

**ELMSWELL PARISH COUNCIL**  
**An Ordinary Meeting of full Council will take place on**  
**Monday 19<sup>th</sup> December 2011 at 7.30pm**  
**in the Annexe at Blackbourne.**

**AGENDA**  
*published 13.12.11*

- 11.12.01 Apologies for absence to be noted or accepted and other absences noted.
- 11.12.02 **Proposal: Cllr Barker;**  
**That the Minutes of the Parish Council meeting held on 21<sup>st</sup> November, as tabled, be agreed as a true record.**
- 11.12.03 To receive any Members' Declarations of Personal Interests and/or Personal – Prejudicial Interests in subsequent agenda items and to note any additions or deletions to the Register of Interests.
- 11.12.04 Meeting adjourned to receive reports from external bodies as appropriate, to invite public comment or questions on those reports and to invite public comment or questions on any other Agenda items.  
4.1 From County Council Ward Member Mrs Jane Storey
- 11.12.05 To note the following correspondence and to take action as appropriate.  
5.1 With resident & Police re Blackbourne wheelie bin incident *circulated*  
5.2 From Messrs Januarys Consultant Surveyors re Elmswell community Primary School
- 11.12.06 *circulated*  
To receive the schedule of further correspondence as per Appendix A and to take action as appropriate.
- 11.12.07 To receive the Clerk's report as per Appendix B.

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**COMPLAINTS COMMITTEE**

- 11.12.08 To note any Complaints Committee business for information, to be noted, or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.

**PLANNING COMMITTEE**

- 11.12.09 To discuss Planning applications as notified by Mid Suffolk District Council.
- 9.1 **3991/11**  
Demolition of existing farmhouse and cart sheds. Erection of a new replacement dwelling and associated outbuildings with inclusion of existing barn to be converted and extended for additional residential use incidental to the new dwelling.  
Eastwood Farm, Ashfield Road.
- 9.2 **1858/11**  
Alterations/repairs to boundary wall and installation of gates.  
Street Farm, Station Road.

- 11.12.10 **Proposal: Cllr Edmonds;**  
**That Elmswell Parish Council makes known to the Professional Lead Officer, Planning Services, at Mid Suffolk District Council as appropriate its views on the above Planning applications.**
- 11.12.11 To note Planning application results as received from MSDC:  
 11.1 3630/11 Widen Vehicular access...  
 Kinsey Lodge, Cross Street  
 GRANTED EPC supported  
 11.2 3087/11 Subdivision of 2 no. five bedroomed houses...  
 23 & 24 Pightle Close  
 REFUSED EPC supported
- 11.12.12 Any other Planning Committee business for information, to be noted or for inclusion on a future agenda.
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- 11.12.13 **Proposal: Cllr Ms Indurain**  
**That, with immediate effect, all fees, payments and charges relating to Elmswell cemetery will be doubled if the deceased was not a resident of Elmswell of 2 years standing or more or a recent past resident, unless:**  
**(a) their residency ceased due to having moved for reasons of health or into social care;**  
**(b) an exclusive right has been purchased whilst resident.**
- 11.12.14 To note the Clerk's report on the result of recent written quotations for the grass maintenance contracts at the Cemetery, Crown Mill, Blackbourne Meadow and Clay Field and to take action as necessary.
- 11.12.15 **Proposal: Cllr Mrs Abbott;**  
**That the Parish Clerk's office be asked to assume the position of first point of contact for bookings at Blackbourne and be responsible for the issuing of all necessary documentation up to and including invoicing.**
- 11.12.16 To note correspondence from Messrs Januarys re Elmswell Community Primary School and to take action as appropriate.
- 11.12.17 **Proposal: Cllr Edmonds;**  
**That, in light of the decision to seek an alternative contractor for the design, supply and installation of the ground source heat pump to serve the Blackbourne Phase II development, the sums allocated in the original contract with Messrs Bakers for the installation of a gas boiler and for the installation of underfloor heating, as advised by Messrs Milburn Leverington Thurlow, be re-allocated to a new stand-alone heat pump contract.**
- 11.12.18 **Proposal: Cllr Friend;**  
**That from 01.01.12 the hourly rate for payment of clerical support for the Parish Clerk's office be £8.10.**
- 11.12.19 To note the second draft of the 2012/13 budget document dated 13.12.11, incorporating all suggestions from Councillors on the first draft, towards a proposition at the January 2012 meeting regarding the Council's Precept for the financial year 2012/13 and to take action as necessary.

- 11.12.20 To note authorised payments made since 17<sup>th</sup> October 2011 as per Appendix C.
- 11.12.21 **Proposal: Cllr Barker;  
That proposed payments, scheduled as Appendix D, be authorised.**
- 11.12.22 To note Balance as per Appendix E and the Chairman's signature on the relevant bank statements confirming that the published closing balance figures are as per those statements.
- 11.12.23 To note Cashflow Forecast as per Appendix F.
- 11.12.24 Adjournment of meeting to allow public comment on matters relevant to Council business.
- 11.12.25 Any other Council business for information, to be noted, or for inclusion on a future agenda.
- 11.12.26 To note that the next meeting of the Council is scheduled for Monday 16<sup>th</sup> January 2012 beginning at 7.30 p.m. at the Wesley Hall.
- 11.12.27 Close of Meeting.

Signed

Peter Dow Parish Clerk  
Posted 13.12.11