

30 JUNE 2011

MINUTES OF A MEETING OF THE MILDENHALL PARISH COUNCIL held in the DAVID ROGERS` MEETING ROOM, JUBILEE CENTRE, RECREATION WAY, MILDENHALL on Thursday, 30 June 2011 at 7.00pm

Present: Cllr A J Wheble (Chairman) Cllr T A Gooch-Taylor-Balls
Cllr J M Bloodworth (Vice Chairman) Cllr A F J Peachey
Cllr M J Ball Cllr J Raine
Cllr J Barker Cllr B J Sulman
Cllr D W Bowman Cllr G H Taylor-Balls
Cllr D Chandler
Cllr T Donovan

Also present were: Sgt P Payne, Sqn Ldr R Fryer, County Councillor S Frost (arrived 7.15pm), representative from Bury Free Press, Mrs C Steggles (Chief Executive Officer), Mrs V Shrimpton (Deputy Chief Executive Officer) and Mrs R Buckingham (Minute Clerk).

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs J M Bloodworth, J W McGhee, N A Roman and M K Smith and County Councillor C Noble.

2. PUBLIC PARTICIPATION

Cllr D Chandler explained his interest in item 19.

3. DECLARATION OF INTEREST

Members were reminded of their responsibility to declare any personal or prejudicial interest which they had in any item of business on the agenda no later than when that item was reached and to leave the meeting prior to discussion and voting on the item.

4. RECEIPT AND EXCHANGE OF INFORMATION

The Chairman adjourned the meeting.

a. Police information

Sgt P Payne informed members that crime figures over the past month are generally reduced although thefts of and from vehicles have increased slightly. He reported that the SNT priorities are unchanged at present, continuing to be tackling anti-social behaviour in Mildenhall town centre and shoplifting. Sgt Payne said that the progress on the Shopwatch scheme is ongoing and that the police would like to start a similar scheme for the farming community.

Matters raised by members included the disabled parking bays in the market place not being clearly marked. Sgt Payne replied that SCC Highways have told him that they are neither correctly marked nor of sufficient size. The CEO said that she has contacted Highways regarding this issue as well as overnight parking in the marketplace on Thursdays and the faded lines on St Andrew's Street.

b. Base information

Sqn Ldr R Fryer informed members that the new Base Commander, Colonel Chris Kulas, is now in post. He said that the F15 aircraft from RAF Lakenheath have arrived at Mildenhall until approximately 18 July whilst the Lakenheath runway is resurfaced. The noise control procedures put in place last time will be used but Sqn Ldr Fryer pointed out that there will inevitably be increased noise from the aircraft. Sqn Ldr Fryer said that there will be Independence Day celebrations at RAF Feltwell on 4th July to which the public are welcome.

Matters raised by members included the lights along the Base perimeter on the West Row Road.

c. County Council information

County Councillor S Frost informed members that the repairs to Field Road are scheduled for late July. Other works requested are yet to be finalised. He said that the Mildenhall Regeneration Group have asked for support from his Locality budget for safety measures for traffic entering Mildenhall from the Bury Road.

Matters raised by members included a question as to whether the 30mph limit will be extended all along College Heath Road.

Standing orders were reinstated.

5. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

The minutes of the Annual Parish Council Meeting held on 19 April 2011 were confirmed. Cllr Barker asked if the Chairman should be a member of the Appeals Panel rather than the Disciplinary and Grievance Panel. It was agreed to discuss this at a future meeting.

6. MINUTES OF THE COUNCIL MEETING

The minutes of the Council Meeting held on 19 May 2011 were confirmed.

7. MINUTES OF THE PLANNING COMMITTEE MEETINGS

The minutes of the Planning Committee Meetings held on 31 May 2011 and 21 June 2011 were confirmed.

8. MINUTES OF THE ESTABLISHMENT & POLICY MEETING

The minutes of the Establishment & Policy Committee Meeting held on 9 June 2011 were confirmed with one amendment. At item 9, the phrase "for the use of the Jubilee Field" was added after "Suffolk Constabulary". **It was resolved to agree in principle to extend Mildenhall Town Football Club's lease subject to more detailed financial information and business plan being forthcoming from MTFC. It was recommended to ask the CEO to seek legal advice on such a possible lease extension and to advise MTFC to seek their own legal advice.**

It was resolved to arrange Power of Wellbeing training for Cllrs Donovan, Chandler and Raine.

It was resolved to change the Annual Parish Meeting to April each year.

It was resolved to renew DIS Extra in the sum of £81 per year for three years.

It was resolved to renew the annual subscription to LCR in the sum of £192.

It was resolved to grant £105 to Suffolk Constabulary.

It was resolved to take up the ill health liability insurance offered by SCC at no additional cost.

It was resolved to increase MPC's fidelity insurance level to £1, 600 000.

It was resolved to make the following amendments to Standing Orders:

At item 29k, line 3, to change "confirmed" to "Confined".

At item 33c, line 8, to change "district" to "District".

At item 76, 2) to delete the text and replace with "Planning applications will be enclosed with each member's agenda. Any applications arriving after the agenda is prepared will be available at the Planning Committee Meeting.

It was resolved to make the following amendment to the Investment Policy:

At the fourth line from the bottom, to change "annually" to "bi annually".

It was resolved to make the following amendment to the Training Policy:

At item 3, to change "at regular intervals" to "bi annually".

Cllr Barker brought up several points concerning Standing Orders. It was agreed to discuss this at the Establishment & Policy Committee Meeting in September.

9. CHAIRMAN'S ITINERARY & REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

a) Itinerary

Opening of Bowls Club – 21 May 2011.

Mildenhall Sea Cadets Inspection – 6 June 2011

Royal British Legion – meeting walkers – 10 June 2011

Opening of West Row Village Hall extension – 10 June 2011

Visit to College Heath Middle School – 20 June 2011

Change of Command at RAF Mildenhall – 24 June 2011

Mildenhall Museum 60th Anniversary – 24 June 2011
Mildenhall Primary Schools Games – 29 June 2011

b) Reports

i) The Brecks Forum – Cllr Barker

ii) Mildenhall SNT Community Panel – Cllr Barker

iii) MPC Planning Committee

It was resolved to support the application for change of use of agricultural land to increase West Row Primary School's sports field.

iv) July Activity Weekend

Cllr Barker gave a report on the arrangements for the dance show on 22nd July. Cllr Bowman reported that some bands have dropped out from Sunday 24th and he is endeavouring to find replacement bands.

10. INTERNAL AUDIT

It was resolved to receive the Mildenhall Parish Council internal audit completed by Parish Council Internal Audit Services and that Councillors would not make any response as they were satisfied with the report.

11. FINAL ACCOUNTS

a) It was resolved to approve the Consolidated Balance Sheet for the financial year ended 31 March 2011.

b) It was resolved to approve the Annual Return for the year ended 31 March 2011 Section 1 Accounting Statements.

c) It was resolved to approve the Annual Return for the year ended 31 March 2011 Section 2 Annual Governance Statement.

The Chairman signed all three documents.

12. VIREMENT AND RESERVE REPORT

The virement and reserve report for the financial year ended 31 March 2011 was received and accepted.

13. MPC FIDELITY INSURANCE

It was noted that MPC's Fidelity Insurance with Zurich has been raised to £2m not £1.6m as minuted, as only increases in units of £1m are permitted. Additional premium cost is £104.

14. PROJECT WORKING GROUP MEETING

The minutes of the meeting of the Project Working Group held on 9 June 2011 were received.

15. SALC MOTION REGARDING PRECEPT LOSS

It was resolved to write to SALC asking that they forward the necessary information to NALC to enable NALC to make a decision on a policy regarding compensation for local councils losing precept.

16. SALC MOTION REGARDING ARCHAEOLOGICAL DIGS

It was resolved that MPC is happy with the outcome of the motion.

17. GRANT APPLICATION

It was resolved to refer the grant application from Mildenhall Town Football Club for funding for turnstiles to the next meeting of the Recreational Management Committee and in the meantime to request accounts, plans and to ask whether quotes from local companies could be sought.

18. MILDENHALL IN BLOOM

It was resolved that MPC will take over the watering of the town flower tubs which are not being watered by retail businesses for the remainder of the season. The arrangement will then be reviewed.
Cllr Sulman declared an interest.

19. WAMIL COURT

It was resolved to write to FHDC and SCC asking that any person or group who puts forward a proposal to enable Wamil Court to remain open should have their plans seriously considered.
Cllr Chandler declared an interest and left the room.

20. SALC FOREST HEATH AREA MEETING

The minutes of the SALC Forest Heath Area Meeting held on 1 March 2011 were noted.

21. FOREST HEATH COMMUNITY HEALTH FORUM

It was resolved that Cllr Raine will be the MPC representative.

22. SUFFOLK ACRE AGM

It was noted that the Suffolk Acre AGM and Conference will be held on 13 July 2011 at Kesgrave.

23. SUFFOLK TRADED SERVICES

The letter was noted.

24. PAYMENT OF ACCOUNTS

Accounts for June 2011 totalling £24, 337.53 including telepay salaries were authorised. Cllrs A F J Peachey and G H Taylor-Balls signed the relevant cheques.

25. ADDITIONAL ACCOUNTS

Additional accounts for June 2011 totalling £1, 418.13 were authorised, Cllrs T A Gooch-Taylor-Balls and G H Taylor-Balls signed the relevant cheques.

26. CORRESPONDENCE

The CEO informed members of the following items of correspondence:

- Suffolk Link Bulletin.
- NALC List of Approved Policy Motions 2000-2009.

- SALC LAIS.
- SALC E Bulletin x 2.
- DIS x 3.
- SCC Road Surface Dressing Programme 2011.
- SALC email re wind farm and above ground electric lines.
- Email – Cultural Olympiad Update.
- Mildenhall College of Technology re Awards Evening.
- USAF re RAF jets temporary move to Mildenhall.
- SALC re Sizewell planning application.
- SCC re Thatch Register.
- Suffolk Constabulary – thank you for donation.
- FHDC re Town and Parish Forum 19 July at Freckenham.

21. ANY OTHER BUSINESS

The CEO informed members that the 2012 Civic Reception will take place on 9 March.

The meeting closed at 9.30pm.