



**BLYTHBURGH with BULCAMP & HINTON
PARISH COUNCIL**

**Minutes of Special Parish Council Meeting
Friday 17th June 2011**

Present: Cllr D Tytler, Cllr J Blakesley, Cllr R Orr-Ewing, Cllr A Mackley, Cllr C Waller, J Boggis (Clerk)

Open Forum (One Parishioners present)

No comments raised during the open forum session.

Parish Council Meeting

11/24. Agree the Agenda

- Items added to Agenda
 - Village Shop
 - Work On Playsite
 - Payment to Heelis & Lodge for internal audit
 - Payment to Nick Haward to pay for insurance work

11/25. To receive Members' declarations of interest on any matters on the agenda

Cllr Tytler – Expenses for Annual Parish Meeting

11/26. To agree apologies for absence

None received

11/27. To receive any planning decisions

Application No.	Location	Proposal	SCDC Decision
C/11/0923	4 White House Cottage, Bulcamp Drift, Blythburgh	Erection of extension	GRANTED, With conditions

11/28. To discuss planning applications received by 17th June 2011. At the time of publishing this agenda the applications received were: -

Application No.	Date Application received	Location	Proposal
C/11/1220	2 nd June 2011	Mill Farm, Dunwich Road, Blythburgh	Erection of conservatory, alterations to roof, windows, access and parking

The Parish Council has no issues with the main proposals in this application but would like the following condition added;

1. There is no reference to the opening to Lodge Lane created a few months ago by the removal of a hedge and the installation of a double gate; this opening is shown on the plans. The Parish Council raised the issue of the gate and it was later removed and wire put across the gap. The Parish Council would like this gap filled by replanting the hedge.

Note: The Parish Council felt that as problems have been encountered in this area during recent building works it may be worth leaving the gap in the hedge and encouraging the contractors to deliver materials through this gap and/or for the contractors to park in the grounds of Mill Farm using this gap in the hedge as the access point. Replanting of the hedge would then take place when works were complete.

2. The area on the plan marked in blue includes an area which is owned by the next door property, Isokon, and an extensive area which is jointly owned between Isokon and Mill Farm. Such errors in representation seem to arise from maps showing physical but not ownership boundaries. The Parish Council is concerned that if this is not corrected these maps can become 'enshrined' in planning approvals and problems can arise when such maps are passed to the contractors who will only be aware of the physical boundaries. The Parish

Council would request that maps are updated to reflect the ownership boundaries (and these maps used by the contractors) prior to any approvals and commencement of works.

3. The residents contacted directly by SCDC planning department as consultees seems to be inconsistent. For this planning application it appears only Isokon residents were included. The Parish Council felt that the residents of the properties adjacent to Lodge Lane and opposite Lodge Lane should have been consulted.

Proposal – Clerk to contact SCDC stating the Parish Council supports this application, with the above conditions / comments.

Agreed

C/11/1229	3 rd June 2011	High Poplars, Bowmans Lane, Hinton	Conversion of outbuildings to form self catering holiday cottage. Expired C07/0628.
C/11/1230	3 rd June 2011	High Poplars, Bowmans Lane, Hinton	Alterations in connection with conversion of outbuilding into holiday accommodation
C/11/1231	3 rd June 2011	High Poplars, Bowmans Lane, Hinton	Erection of detached cart lodge and new driveway.

The Parish Council considered these three applications together and had no concerns with the proposal but considers the process for selecting those consulted may need reviewing. Additionally, the Parish Council wished to note that additional traffic movements in this country lane had been considered but not felt this to be an issue because of the nature of the proposed dwelling.

Proposal – Clerk to contact SCDC stating the Parish Council supports these application.

Agreed

11/29. To agree payment of quarterly Speedwatch expenses - £17.40

Agreed

11/30. To agree payment of Annual meeting expenses to Cllr Tytler - £121.76

Agreed

11/31. To agree payment of Heelis & Lodge for the Internal Audit - £55.00

Agreed

11/32. To agree payment of Village Hall Insurance repairs to Nick Haward - £3172.00

Agreed

11/33. To discuss any other matter the Chair will allow

Village Shop. Coverage of the proposed closure of the Village shop in September was discussed. This to be discussed in open forum session an next meeting.

Proposal – Clerk to invite Sean Lofty, shop proprietor to meeting

Agreed

Proposal – Clerk to invite Emma Hibbert of Adnams to meeting

Agreed

Playsite. Work commenced on refurbishing the playsite on Thursday 16th June 2011.

Vote of thanks was recorded to Cllr Tytler for his work in achieving the refurbishment of the playsite.

Meeting closed at 7.30pm

The next meeting will be on Monday 11th July 2011 commencing with an Open Forum at 7:15pm followed by the Parish Council Meeting.