



## BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

### Minutes of Parish Council Meeting Monday 14<sup>th</sup> November 2011

**Present:** Cllr D Tytler, Cllr Blakesley, Cllr R Orr-Ewing, Cllr A DeThabrew, Cllr Waller, S Boggis (Clerk - acting)

**Open Forum** (10 Parishioners present)

Joan Lyons – Introduced herself and explained that she is Vicar for 4 out of 8 churches in the Parish (Blythburgh, Sotherton, Uggeshall and Wangford). Noted that her door is open to all parishioners and stressed that she sees the link between community and church as vital.

Ursula Mackley – Report on First Responders: Attended 24 callouts since January and covered 75% of hours in calendar month. First Responders need more volunteers and the Chairman agreed to include a flyer in January edition of Blythburgh Parish News.

Village Shop – In response to a question from the floor, the Chairman indicated that Adnams are striving to find a new tenant.

Rat problem in Dunwich Road – From the floor, Mr. Wilson highlighted that rats are moving around properties in Dunwich Road. Cllr Waller agreed to draft a letter to the Pest Control Officer at SCDC. Suffolk County Council Fit Scheme: Cllr Blakesley to draft piece for Blythburgh Parish News.

**Parish Council Meeting**

11/83. Agree the Agenda

Additional Correspondence – Call from Environment Agency re Village Hall Car Park  
**Agreed**

11/84. To receive Members’ declarations of interest on any matters on the agenda

None

11/85. To agree apologies for absence

Cllr A Mackley: Unwell - Agreed

Cllr Clapham; Unable to attend - Agreed

11/86. Minutes of Parish Council meeting held on Monday 12<sup>th</sup> September 2011

Proposal – Accept minutes for 12<sup>th</sup> September 2011 as presented

**Agreed**

11/87 Minutes of Special Parish Council meeting held on Monday 3<sup>rd</sup> October 2011

Proposal – Accepted minutes for 3<sup>rd</sup> October 2011 Special Meeting as presented.

**Agreed**

11/88. To receive the Clerk’s Report

Proposal – Accept Clerks Report as presented

**Agreed**

11/89. To receive the report from the planning advisory group

- To receive any planning decisions

| App No.   | Location                                   | Proposal  | SCDC Decision |
|-----------|--|---|---------------|
| C/11/2003 | Mill End, Dunwich Road, Blythburgh         | Change of use of agricultural land to domestic garden                                     | GRANTED       |
| C/11/1425 | Haw Wood, Darsham Road, Hinton, Blythburgh | Use of land for stationing 32 lodges for holiday use and many other changes at High Lodge | GRANTED       |

- To consider any planning applications received by 14<sup>th</sup> November 2011 and determine the Councils attitude to them.

| Application No. | Date Application received     | Location                             | Proposal   |
|-----------------|-------------------------------|--------------------------------------|--|
| C/11/2420       | 27 <sup>th</sup> October 2011 | Cherry Tree, Church Road, Blythburgh | Erection of single storey and one and a half story extension |

In Cllr Mackley's absence, S. Boggis presented the view of the planning advisory group. The Council asked that SCDC note (i) white boarding, (ii) brick rather than flint and (iii) consideration of egress onto Church Road. The Parish Council had no objection to this application.

Proposal – Clerk to express Parish Council decision to SCDC

**Agreed**

11/90. To receive the report from the financial advisory group

- Feedback from SCDC Budget Planning Meeting. Cllr Orr-Ewing raised 3 key points: (i) Suffolk Coastal and Suffolk Constabulary need to trim jobs, (ii) SCDC need to bring their budget down to 16M pounds, and (iii) no clear guidance available from Government regards Parish Council budgets.
- Budget Proposal for 2012/13. Based on monies in hand and proposed spending for upcoming financial year, no increase in precept was recommended.

Proposal – No increase to precept for 2012/13

**Agreed**

- Accounts

Current position against budget

|        | Clerk | Subscriptions | Insurance | Maintenance | Cllr Expenses | Training | Misc.  | Donations (section 137) | Outgoing |
|--------|-------|---------------|-----------|-------------|---------------|----------|--------|-------------------------|----------|
| Budget | 720   | 200           | 2100      | 1500        | 200           | 500      | 1750   | 150                     | 7120     |
| Spend  | 330   | 136           | 667.04    | 255.37      | 137.65        | 153.6    | 605.48 | 50                      | 2335.14  |

Other approved expenditure not included in above budget;

Drainage Works on village hall for £1447.90  
 Insurance works on Village Hall for £3727.06  
 Installation of new playsite equipment for £13824.00

Bank Balances at 27<sup>th</sup> October 2011 Current Account = £4460.29  
 27<sup>th</sup> September 2011 Savings Account = £5172.40  
 Total = £9632.69

Value of outstanding cheques. £860.24

Additional Committed Spend at 14<sup>th</sup> November not included in 2011/12 Budget above:

Information Boards = £900 Donation from Natural England & Parish Plan

- Discuss and agree any payments required of the Council
  - RoSPA Play site Inspection - £75.60  
**Agreed**
  - Speedwatch Speedgun recalibration - £202.80  
**Agreed**
  - Harry Stebbings Workshop Honour Board Lettering - £5.70  
**Agreed**
  - Citizens Advice Bureau Donation - £25.00  
**Agreed**

11/91. Feedback from Village working parties.

- Speedwatch – Binny Lewis

| Date      | Hours    | Vehicles Speeding |                |                         | Sessions with no speeding recorded |
|-----------|----------|-------------------|----------------|-------------------------|------------------------------------|
|           |          | Number            | Highest on A12 | Highest on Dunwich road |                                    |
| Sept 2011 | 19 Hours | 22                |                | 42 mph                  | 6 sessions                         |

More volunteers welcome. Please contact Binny Lewis 01502 478624

- Blythburgh m@tters – S Boggis  
Program for 2012 available shortly.
- Information Boards - Alan Mackley  
No report
- Environmental Working Party – Cliff Waller  
No report
- Traffic Management Working Party – Alan Mackley  
No report.
- Church Working Party – Tom Lond-Caulk  
No report
- Blyth Valley First Responders Group  
Refer to Open Forum
- Village Hall Committee  
The Chairman closed the meeting to discuss purchase of land for Village Hall car park. Tom Lond-Caulk agreed to find out who owes land and report back to the Chairman.
- Gas Supply – J Boggis  
No Update.

11/92. To receive an update on the Playsite.

RoSPA report received. The Chairman will follow up regarding the issues raised around the D shackles and safety matting for the swings.

11/93. SPLG – Endorsement of Statement of Intent

The Council agreed to endorse the Statement of Intent. Clerk to email SPLG stating the view of the Council.

11/94. Correspondence

11/94.1 SCC Divestment of Open Spaces. Halesworth Project Campus to be invited to January meeting to present in Open Forum.

11/94.2 Call from Environment Agency re: Village Hall Car Park. Car Park doesn't belong to the Parish Council. Cllr Waller to follow up with Mr. Hipperson.

11/74. To discuss any other matter the Chair will allow

No additional items discussed

Meeting Closed at 8.15pm

Clerks Report to Parish Council Meeting 14<sup>th</sup> November 2011

### **Meeting 12<sup>th</sup> September 2011**

Planning Applications. Contacted SCDC and expressed the views of the Parish Council agreed at the meeting.

Payments. Made the payments as agreed at the meeting

Information Boards. Contacted Suffolk Coasts & Heaths stating Blythburgh Parish Council were still interested in the boards and that matching funding was available.

Information Boards. Contact the landowners to ask for permission to site the information boards at the suggest locations. Adnams responded with some questions which were raised with Suffolk Coasts & Heath. Will forward the answers on to Adnams. The PCC are not meeting until after this meeting so am awaiting a response.

Playsite Land ownership. SALC responded that there should be no problem provided the current names on the deed were happy to sign the ownership to Blythburgh Parish Council and that the Parish Council had been correctly constituted. The implication was that the change would need to be carried out by a solicitor.

Village Hall Trustees. Review the number of Trustees. No further action taken.

### **Meeting 3<sup>rd</sup> October 2011**

Tree Stump. Contact SCDC services who removed the tree stump.

Planning application (C/11/1425). Contacted SCDC planning department to agree changes to High Lodge planning application.

Planning Application (C/11/2003). Contact SCDC planning department to express the views of the Parish Council.

Payments. Made the payments as agreed at the meeting

A12 Verges. Contacted SCC about cutting verges. This has been done.

Villager of the Year. Honour board has been updated with 2011 winners name.