

Copdock & Washbrook Parish Council

Minutes of the Annual Meeting of the Parish Council held on Tuesday 4 May 2010 at 7.00pm in the Pavilion.

Present: Cllr Keith Armes (Chairman), District Cllr Peter Jones, Cllr Daphne Knight, Cllr Mike Watling, Cllr John Lockwood, Cllr Laura Butters. Cllr Christian Coupland, Angela Chapman - Clerk.

161/1011 Election of Chairman. Cllr Keith Armes was proposed by Cllr Jones and seconded by Cllr Knight.

162/1011 Acceptance of Office. Cllr Armes duly accepted office.

163/1011 Election of Vice Chairman. Cllr Corner expressed he would like to stand down and Cllr Watling was proposed by Cllr Butter and seconded by Cllr Knight.

164/1011 Apologies for Absence. County Cllr Kathy Pollard and Cllr Terry Corner.

165/1011 To receive Councillors Declarations of Interest in any item on this agenda.

Cllr Jones declared his normal restrictions on planning matters.

166/1011 Minutes: The minutes of the meeting held on 6 April 2010 had not been received by Councillors and this item was deferred to the next meeting.

167/1011 Matter Arising: None.

168/1011 Allocation of Responsibilities:

Finance -	Chairman Armes and Clerk (RFO)
Risk Assessment -	Cllr Terry Corner and Cllr Mike Watling
Drains -	Cllr Peter Jones
Play Equipment – Inspection and repair	Cllr Terry Corner 2 x monthly inspections
Allotments -	Cllr John Lockwood, Cllr Mike Watling and Clerk
Footpaths -	Cllr John Lockwood and Cllr Mike Watling
Tree Warden -	Cllr Christian Coupland
Childrens Play Equipment -	Cllr Laura Butters All other than inspection and repair
Recreation Field-	Cllr Watling - Football Clubs Clerk – Bookings and rentals
Graffiti	Cllr Terry Corner
Good Neighbourhood Co-ordinator	Cllr Daphne Knight and Cllr Laura Butters

It was agreed to update the website with the names and telephone numbers as per the above list. Clerk to forward to Clive Pearsons.

169/1011 Matters Arising from Annual Parish Meeting: A resident voiced concerns about the new bridge in Jubilee Meadow and the risk of flooding. Councillors are to inspect the bridge and report the findings at the next meeting.

Footpath F23 – the Parish Council have asked SCC to serve an enforcement notice.

A resident asked about the maintenance of the surface of Mill Lane which the Parish Council are obliged to maintain. Councillor Watling to obtain a quote to spread planings. Clerk to email Kevin Verlander at SCC to enquire about the supply of planings.

170/1011 Environmental:

a. Jubilee Meadow - Correspondence received from SCC is believed to relate to another piece of land within the parish. Councillors believe Jubilee Meadow was given rent free. Chairman Armes and/or Clerk to write. The vandalised fence at Jubilee Meadow has been repaired.

b. Chapel Lane/London road junction - The 'build out' work has started and a further 'build out' on the other side of the carriageway is to be carried out, as well as new road signs. The original road markings are being looked at again by SCC. District Councillor Kathy Pollard needs to be shown the changes.

c. Swan Hill – The road will be closed on Sunday 16 May 2010.

d. Bus shelter – awaiting letter from resident. Clerk to chase.

e. Village Hall signs – Brown information signs have been approved by the SCC at a cost of £420 – Parish Council to fund. Chairman Armes and Clerk to write to Village Hall Committee.

f. Speed guns – Letter received from Capel St Mary Parish Council regarding buying a share in a speed gun to be used by volunteers. The Parish Council decided this was not necessary.

g. BT phone box – Option 1 to be taken.

171/1011 Village Hall Car Park: All works complete apart from posts – this work pending shortly.

172/1011 Affordable Housing Chairman Armes reported that SCC have realised the field needed for the developments still being farmed and a land swap needs to be arranged.

173/1011 Financial Matters: The Clerk was appointed as RFO for the following financial year. Payments for approval – cheques signed.

174/1011 Approval of Annual Return: Deferred to next meeting.

175/1011 Risk Assessment Register: Reviewed and approved.

176/1011 Planning Matters:

- a. B/09/01195/FUL – Land west and north of Barrens Farm, C & W. Babergh have recommended a site meeting and the Parish Council will await feedback from that meeting.
- b. B/10/00353/FUL – The Mane Riding Centre, London Rd, C & W. Change of use from B1 (Business use) to B8 (Storage and Distribution). The Parish Council recommend landscaping on the boundary between Mane Riding Centre and the private dwellings. Also concerns about noise and light pollution, hours of working, visual impact and traffic movements.
- c. B/10/00247/FUL - Little Copdock House. Recommend approval.

177/1011 Correspondence list: List distributed with agenda.

178/1011 Primary school/pre-school Councillor Butters asked for both parties to be able to use Jubilee Meadow on Sunday 11 July 2010 for a picnic. The PC duly granted permission.

Meeting closed at 9.52pm.

179/1011 DATE OF NEXT MEETING Tues 1 June 2010 in the Church Room at 7.30pm.