



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of Parish Council Meeting Monday 14th March 2011

Present: Cllr D Tytler (Chair), Cllr S Boggis, Cllr A Mackley, J Boggis (Clerk).

Open Forum

Village Hall report. The Chair of the village hall committee gave a report of what has happened since taking over as Chair. First, the requirement to decorate the inside of the village hall and repair the floor, which will cost £3859.00. The Village hall bank balance has risen to £2301.00, not enough to cover redecoration and forthcoming electricity and insurance bills. However the greatest challenge was the flooding of the village hall following the severe cold weather in early December 2010. A great debt of gratitude goes to Paul Sayer and Nick Haward who together stemmed the flow of water. All the issues of an insurance claim followed and continue. Despite all this bookings are healthy, but to help cover costs booking rates are being increased. As a part of the redecoration there will be a 'clear out' on the 2nd and 3rd of April. Anything not claimed will be dumped!!
The final comment was "my difficulty is there is so much good in the village and good will towards the hall but so little time in the day and money in the bank to achieve its full potential"

Police report. The report showed that since January there has been no reported crime in Blythburgh.

First Responders report. Blyth Valley Community First Responders cover Blythburgh, Wenhaston and Walberswick. At present this is made up of 7 responders, 3 of whom live in Blythburgh. During the period 24th January to 7th March the First responders attended 4 call outs to 2 patients who collapsed, 1 with chest pains and 1 fall. To find out more about the group contact Ursula Mackley or John Blakesley. More volunteers would be welcome.

Parish Council Meeting

10/109. Agree the Agenda

Additional Item – Election and Village Hall works.

Agreed

10/110. To receive Members' declarations of interest on any matters on the agenda

None reported

10/111. To agree apologies for absence

Apologies received from Cllr L Clapham, Cllr Waller & Cllr Williams

Agreed

10/112. Minutes of Parish Council meeting held on Monday 24th January 2011

Proposal – Accept minutes for 24th January 2011 as presented

Agreed

10/113. Minutes of Special Parish Council meeting held on Friday 4th March 2011

Proposal – Accept minutes for 4th March 2011 as presented

Agreed

10/114. To receive the Clerk's Report

Proposal – Accept Clerks Report as presented

Agreed

Proposal – Clerk to contact Land Registry and change ownership of playsite to Blythburgh Parish Council rather than Trustees H Maslen and T Lond-Caulk.

Agreed

Proposal – Clerk to invite a member of SCC country parks and recreation sites team to Parish Council Meeting on 11th July to give update on Toby’s Walk.

Agreed

10/115. To receive the report from the planning advisory group

- To receive any planning decisions
None received
- To consider any planning applications received by 4th March 2011.
No applications received.

10/116. To receive the report from the financial advisory group

- Current Financial Position

Date	Clerk	Subscriptions	Insurance	Maintenance	Cllr Expenses	Training	Misc.	Donations (section 137)	Outgoing
Budget	660	175	2000	1000	200	400	1000	355	5790
Spend	465.88	162	586.74	1533.75	71.05	123.75	2359.69	577	5879.86
Remainder	194.12	13	1413.26	-533.75	128.95	276.25	-1359.69	-222	-89.86

Bank Balances at 14th March 2011
Current Account = £3034.24
Savings Account = £7669.44
Total = £10703.68

Value of outstanding cheques - £275.45

Additional Committed Spend at 14th March 2011 not included in 2010/11 budget above:

Village Hall Work = £2750 Estimated as Archaeologist cost unknown.
Information Boards = £700 Donation from Natural England.
Parish Plan = £373.51 Proposal put to Suffolk ACRE.
Celebrate Blythburgh = £185 Money set aside for 2011 event.

- Discuss and agree any payments required of the Council
 - Clerks remuneration and expenses 1/1/2011 to 31/3/2011 - £150.00

Agreed

Proposal – Clerk to contact L Lewis and offer £50 float for Speedwatch expenses

Agreed

10/117. Parish Plan. Feedback from working parties.

- Community Speed Watch Campaign – Alan Mackley
With lighter mornings it is now possible to be out during rush hour. During one session 39 vehicles were recorded breaking the speed limit.
- Social Group – Alan Mackley
The Blythburgh m@tters group acts an overseer for an event ‘champion’ who would drive the event. For new events these are driven by the group to see if they are viable. Forth coming events are 19th March - Litter Pick, 25th March – Film Night, May - Somerleyton Hall visit. Please support these events.
- Information Boards - Alan Mackley
With budget cuts Suffolk Coasts and Heaths contact has been made redundant and is to be replaced by a part time person. When the appointment is made contact will be made.
- Environmental Working Party – Cliff Waller
No Update
- Traffic Management Working Party – Alan Mackley
No update
- Church Working Party – Tom Lond-Caulk

The paths are being resurfaced and the steps repaired. There are plans to put the flag pole back in place. Interviews took place recently for a new vicar. No update on outcome.

- Gas Supply – J Boggis
No update

10/118. To receive an update on the Playsite.

Paul Cook convened a meeting of interested parties and the selected option presented by Cllr Tytler. The group chose an option with the request that the roundabout is moved; the cost for the selected option was £16078 but Cllr Tytler managed to get a £1000 discount.

To fund the playsite, the Blythburgh Latitude Trust has pledged £2000, SCDC playsite fund has £2383 set aside for Blythburgh and the Adnams Charity has, in principle, offered £1000 but this needs to be confirmed. Cllr Tytler attended a seminar on a funding where the Awards for All fund was discussed. Cllr Tytler is now going to apply for the remaining £10000 from Awards for All and is meeting with the SAVO coordinator to get assistance in completing the application form.

There is a perception currently that the equipment at the playsite is not safe.

10/119. Village Hall.

The work on the village hall is nearing commencement. Scheduled monument consent has been given, an estimate received from the SCC archaeology team (maximum £1000 + vat) and agreement to start from Duncan & Sons. The final piece is the building regulation building notice which needs to be lodged with SCDC. If this is agreed then work will commence on 21st March 2011.

Proposal – Clerk to send SCDC building notice with cheque for £280.80

Agreed

10/120. Villager of the year

Time of year for nominations for the person people believe is the Villager of the Year. Please send nominations to the Clerk at Marsh End, Church Road, Blythburgh.

Proposal – Clerk to organise an adjudication committee if required

Agreed

10/121. Correspondence

10/121.1 HMRC Tax Changes. Parish Councils must register as an employer with HMRC and operate a PAYE scheme for the Clerk. Cllr Boggis contacted HMRC and has the details of what is required and the timescales.

10/122. To discuss any other matter the Chair will allow

Elections. Clerk has nomination forms for anyone wishing to put themselves forward as a Parish Councillor. If you require a form please contact the Clerk. Forms need to be returned by 25th March if possible.

Chairman Comments.

As this was the last planned meeting before the election The Chairman thanked his councillors for their work over the last four years. He listed some of the achievements that he felt the Councillors should be proud of. These included; Setting up Speedwatch; Bus Shelter on A12; Celebrating Blythburgh event; Setting up the Blythburgh Latitude Trust; Parish Plan implementation; First Responders. He wished all those well who were retiring from the council and to those who were standing for election.

Meeting Closed at 8.30pm

The next meeting will be after the election on Monday 16th May 2011 commencing with an Open Forum at 7:15pm followed by the Parish Council Annual General Meeting.

Clerks Report to Parish Council Meeting 14th March 2011

Meeting 24th January 2011

Suffolk Heritage Housing. Contacted Suffolk Heritage Housing regarding the ownership of the Playsite and have been sent copies of the Land registry documentation which lists H Maslen and T Lond-caulk as the owners.

Made payments agreed by the Council. Speedwatch expenses – September £3.11, Clerks remuneration and expenses 1/4/2010 to 31/12/2010 - £465.88 and SALC for Clerks Training - £18.00

Parish Plan. Build a budget based on what was agreed as Parish Council meeting and forwarded to Suffolk ACRE. This budget was agreed

Village Hall. Requested a regular report from the Village Hall Committee for presentation at the Parish Council meetings. This was been agreed and a report has been received.

The future of country parks and recreation sites within Suffolk. Requested a representative come to a Parish Council meeting which was agreed. An agreement is now needed on which meeting to invite them too.

Lack of rubbish bags. Contacted SCDC services and was told that they distribute 2 lots of 26 bags. Additional bags are available but there is a cost.

First Responders. Requested a regular report from the First Responder group for presentation at the Parish Council meetings. This was been agreed and a report has been received

Locality budget. Requested a sum of £800 from the Locality Budget to fund the work on the Village Hall. This has been agreed

Clearing the Footpaths. Contact SCC about clearing paths ways, cutting back the banks and if Blythburgh Parish Council or volunteers were allowed to cut the banks back. This has been registered as reference number 2152789 and I was told the area has been surveyed and work would be completed in the next 8 weeks. E-mail was received on 11th February 2011

Mill House Farm. Have contacted SCDC planning department for a ruling and this has been registered as with the enforcement team as CB/EN10/0375 with a priority of P4. Have had no response but the gate has been removed.

Meeting 4th March 2011

Contact SCDC Planning Department. Contacted SCDC planning department, re application C/11/0193, stating 4 to 1 majority of no objection to this application and requested a line of trees be planted at the southern edge of the property

Made payments agreed by the Council. Speedwatch Expenses £3.34, CPRE membership £29.00, Paul Cook for bus shelter cleaning £240.00

Spare set of keys for the notice board. Contacted company and the cost is £2.50 per key plus P&P. Two keys have been ordered