



1216 Minutes of the Parish Council Meeting held on Tuesday 13 July 2010

Present: Councillors Kay, Matheson, Rayner, Gold, Wootton and Videlo, SCC Cllr O'Brien, SCDC Cllr Falconer plus 2 members of the public

- 1 To **RECEIVE** Declaration of Acceptance of Office and Register of Interests from Cllr Wootton
- 2 **APOLOGIES AND APPROVAL FOR ABSENCE** - Cllr Archer (Family Commitment). Apologies also from, PC Paul Smith and PCSO Amy Clarke of Suffolk Police
- 3 **DECLARATIONS OF INTEREST** - Cllr Wootton - prejudicial item 6d
- 4 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 14 June 2010
- 5 **REVIEW ACTION POINTS** from the Parish Council Meeting held on 14 June 2010
 - a) **Cleared** - **Report and Review of Internal Audit**. Copy of Internal Auditor's report had been circulated. Nothing was wrong, but recommendations had been listed as reminders. Clerk drew attention to individual recommendations.
 - b) **Cleared** - Cllr Videlo reported that Ged Morgan would take on the **Deputy Flood Warden** role and was in contact with Clive Underdown and John Smith, to ascertain what he needed to do. Cllr Gold reported via the Clerk that Neil Winship would become **Emergency Planning Officer**, but needed an understanding of what was required. He would need to work with John Smith and Ged Morgan.
 - c) **In Progress** - Clerk to contact Emergency Planning Service at SCDC to get more information. Left Message but no response. Clerk has contacted Goff Evans, the previous Emergency Planning Officer - awaiting reply
 - d) **Ongoing** - **Annual PC Appraisal**.
 - e) **Ongoing** - **Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley, Harriet Earle and Cllrs Kay, Videlo and Rayner. All would ask other individuals to join the group.
 - f) **Cleared** - **Village Safety Group** had met with Tim Osborne of SCC re various issues including speeding on School Road and concerns re Fishpond Road junction. SCC considering putting hidden cameras on School Road to get information. Lots of information exchanged. The £5,000 transport locality budget for Fishpond Road junction still available. Clerk highlighted correspondence received re Guidelines on Speeding. Hidden camera now in place.
 - g) **Cleared** - **Public Conveniences** - It was now clear that despite strenuous efforts by the Parish Council money would not be coming from SCDC to fund any sort of Public Convenience provision whatever. Environmental Health could only act if specific incidents were reported to them. Parish Council had no other avenues to try so this item is considered cleared, BUT everyone should remain vigilant, and make sure that if further evidence emerges it is relayed to Environmental Health without delay.
 - h) **In Progress** - **Play Field**.
 - i) **In Progress** - **Further progress on tracing original information**. Solicitor still looking for Playing Field Trust Deed. Cllr Earle has spoken to the Rector who thinks the original deed was dated 1960. Cllrs Earle and Archer had met to compare copy deed Clerk found, with that of Tennis Court and report back. Copy was Tennis Court Deed. Clerk has now written to Fisons Solicitors with copy of Tennis Court Deed and ask them to find the original as well as Trust Deed for Playing Field. Reply received; law firm in Chelmsford had taken on some of Fison & Co's previous work. Clerk has written to them and received a reply to say their Deeds Holder is on annual leave at present but will check upon return from holiday.
 - ii) **Cleared** - **Playspace Scheme Fund** - Total at present in fund £9014.97. **Sportspace Scheme Fund** - Total at present £56024.06 for Waldringfield, Hemley, Newbourne and Martlesham. Since PC Meeting Primary School at Martlesham had applied for £45,000 to refurbish and upgrade facilities. They were using £35,000 of own funds. Asked for support of

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CHAIRMAN.....I Kay.....DATE....10/08/2010.....

WALDRINGFIELD PARISH COUNCIL

1217

WPC. Clerk had circulated letter. Reply required by Monday 28 June. Had not been returned to Clerk so unable to respond in time, but PC Meeting approved the use of funds.

- iii) **Cleared** - Under the new LDF Planning Policy proposals for residential development will be expected to contribute to **indoor sport and playspace** as well as outdoor. Clerk had forwarded details of indoor provision in Waldringfield.
- iv) **In Progress** - Cllr Archer to get estimates for Access Area to Playing Field so we can apply for funding to Playspace Scheme. Cllr Wootton also suggested looking into the use of this money for children's activities.
- i) **In Progress** - **Locality Grant 2009/10** saved from Bus Shelter now to be used for **benches**. Cllrs Kay, Videlo and Archer had taken brochures and would report back. Enough funds for three benches with a very small contribution from reserves. Clerk to order – 2 to be replaced on beach and one in old bus layby.
- j) **In Progress** – **Allotments**.
 - a) **In Progress** - Needs a strategy and sub group to take forward. Cllr Kay would contact WALGA and other residents to see if, with PC representation on their group, they could take a strategy for acquiring allotments forward.
 - b) **Cleared** - Letter received from SCDC requesting location of Allotments if any and numbers on waiting list. Clerk replied.
- k) **On Agenda** - **Low Farm, Ipswich Road**. With information from Cllr Matheson, Clerk had discovered that the garage had been changed into a dwelling without planning application or approval. Reported that SCDC had enforcement order to demolish. Further application now received for Planning Permission to change into Holiday Let. No extension granted. Reply by 5 July.
- l) **In Progress** - Concerns regarding the poor **road markings at the crossroads**, PC Paul Smith and Clerk have checked with SCC. Still awaiting delivery of signs. Clerk had chased up SCC again as signs have been installed but not markings. Also concerns re height of vegetation on verges blocking view of road.
- m) **In Progress** – **Grit Bins**. Further 4 grit bins are on order at original special price. Locality Grant from SCC Councillor Patricia O'Brien will cover cost of bins, delivery and installation. Bins received, awaiting installation.
- n). **On Agenda** - **Training for Councillors**. Clerk re-emphasised the need for training. All councillors to contact Clerk so dates can be booked
- o) **Cleared** – **Co-option of Mark Wootton as Parish Councillor**
- p) **Cleared** – **Farmer negotiating Triangle with tractor**. Cllr Gold reported Farmer accessing from crossroads via bridleway.
- q) **In Progress** – **Access for large vehicles to Deben Lane**. Clerk to write to Mr Gold re hedge that needs trimming. Width of hedge has been reduced. May still need some height trimmed. Mr Gold has also offered to consider having the telegraph pole the other side of the lane put alongside the hedge on his property to help further alleviate problems. Clerk pursuing. Further email from Mr Gold after his visit to Waldringfield, overhanging tree and narrow width before and after his property may be causing more difficulty than his hedge and opposite telegraph pole. Cllr Videlo reported that overhanging tree needs trim, but 'pinch point' still telegraph pole and hedge. Clerk to contact Mr Gold again and Cllr Videlo would find owners of tree.
- r) **On Agenda** - **C10/1450 Windyridge, School Lane** – Erection of two-storey extension. Extension granted to 14 July. Next Agenda
- s) **On Agenda** - **SCC Consultation re Waldringfield Quarry** due back by 14 July. No extension will be granted. Next Agenda
- t) **On Agenda** - **Car Parking at The Maybush**. Andy Brown at the Boatyard had written to the PC with a copy of his letter to SCC asking for double yellow lines to be painted on road by the Pub as parking had increased and was in danger of blocking the road to coaches trying to access the boatyard for river trips. Parking problems may have eased now that parking signs at pub had changed. Cllr Matheson to contact Andy Brown and find out and report back. See email from PC Paul Smith
- u) **Cleared** - **Ipswich Borough Council plans for re-route of traffic Back Hamlet and Docks in Ipswich**. Although it may be too late Parish Council decided to protest against this re-route which would affect people using the main Foxhall Road into Ipswich town centre. Clerk had sent letter. No reply and work had commenced. Nothing further we can do.

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CHAIRMAN.....I Kay.....DATE.....10/08/2010.....

WALDRINGFIELD PARISH COUNCIL

1218

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council

Liz Kennedy highlighted the rubbish on the beach area which she and a group of volunteers had been responsible for clearing up for some years, but now felt that someone else should be involved and more volunteers. Suffolk Coastal District Council had been very co-operative about coming out to take the bags after beach clearance had taken place. The three wheelie bins on the Waldringfield Sailing Club car park were looked after by the Bosun, but all kinds of rubbish was dumped in them including furniture. If this carried on SCDC might refuse to collect the rubbish from the bins. There were no bins on the beach and people left rubbish there instead of taking home with them. Rats had been a recent problem. The whole area needs supervision and Liz needs help. A review of the system for the future called for, ideas please. The doggie bin had been used as a rubbish bin and vice versa. Doggie bin was not emptied often enough in the summer. Clerk to pursue.

Liz wanted a meeting of everyone involved with a Parish Council representative at the end of the season, to decide what happens next. A vote of thanks was given to Liz for all the hard work over many years.

Len Fisher had contacted SCC to ask them to clean the length of Newbourne Road which was so muddy and dirty it obscured the road markings. Clerk to chase up Highways again re the road markings at the Crossroads. Cllr Videlo also mentioned the road markings in the village down Cliff Road. Clerk had contacted SCC but would remind them again and would copy reminder to Suffolk County Cllr O'Brien.

To **RECEIVE** reports from:

- a) County Councillor Patricia O'Brien. Report received and circulated. Highlighted that the Coalition Government's 'Big Society' will mean decisions at very local level. Local Authorities are working together to use premises and buy in resources to reduce costs. Broad idea at present, detail to follow and more cuts to come.
- b) Suffolk Coastal District Councillor Veronica Falconer. No written report this month. Had been to a Police Workshop recently – 'watch this space' for results. The Waveney Partnership is working well. Was on ratings panel for films for Latitude Festival. Some were highly unsuitable for children and young people. Current edition of 'Coastline' shows SCDC Councillors payments for last year.
- c) Three reports received from PC Paul Smith and PCSO Amy Clarke of Suffolk Police. Two of the reports were elsewhere on the Agenda. The other report gave details of three crimes which were noted.

6 To **CONSIDER** Planning Applications for **COMMENTS**:

- a) **C10/1383 Low Farm, Ipswich Road.** Conversion of Garage to 2 bed roomed holiday let
Comments had already been sent due to extension of time for this meeting not allowed. Very unhappy that new plan not considered retrospective, as garage had already been changed to living accommodation without permission. Why was enforcement order not carried out?
- b) **C10/1450 Windyridge, School Lane.** Erection of two-storey side extension. No objection in principle to extension, but plans merely adequate at best. Insufficient details.
- c) **C10/082TPO Little Stubbs, Cliff Road.** Work on a tree protected by a Tree Preservation Order. Approved by PC and Tree Officer.

Cllr Wootton left the meeting.

- d) **C10/1617 Coach House Plot, Broomfield, School Lane.** Erection of one dwelling
Approved with one concern, that clay pantiles are suitable muted colour and complement the other materials used on outside of house. Why can't natural salte be used for all roofing?

STATUS : DRAFT UNTIL SIGNED

CHAIRMAN.....I Kay.....DATE.....10/08/2010.....

WALDRINGFIELD PARISH COUNCIL

1219

Cllr Wootton returned to the meeting.

To **NOTE** any application decisions received

- a) **C10/0831 Caravan Site at Low Farm, Ipswich Road**, Demolition of Existing WC Block and Portacabin, erection of new WC and Shower Block and Mess Hall. Approved with 3 Conditions
- b) **C10/1003 The Old Maltings, The Quay**, Internal alterations and single storey-rear extension. Approved with 4 conditions
- c) **C10/1165 The Old Maltings, The Quay**, Erection of single-storey rear extension. Approved with 4 conditions
- b) **C08/1608 Glebe Farm, Newbourne Road**. Erection of hay/feed store. Does not need approval unless change of use required.
- c) **C08/1821 Glebe Farm, Newbourne Road**. Erection of dwelling – no result yet
- d) **C09/1539 Seasonal Camping at Ramsholt** – no result yet

To **CONSIDER** disposal of Planning Applications dated before 2005. Agreed but check first with Suffolk Records Office if they want to archive them for research purposes.

- 7 To **CONSIDER** response to Scrutiny Committee's decision to exclude LDF from scrutiny of the SCDC Planning Department

SCDC Scrutiny Committee are going to invite 5 to 10 PC's out of 100 to put points to another meeting. We shall have to wait and see if Waldringfield PC are invited.

- 8 To **CONSIDER** response to Waldringfield Quarry Consultation

Scenario 1 would extract minerals and if BT Planning Application approved would turn the land over to them for housing after 14 years.

Scenario 2 If BT Planning Application not approved, after 35 years the land would be backfilled and returned to agricultural land. Original proposal to return to heathland. Original also quoted lowland heathland is best restored from quarrying. Move SSSI in both Scenarios. Don't understand why heathland restoration not now considered?

Scenario 2 is the more attractive option as it is at least growing food. Cllr Kay would write the letter, circulate it for approval and/or alteration, and Clerk would send.

- 9 To **RECEIVE** report and **CONSIDER** Flood Survey and Questionnaire

Cllr Videlo has worded the response and circulated for comment. Clerk to send together with report on tidal flooding.

- 10 To **CONSIDER** Benches for Beach/Cliff Road

Dealt with under Review of Actions

- 11 To **REVIEW** and **CONSIDER** action as necessary re Car Parking on the road outside The Maybush

No Parking Notice on the wall (permission given by owner) Cllr Mattheson would ask Quantrill's to quote and send to Clerk who would ask for three councillors approval before next meeting. Road markings 'keep clear' and hatching need replacing. Official 'No Parking' and 'yellow lines' suggested – 1 for 5 against. Defer until we see result of first measures.

- 12 To **CONSIDER** replacing 'No Bonfire' signs on the beach

Should be replaced. Cllr Mattheson to request estimate from Quantrills and forward to Clerk.

- 13 To **CONSIDER** Training for Councillors

STATUS : DRAFT UNTIL SIGNED

CHAIRMAN.....I Kay.....DATE.....10/08/2010.....

WALDRINGFIELD PARISH COUNCIL

1220

Clerk again highlighted the Training opportunities available to councillors. All to contact Clerk.

14 To **CONSIDER** Vacancies on the Parish Council

Paul Wright and Janet Elliot gave brief resumes of their letters which had been distributed earlier to councillors, then left the meeting.

Paul Wright proposed by Cllr Kay, seconded by Cllr Wootton, 3 for, 2 against and 1 abstention.

Janet Elliot proposed by Cllr Gold, seconded by Cllr Videlo and all agreed.

Clerk to write to them. Both to be co-opted at the August PC Meeting.

Paul Wright and Janet Elliot returned to the meeting.

15 To **CONSIDER** Clerk and RFO Report

To **CONSIDER** items of expenditure and sign cheques accordingly

a) **Items of Expenditure to be approved on 13 July 2010**

Waldringfield PCC - £500 Grant

Waldringfield Village Hall Trust - £500 Grant

Waldringfield Church Field Trust - £300 Grant

Waldringfield Wildlife Group - £200 Grant

Mrs J Potter - £543.90 Hours worked June 2010 (includes 25.5 extra hours)

Mrs J Potter - £17.76 Mileage/Postage Stamps

b) **Income received up to 1 July 2010**

Sally Hopper - Donation for Hire of Projector £10.00

NANT - Photocopies £3.50

c) **Balances held at Bank and Building Society as at 9 July 2010**

Bank £3,200.65

Building Society £10,122.88

Items a, b, c and d together with Bank Reconciliation and Budget Performance approved and signed.

16 To **CONSIDER** any Correspondence received before the meeting

A parishioner had reported a bad fire on the other side of the river near the beach and expressed concern re the heronry. Cllr Mattheson would contact Sutton PC on behalf of Waldringfield PC to find out what had happened.

17 **PARISH MATTERS for next Agenda**

None at present.

The Chairman closed the meeting at 9.57 pm

Summary of Actions as at 3 August 2010

In Progress - Clerk to contact Emergency Planning Service at SCDC to get more information. Left Message but no response. Clerk has contacted Goff Evans, the previous Emergency Planning Officer who has given details to Neil Winship the prospective Emergency Planning Officer. Clerk has written to Neil and awaiting response.

Ongoing - **Annual PC Appraisal**. Cllr Kay to progress.

Ongoing - **Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley, Harriet Earle and Cllrs Kay, Videlo and Rayner. All would ask other individuals to join the group. Clerk has sent an email to Harriet Earle to see if she wishes to remain involved. No reply at present.

In Progress - **Play Field**.

i) **In Progress** - **Further progress on tracing original information**. Still looking for Playing Field Trust Deed. Clerk has now written to Fisons Solicitors with copy of Tennis Court Deed and asked them to find the original as well as Trust Deed for Playing Field. Reply received; law firm

STATUS : DRAFT UNTIL SIGNED

CHAIRMAN.....I Kay.....DATE.....10/08/2010.....

WALDRINGFIELD PARISH COUNCIL

in Chelmsford had taken on some of Fison & Co's previous work. Clerk has written to them and received a reply to say they have no deeds relating to the playing field and tennis court, but have given the Clerk the address of retired solicitor Mr P J Smith and Clerk has now written to him and awaiting response.

- ii) **In Progress** - Cllr Archer to get estimates for Access Area to Playing Field so we can apply for funding to Playspace Scheme.

In Progress - **Locality Grant 2009/10** saved from Bus Shelter now to be used for **benches**. Enough funds for three benches with a very small contribution from reserves. Clerk has ordered – 2 to be replaced on beach and one in former bus layby. Work being carried out on Tuesday 3 August.

In Progress – **Allotments**. Needs a strategy and sub group to take forward. Cllr Kay would contact WALGA and other residents to see if, with PC representation on their group, they could take a strategy for acquiring allotments forward.

In Progress - **Low Farm, Ipswich Road**. With information from Cllr Matheson, Clerk had discovered that the garage had been changed into a dwelling without planning application or approval. Reported that SCDC had enforcement order to demolish. Further application now received for Planning Permission to change into Holiday Let. Objection as considered retrospective. Awaiting decision. If refused enforcement order will be served.

Cleared - Concerns regarding the poor **road markings at the crossroads**, Clerk had chased up SCC again as signs have been installed but not markings. Also concerns re height of vegetation on verges blocking view of road. Clerk has contacted SCC again with copy to SCC Cllr O'Brien. Work now completed.

Cleared – **Grit Bins**. Locality Grant from SCC Councillor Patricia O'Brien will cover cost of bins, delivery and installation. Bins received, and installed. Confirmation from SCC that refill will take place in November as per normal schedule. Clerk has asked Roy Lord to check the bins late November.

On Agenda - **Training for Councillors**. Clerk re-emphasised the need for training. Janet Elliot going on New Councillors Course shortly. Cllr Wootton and Paul Wright need to go on New Councillors Course. Cllrs Mattheson and Gold need to go on Planning Course. Other Councillors need to go on refresher courses if funds available.

In Progress – **Access for large vehicles to Deben Lane**. Width of hedge has been reduced. May still need some height trimmed. Mr Gold has also offered to consider having the telegraph pole the other side of the lane put alongside the hedge on his property to help further alleviate problems. Clerk pursuing. Further email from Mr Gold after his visit to Waldringfield, overhanging tree and narrow width before and after his property may be causing more difficulty than his hedge and opposite telegraph pole. Cllr Videlo reported that overhanging tree needs trim, but 'pinch point' still telegraph pole and hedge. Clerk has contacted Mr Gold again and Cllr Videlo has found owners of tree, and their home address. Clerk has written.

Cleared - **SCC Consultation re Waldringfield Quarry** due back by 14 July. Letter sent

On Agenda - **Car Parking at The Maybush**. Andy Brown at the Boatyard had written to SCC with a copy of his letter to PC asking for double yellow lines to be painted on road by the Pub as parking had increased and was in danger of blocking the road to coaches trying to access the boatyard for river trips. No Parking Notice on the wall (permission given by owner) Cllr Mattheson would ask Quantrill's to quote and send to Clerk who would ask for three councillors approval before next meeting. Road markings 'keep clear' and hatching need replacing. Official 'No Parking' and 'yellow lines' suggested – 1 for 5 against. Defer until we see result of first measures. Clerk chased SCC again re markings to be redone in Cliff Road, now completed.

Cleared – **Disposal of Planning Applications** prior to 2005. Clerk has sent email to Suffolk Records Office regarding them keeping records. No response by email or phone after nearly 3 weeks so Clerk has disposed of records as agreed.

Cleared – **Flood Survey and Questionnaire** – sent off by Clerk together with report on tidal flooding.

On Agenda – **'No Bonfire' signs replaced on beach**. Cllr Mattheson to get estimate.

In Progress – **Bad fire other side of river near Heronry**. Cllr Mattheson to enquire position of Sutton PC

On Agenda – **Janet Elliot and Paul Wright to be co-opted as Councillors** at the next PC Meeting if acceptance confirmed. Clerk has received confirmation.

In Progress – **Doggie Bin on beach** needs emptying more in Summer. Clerk has contacted Suffolk Coastal Services.

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CHAIRMAN.....I Kay.....DATE.....10/08/2010.....