundary Committee advice on unitary proposals.
- SALC 2009 Training Courses 3<sup>rd</sup> quarter.
- Suffolk Local Involvement Network seeking volunteers.
- Parish Council Internal Audit Service final report.
- SCC – Western Mobile Library – notification of some time changes to visits.
- FHDC Overview & Scrutiny committee Annual Report 2008/9.
- NHS Suffolk Healthy Ambitions project.

## 33. ANY OTHER URGENT BUSINESS

The CEO informed members that there is a possible candidate for the River Bailiff post.

The proposed layout for a new notice at the Children's Playground was approved.

The CEO was authorised to renew the NALC Local Council Review subscription when it expires.

Meet Your Councillor Mildenhall – September - Cllrs McGhee and either Wheble or Sulman (tbc);  
October – Cllrs Ball and Barker.

Cllrs Sulman, Wheble, Bloodworth and Taylor-Balls were nominated to sign the August cheques as required.  
Sainsbury's consulting engineers will be looking at the pump house regarding some necessary works.

The meeting closed at 8.55 pm.