

## POLSTEAD PARISH COUNCIL

### DRAFT Minutes of the Meeting held on Thursday 19<sup>th</sup> January 2012 in Polstead Village Hall

**Present:** Cllrs Anne MacWillson (Chairman), Amanda Flather, Nick Palmer, Peter Patrick and William Shadbolt.

**Attending:** Sue Wigglesworth (Babergh District Councillor), David Yorke-Edwards (Suffolk County Councillor), PCSO Bignall, Dave Crimmin (Clerk) and 10 residents.

**In the absence of the Chairman and Vice Chairman the councillors resolved that Cllr MacWillson chair the meeting.**

#### **12/001 Apologies for Absence**

Apologies received from Cllrs Brandt (in hospital) and Baxter (on holiday).

#### **12/002 Declaration of Interests**

None were declared.

#### **12/003 Minutes of Meeting held on 17<sup>th</sup> November 2012**

The minutes of the meeting were approved and signed by the Chairman as a correct record.

#### **12/004 Reports from County and District Councillors and Suffolk Constabulary**

The reports are contained in Appendix A.

#### **12/005 Reports and Question from Councillors**

The councillors wished to record their appreciation to all those residents who helped with the Christmas Tree installation, decoration and subsequent removal.

#### **12/006 Chairman's Report**

The councillors were very grateful for Cllr Brandt's review of the Localism Act 2011.

#### **12/007 Reports and Questions from Parishioners**

Mr Oldrey raised a number of concerns regarding the Four Acres planning application (Item 12/010b) whilst a representative of the applicant provided a document from BDC which confirmed the applicant's position that a number of the issues raised by Mr Oldrey, were no longer concerns held by the Enforcement Officer at Babergh. The applicant's representative also confirmed that the intended use of the land, if the application was successful, was for domestic purposes.

#### **12/008 Clerk's Report (Appendix B)**

Following a review of the Clerk's Report no further action was required by the councillors.

#### **12/009 Correspondence (Appendix C)**

Following a review of the Correspondence no further action was required by the councillors.

#### **12/010 Planning**

- a. The councillors reviewed **Planning Application B/11/00210/FUL Bower House Farm, Bower House Tye** - Erection of agricultural workers dwelling, farm office and wash area as amended by drawings and additional information received 16/12/11 and resolved that they had no objections.
- b. The councillors reviewed **Planning Application B/11/01480/FUL Land East of Four Acres, Stackwood Road** - Change of use of agricultural land to residential garden and resolved by a majority that they had no objections.
- c. The councillors reviewed **Planning Application B/11/01383/FUL The Old Chapel, Heath Road** - Change of Use from part dwelling (C3) and part photographic studio to residential dwelling (C3) and resolved that they had no objections.
- d. The councillors reviewed **Planning Application B/11/01594/FUL Frogs Hall, Martens Lane** - Erection of an agricultural store, stables and tack room/hay store. Continued use of vehicular access from Martens Lane and resolved that they had no objections.

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- e. The councillors reviewed **Planning Application B/11/01631/FUL Frogs Hall, Martens Lane** - Erection of replacement dwelling and car port garaging (amended scheme to that approved under P.P. B/11/01344/VOT) and resolved that they had no objections.
- f. The councillors reviewed **Planning Application B/11/01549/LBC Polstead Hall, The Ponds** - Application for Listed Building Consent - Insertion of two windows to first floor rear elevations and internal alterations and resolved that they had no objections.
- g. The councillors reviewed **Planning Application B/12/00009/FUL Watsons Corner Water Tower, Holt Road** - Installation of 2 no. 1200mm microwave dishes and resolved that they had no objections.
- h. The councillors reviewed **Planning Application B/11/01588/FUL Tyrone, Boxford Road** - Erection of replacement dwelling and garage and resolved to object to the application based on the following:
  - i. The proposed development is out of keeping with the street scene along this side of the road
  - ii. The proposed dwelling is an over development of site
  - iii. Using a shield of overgrown leylandii hedging is not justification for allowing the increased scale of development
  - iv. The leylandii hedging should be pruned to be in keeping with hedges of adjoining properties
  - v. The location of the garage is too close to the front boundary of property.
- i. No further planning applications had been received since the agenda was posted.
- j. The status of planning applications, enforcement referrals and appeals previously reviewed by PPC were as follows:

Application Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
B/11/00210/FUL	Bower House Farm, Bower House Tye	Erection of agricultural workers dwelling, farm office and wash area.	11/044 a	No Objections.	
B/11/00210/FUL	Bower House Farm, Bower House Tye	Additional information in relation to Planning Application	11/061 b	No impact on previous resolution.	
B/11/01118/FUL	Woodlands Farm, Rockalls Road	Erection of "Dutch Barn" style shed to house cattle.	11/159a	No Objections.	Permission Granted 24/11/2011
APP/D3505/A/1 1/2162647	Land east of Woodview, Stackwood Road	Appeal against refusal of B/11/00182 change of use of land to mixed agricultural and equestrian. Erection of hay barn and hard standing. Alterations to existing vehicular access.	11/184a	No further comments - copy of decision requested.	
B/11/00755/FHA	Mayflower, Stackwood Road	Non-material amendments for insertion of 2 no. rooflights to rear roofslope; insertion of 1 no. window to rear elevation; insertion of roller shutter garage doors in lieu of approved side hung timber doors; and internal alterations.	11/184b	Hung doors preferred to roller shutters.	
B/11/01301/FUL	Land north , 12 White Street Green	Erection of detached dwelling.	11/184c	Objected	Withdrawn 29/11/2011
B/11/00988/FUL	Blackthorns, Boxford Road	Erection of detached dwelling.	11/184d	Objected	Withdrawn 12/12/2011
B/11/01344/VOT	Frogs Hall, Martens Lane	Erection of detached three-storey dwelling and detached cartlodge (following demolition of existing dwelling and outbuildings). As amplified by agents letter dated 12th May 2006 and amended by drawing no. 3700/08 received on 26th April 2006, and drawing nos. 3700/03A and 04A received on 26th June 2006.(Extension of time limit to condition attached to B/06/00540/FUL).	11/184e	No Objection	Permission Granted 19/12/2011
B/11/01353/FHA	Cherry Meadow, Straight Road	Erection of single-storey rear extension and lean-to veranda around front, side and rear of dwelling. Erection of 3 bay cartlodge (following demolition of existing garage.)	11/184f	No Objection	Permission Granted 13/12/2011

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#### 12/011 Finance

- a. All cheques signed and due for signing, as itemised in Appendix D, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the Bank Statements against the reconciliation
- b. After reviewing the quotation from the current contractor, P&H Landscapes, the councillors resolved to allocate them the grass maintenance contract for 2012 at a total budgeted cost of £1,915. **Open Spaces Act 1906 s10 and LGA 1972 s 214**
- c. The councillors resolved to set the 2012 / 2013 Precept at £16,500 and the councillors and Clerk signed BDC's Precept upon Charging Authority (P2) accordingly.

#### 12/012 Highways and Footpaths

The Clerk updated councillors on Cllr Brandt's review of the footpath maintenance requirements and his recommendation that a single contractor be appointed for 2012. The councillors will look at the existing contractors in order to identify one that met all the criteria. In order to cut maintenance costs the councillors will appoint a contractor with their own equipment. If this is successful the councillors will consider selling the existing maintenance equipment.

#### 12/013 Local Housing Needs Survey

Louise Wilby from Suffolk ACRE will present her analysis and recommendation on the recent Local Housing Needs Survey conducted in Polstead at the February meeting.

#### 12/014 National Grid

Cllr Palmer updated councillors on National Grid's significant amount of work on the proposed power line from Bramford to Twinstead. Plans have been produce which highlight the ecology records, landscape character, visual impact and heritage summary along the proposed route corridor. There are a number of public meetings being held at the end of January / start of February that will enable residents to review the work. Clerk to publish venue and dates of meetings on Notice Boards.

#### 12/015 Community land and allotments

A decision on reviewing the community owned land will be deferred until the outcome of the Local Housing Needs Survey is known.

#### 12/016 Future Agenda Items

- Local Housing Needs Survey
- Oil Buying Scheme
- Tree Planting for Queens Diamond Jubilee
- Queens Diamond Jubilee celebrations
- Footpaths presentation.

#### 12/017 Next meeting

The next scheduled PPC meeting will be held in Polstead Village Hall on Thursday 16<sup>th</sup> February 2012 starting at 7.30pm.

**The meeting closed at 9.10pm.**

#### Appendix A County, District and Suffolk Constabulary reports and Public Forum

David Yorke-Edwards updated councillors on the Budget, Broadband and "no-cold-calling" zones, Sue Wigglesworth (Babergh District Councillor) updated councillors on the budget challenges facing BDC. PCSO Bignall reported that there had been no crimes in Polstead since 17<sup>th</sup> November 2011.

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**Appendix D RFO Report**

**Receipts & Payments**

Date	Details	Ref	Power	Receipts	Payments
05/12/11	Bank Interest 5 Sept to 4 Dec			0.41	0.00
18/11/11	Aon - Fidelity Insurance	101574	LGA 1972 s 111	0.00	11.84
18/11/11	B Patrick - Footpath maint	101575	Highways Act 1980 ss 43, 50	0.00	160.00
22/11/11	Edmunds - Allotment Rent			8.50	0.00
30/11/11	SCC - P3 Grant			97.26	0.00
12/12/11	Bell - Allotment Rent			8.50	0.00
19/01/12	R Stiff & Sons - Oil for Village Hall	101576	LG (Misc Provs) A 1976 s 19	0.00	892.50
19/01/12	P&H Landscapes - Grass cutting 2011	101577	Open Spaces Act 1906 s 10 LGA 1972 s 214	0.00	1,654.50
19/01/12	BDC - replacement dog bin	101578	Litter Act 1982 ss 5, 6	0.00	157.66
19/01/12	Polstead Village Hall - Hire Jan to March	101579	LGA 1972 s 133	0.00	36.00