

Kettleburgh Village Hall Committee
Minutes of the meeting held on Tuesday 8th April 2008
following the AGM

Those present	Terry Comer (Chairman), Liz Marzetti (Secretary), Jane O'Leary (Treasurer), Jacquie Clark, Robert Marzetti, Margaret Meadows, Tony Murphy, Corinne de Roeper, Sue Scott, David Williams The Chairman welcomed the new members of the committee and said he looked forward to the challenges of the new year	
Apologies	John Bater, Patrick Garland	
Minutes	The Minutes of the last meeting, on 5 th February'08, having been circulated to all members were approved and signed as a true record.	
Matters arising	Tony reported that the theft of the lead had now been reported to the police. No action would be taken in light of the elapsed time and the small amount/value of the lead. He had also notified Gwenda Weeks of the amount of rent due from the Kettleburgh Café. Terry confirmed that Paul Norman was happy to remain as a Trustee and that Trevor Jessop as the new Chairman of the PC was happy with that. The four Trustees therefore remain as: John Bater, Tony Murphy, Patrick Garland and Paul Norman. Tony reported that the mouse problem seemed to have been resolved. Jane wished it to be known that she did not have the tree lights. They are in the cupboard.	
Treasurer's Report	Jane reported that there was £568.07 in the current account and £6454.67 in the deposit account. She suggested we keep a careful eye on electricity prices which were rising at an alarming rate. There was discussion about additional fees charged to hirers to cover heating and the use of the oven. The Committee agreed to review hire and other charges at the next meeting. Julie Todd asked whether there had been any comparison made with alternative providers. Jane said there was not much to choose between them and it had been a difficult time when a switch had been made. She advised staying with the present provider. Terry suggested it be put on the Agenda for the next meeting.	
Correspondence	Terry had received a letter from the Scout Group re their wish to have regular Friday night bookings. After some discussion it was decided in light of their	

	<p>declared intent to be flexible re not having use of the hall on some Fridays – sometimes at reasonably short notice - that the booking should be taken.</p> <p>It was suggested that this new booking should be publicised as there might be some potential Beavers and Cubs in this area. It was also agreed that there should be a notice on the website and in the Parish Magazine, encouraging Hall users to make their bookings well in advance.</p> <p>A letter had arrived from a Mr Hill in Perth, Australia, asking for information about the Hill family in Kettleburgh. He had read an item on our website about Herbert Samuel Hill. Margaret undertook to contact the Hill family and put them in touch.</p> <p>Gwenda Weeks had written to ask some questions and the Chairman asked the Secretary to deal with them.</p>	<p>JC MM</p> <p>LM</p>
Repairs and Maintenance	<p>Terry reported that he and Patrick had covered the whole hall with their check list. Some work had been completed – eg the new kitchen cabinets and new towel holders - and future work had been identified. There was a need to prioritize and a main priority was to keep the basic structure safe and sound. He was pleased to report therefore that the exterior work was in hand and nearly finished.</p> <p>He proposed that any further discussion be saved for the next meeting when Patrick would be available to report and suggest future planning.</p> <p>Jackie suggested labels to indicate what was in what cupboard. She will see to it. She also asked whether it would be possible to put different hinges on the right hand tall larder cupboard so that the door opened right back. Robert Marzetti said he would look into it.</p> <p>A cleaning party was suggested and will be on Monday April 21st from 10 – 12 and 2 – 4pm. Everyone welcome.</p> <p>David Williams said the Scouts were keen to help and would do so whenever possible.</p> <p>There was discussion on the state of the floor and Terry said it had to take its place in the list of priorities.</p> <p>The Secretary was asked to contact Otley College to see whether their students would be interested in helping with the interior painting and decorating.</p>	<p>JC</p> <p>RM</p> <p>LM</p>
AOB	<p>Terry asked whether there was a list of who had keys to the hall – from many points of view not least security it would be a good idea. Tony undertook to find out for the next meeting.</p>	<p>TM</p>
Date of next meeting	<p>Tuesday 20th May at 7.30 pm</p>	