

29 OCTOBER 2009

MINUTES OF A MEETING OF THE MILDENHALL PARISH COUNCIL held in the DAVID ROGERS` MEETING ROOM, JUBILEE CENTRE, RECREATION WAY, MILDENHALL on Thursday, 29 October 2009 at 7.00pm

Present: Cllr B J Sulman (Chairman) Cllr G A Hayes
Cllr J W McGhee (Vice Chairman) Cllr H T Hitt (7.05)
Cllr M J Ball Cllr D J Newton
Cllr J Barker Cllr N A Roman
Cllr J M Bloodworth Cllr G H Taylor-Balls
Cllr D W Bowman Cllr A J Wheble
Cllr Mrs T A Gooch-Taylor-Balls

Also present were: Sqn Ldr R Fryer, County Councillors S Frost and C Noble, two members of the press, Mrs C Steggles (Chief Executive Officer), Mrs V Shrimpton (Deputy Chief Executive Officer) and Mrs R Buckingham (Minute Clerk).

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs A F J Peachey, M K Smith, J M Bloodworth and Taylor-Balls

2. PUBLIC PARTICIPATION

None.

3. DECLARATION OF INTEREST

Members were reminded of their responsibility to declare any personal or prejudicial interest which they had in any item of business on the agenda no later than when that item was reached and to leave the meeting prior to discussion and voting on the item.

4. RECEIPT AND EXCHANGE OF INFORMATION

The Chairman adjourned the meeting.

a. Police information

There was no police information.

b. Base information

Sqn Ldr R Fryer had no new information to report. The Chairman thanked the Sqn Ldr for his efforts towards arranging a parade in Mildenhall to commemorate the 75th anniversary of the Base, which did not take place due to other logistical reasons.

c. County Council information

County Councillors S Frost and C Noble informed members that they will be writing to the Home Secretary to protest at the closure of Mildenhall Magistrates Court, as will the leader of Suffolk County Council.

The County Councillors have had a walkabout around West Row and identified some areas to tidy up at the Green and Jude's Ferry bridge. County Councillor Noble handed out posters for the new freefone "Customer First", the first point of contact for SCC social care queries.

Matters raised by members included the signage at Folly Road. County Cllr Frost had visited and felt that the signs are clear as they stand and that it is difficult to prevent lorry drivers following satnav directions up Folly Road.

Standing orders were reinstated.

5. MINUTES OF THE COUNCIL MEETING

The minutes of the Council Meeting held on 24 September 2009 were confirmed. At item 16, the phrase " thanks to all staff with particular reference to the office staff" was added.

6. MINUTES OF THE PLANNING COMMITTEE MEETINGS

The minutes of the Planning Committee Meetings held on 22 September and 6 October 2009 were confirmed.

7. MINUTES OF THE RECREATIONAL MANAGEMENT COMMITTEE MEETING

The minutes of the Recreational Management Committee Meeting held on 15 October 2009 were confirmed.

It was resolved that MPC confirms, in writing, to the Mildenhall Community Partnership the following:

- a) **To permit the siting of the MUGA on the existing basketball court, together with enhancements to the area of landscaping, outdoor adult gym equipment and seating.**
- b) **That MPC will receive the funds direct from those providing them.**
- c) **That MPC will be responsible for ongoing maintenance.**
- d) **That MPC will be responsible for ongoing electricity costs.**

Cllrs Barker, Bowman, Wheble, Roman and McGhee declared an interest and did not vote.

It was agreed to seek clarification on the electrical regulations with regard to the Jubilee Centre cooker and to discuss the matter at the next meeting of the Establishment & Policy Committee.

It was resolved to accept the quote from Inviron in the sum of £5, 910.00 for the remedial works to the Jubilee Centre hot and cold water systems and servicing of gas boilers and water heaters.

It was resolved that a service contract be entered into with ITT Water and Wastewater in the sum of £356 for pre-contract inspection and £638 annual service charge for the pump house.

It was resolved to accept the quote from May Gurney in the sum of £3, 597.65 for Children's Playground fencing.

Regarding Hurst Fen and Howlett Hills, it was resolved that:

- a) **When the current lease from Mildenhall Parish Charities to MPC for expires in April 2010, MPC will have no interest in any further lease agreement.**
- b) **Estimated annual management costs of £300 incurred by FHDC should not be put into an MPC budget heading but be received by way of a grant application to MPC from Mildenhall Parish Charities.**
- c) **That MPC cannot undertake responsibility for any costs for matters such as insurance, car dumping or other inappropriate use of the land.**

Cllrs Sulman, Barker and Mrs Gooch-Taylor-Balls declared an interest in part a. Cllrs Wheble, McGhee and Roman declared an interest in part b.

It was resolved to accept the draft budget for the 2010-2011 financial year.

8. MINUTES OF THE JUBILEE CENTRE JOINT MANAGEMENT COMMITTEE MEETING

The minutes of the meeting of the Jubilee Centre Joint Management Committee held on 6 October 2008 were received.

9. CHAIRMAN'S ITINERARY & REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

a. Itinerary

Mildenhall College of Technology Awards Evening– 6 October 2009

b. Reports

It was noted that recent Thomas Hanmer Trust and CAB meetings attended by MPC representatives have been confidential, therefore no reports were presented.

10 & 11 FINANCIAL REPORTS

Reports for end of first and second quarter of 2009/2010 financial year :-Financial Summary, Cashbook and Financial Budget Comparison were received.

12. CALENDAR OF MEETINGS

The draft calendar of meetings for 2010 was received.

13. MILDENHALL MEET YOUR COUNCILLOR

Members agreed to attend the Mildenhall Meet Your Councillor sessions as follows:

November: Cllrs Barker & Sulman; December: Cllrs Ball & McGhee; January: Cllrs Hayes & Hitt.

14. ITEMS FROM BRAINSTORMING MEETING

a) **It was resolved that when items are listed on the agenda as “to note”, the Chairman will ask if any member wishes to comment on or discuss the item before it is accepted.**

b) It was agreed that members vote according to their views and what they believe to be in the best interests of the electorate.

c. It was agreed that MPC will publish an “Annual Statement of Intention” (ASOI) to communicate to the electorate what MPC is doing each year and planning for the future. It was agreed to look at ways to communicate better with younger electors and to investigate the possibility of using community radio to help achieve this.

15. MILDENHALL MAGISTRATES COURT

It was resolved to write protesting in the strongest terms at the closure of Mildenhall Magistrates Court.

Members felt that the grounds for the closure are questionable and that this represents a great diminution of local democracy.

16. A11 IMPROVEMENTS

It was resolved to write to the Highways Agency stating that MPC supports the scheme as currently planned in principle but has strong reservations regarding congestion on the roundabout. Members feel that the alternative scheme would take traffic too far away from Mildenhall which would have a detrimental effect on local businesses.

17. GRANT APPLICATIONS

a. Mildenhall Community Partnership

It was resolved to grant £600 to the Mildenhall Messenger for 2009/10 delivery costs.

Cllrs Bowman, Barker, Roman, McGhee & Wheble declared an interest and did not vote.

b. It was resolved to grant £72 to the Mildenhall Air Race Commemorative Committee.

Cllr Ball declared an interest and did not vote.

18. NALC BUSINESS MATTERS SEMINAR

Cllr Bowman agreed to accompany the Chairman to the seminar on 18 December.

19. NALC LARGER COUNCILS CONFERENCE

It was resolved to pay travelling expenses for Cllr Barker to attend the conference on 2 December. It was noted that SALC will pay his delegate fee.

20. CHRISTMAS TREE

It was resolved to switch on the lights on the Christmas tree outside St Mary’s Church on 10 December to coincide with Mildenhall’s late night shopping. The tree has again been kindly donated by the Elveden Estate.

It was resolved that up to £50 can be spent on decorations for an MPC tree for the Festival of Light in St Mary's Church.

21. JUBILEE CENTRE JOINT MANAGEMENT COMMITTEE MEETING

The minutes of the JCJMC meeting held on 19 October were received.

22. QPS WORKING GROUP MEETING

The minutes of the QPS Working Group meeting held on 2 October were received.

23. LICENCE

It was noted that terms of Licence for archaeological investigation required for the proposed development site has been agreed between solicitors and signed by FHDC, MPC and Sainsbury's Supermarkets Ltd.

24. SURRENDERS, LICENCES, LEASES & EASEMENTS

It was resolved that the Chairman and one other Councillor be authorised to sign any lease, deed of surrender, deed of release, deed of grant, licence or other document required to be signed pursuant to the Council's general or specific contractual commitments to Sainsbury's and others by virtue of the agreements of 26.08.08.

25. PAYMENT OF ACCOUNTS

Accounts for October 2009 totalling £27, 839.95 including telepay salaries were authorised. Cllrs M J Ball and G H Taylor-Balls signed the relevant cheques.

26. ADDITIONAL ACCOUNTS

Additional accounts for October 2009 in the sum of £1, 759.57 were authorised. Cllr B J Sulman and G H Taylor-Balls signed the relevant cheques.

27. CORRESPONDENCE

The CEO informed members of the following items of correspondence:

- A letter written to the Chairman of West Row Village Hall & Playing Fields Association with congratulations on winning the Suffolk Acre Village Hall of the Year Award.
- Mildenhall College of Technology –thank you letter for sponsorship of Awards Evening
- Mildenhall & District Twinning Association – liked new venue for Clubs & Organisations Day and gained new members as a result
- FHDC – Meet the Buyer Business Event 28 October, Palace House, Newmarket.
- Parishioner letter regarding parking difficulties near their house – has been forwarded to SCC Highways and will be on Highways Committee meeting agenda on 16 November.
- Age Concern – Quarterly Help desk at the Bunbury Rooms, 27 November.
- SALC Annual Report.
- SALC Quality lunches re QPS and Winter Warmer networking sessions.
- SALC subscription rates 2010/2011.
- Barker Storey Matthews valuation of MPC properties.
- FHDC Health Improvement Strategy consultation 24 November at Red Lodge.
- SCC re road works in North Terrace.
- FHDC Standards Committee re possible visit and presentation.

- SCC Pension Fund Annual Report & Accounts.
- FHDC updated draft programme – Town & Country Planning LDF Core Strategy Submission.

28. ANY OTHER BUSINESS

None.

The meeting closed at 9.10pm.