

# Friston Parish Council



Mrs M Thurston  
Parish Clerk  
Tel: 01728 688849  
e-mail: [mel19snape@aol.com](mailto:mel19snape@aol.com)

19 Stanhope Close  
Snape  
Suffolk  
IP17 1RH

## OPEN FORUM.

The member of the public present hopes that the Parish Council will be giving positive support to keeping open the local libraries.

**Mr Cyril Fidler SCDC**, gave his report on current issues at SCDC including the agreed budget for 2011-2012 and the reduction on council spending now that they are working jointly with Waveney. There will be no increase in the council tax rate. A meeting to accept the LDF Core Strategy is to take place at Trinity Park.

The member of the public present asked if the new homes currently being built in Saxmundham will bring in any planning gain eg: funding for a new surgery? Mr Fidler replied that SCDC will be adding a bit to the gain.

**PCSO Thora Taylor's** police report was read out by the Chair. No crimes have been recorded for Friston during December 2010 and January 2011. Mrs Patterson would like an update regarding the damaged fencing at the Old School, Aldeburgh Road. The Clerk will contact PCSO Taylor about this.

The Parish Council would like to know also problems relating to Leiston. The Clerk will also ask for the reports to be written in full without the use of acronyms.

## Minutes of the Parish Council meeting held in the Village Hall at 7.30 p.m. on Monday 28 February 2011

**PRESENT:** Mrs F Cardy (Chair), Mrs A Patterson, Mr B Duncan, Canon P Brett.

Also in attendance Mr C Fidler SCDC, 1 member of the public & the Clerk.

**1. APOLOGIES.** Mrs C Duncan (unwell), Mr D Smith-Vice Chairman (holiday). PCSO Thora Taylor. No apology was received from Mr P Watkiss.

**2. DECLARATION OF INTEREST.** None.

**3. MINUTES** of the Parish Council meeting held on Monday 17 January 2011.

**(f) Play equipment inspection report.** Mr Duncan informed that following the inspection report no further action was required other than fixing the bolts on the slide. The minutes were adjusted accordingly. The minutes were then approved as a correct record, proposed Mr Duncan seconded Canon Brett, signed by the Chair.

## **4. MATTERS ARISING.**

**a. Saxmundham Library.** SCC has acknowledged the Parish Council response in support for the library service. They are, however, encouraging Parish Councils to offer alternative ways to sustain the libraries. Friston Parish Council feels unable to offer any suggestions.

Canon Brett informed that he had been to a recent public meeting at Aldeburgh library where he heard that SCC is keen to encourage voluntary groups to run libraries threatened with closure. This would cost a group £30,000 a year.

**b. Commemorative China to mark the Royal Wedding.**

The Clerk has sourced a company which sells bone china, commemorative mugs to mark the forthcoming royal wedding, £2.55 each plus VAT. A list of children's names must be obtained from Mrs M Gooderham, an extra 5 mugs will be purchased. Proposed Mrs Patterson, seconded Canon Brett.

**c. War memorial, to make a decision regarding the damage.**

Mrs Patterson has met with F Master, stone mason, who has suggested 3 new plinths rather than renovation. He will also quote separately for the 4<sup>th</sup> plinth which needs replacing. The Clerk will chase up the quotation.

**d. Storage of archive materials.**

The Chair thanked Canon Brett for his work so far in checking through the 4 boxes of Parish Council archive documents. He has logged everything onto spreadsheets which will make it easier for deciding what needs to be kept, sent to the records office or destroyed. The Chair, Canon Brett and the Clerk will arrange this process. The Chair informed that she has a filing cabinet at her house which she is willing to use for the storage of records which needs to be kept to hand. The village hall management committee is unable to provide storage space at the village hall for a filing cabinet. The Clerk will ask SALC if there is a more recent document than the topic note "Parish Council Records" dated June 2002.

# **Friston Parish Council**

## **e. Guest speaker for Annual Parish Meeting**

The Chair has arranged for Rachel Farr from I Trust to attend the APM to give a presentation on the forthcoming digital switch over.

## **f. Parish Noticeboard at the Jubilee Shelter.**

Mr Duncan suggested that the village handyman could be asked to attend to the 2 notice boards at the Jubilee Shelter which need to be scrubbed with soapy water. The Clerk has renewed the notices. It is suggested that only plastic ended pins are used as these do not rust. It would be good to ensure all posters are laminated, however the PC does not own a laminator. No advertising notices are allowed.

## **g. Thank you letter received from the family of the late Rosie Hepburn-Clarke.**

The Chair read out the letter received from Rosie's family.

## **h. Play equipment inspection report.**

Mr Duncan informed that he has tightened the Roberts screws which stood proud.

## **i. Grit Bin to be located at the bottom of the hill, Mill Road.**

The Chair reported that this has been delivered to her house. The handyman needs to be asked to dig out and flatten the area ready to fit the bin in place. The handyman should liaise with Canon Brett as to the precise location as it needs to be to the right of the finger post. The Clerk will organise this and confirm the precise location with Mr Wentworth.

Canon Brett asked if the Parish Council might consider changing the yellow grit bin for a green one? He feels that green would be more in keeping with the country side. The Clerk will make enquiries with the company that she purchased it from and as to what the cost would be.

## **5. PLANNING. a. C/11/0329 Changes to footpath, Hazelwood Hall Farm.**

No official notification has been received from SCDC for the above application. However the PC has been invited to a site inspection of the footpath at the southern end of Friston, Footpath 13A, as it passes Grange Farm House. The aim of the footpath diversion would be to improve the privacy of both walkers and residents at a point where the path passes close to the house. The PC has no objection to the changes and will not be sending a representative to a site inspection.

## **6. SIZEWELL PARISHES LIASON GROUP – Report from Canon Brett.**

Canon Brett read out his report. The Clerk will circulate the report by email to all.

## **7. FINANCE.**

### **a. Statement of Accounts.**

Bank balances as at 28 February 2011, Barclays Community Account (includes £320 election money) £3,367.46. Barclays Business Saver £5,004.48. Ipswich Building Society Village Green Account £4,921.20.

**b. Clerks Pay and Expenses** – Invoice received from the Clerk £184.18.

**c. New Grit Bin** – The Clerk has already paid Reece Safety Products for the new grit bin £183.00, so the Clerk needs to be reimbursed.

**d. Clerks election briefing course** – An invoice has been received from SALC for the course attended by the Clerk. Half has been paid by Snape Parish Council, Friston to pay £9.00.

All of the above payments were approved by the Parish Council, proposed Mr Duncan seconded Canon Brett.

## **8. CILCA – To consider paying for the Clerk to gain the recognised qualification Certificate In Local Council Administration.**

The Clerk was asked to leave the room whilst this was discussed by the PC. The Chair asked that the PC consider paying for the Clerk to carry out this qualification in her own time. Snape Parish Council, who the Clerk also works for, is happy to split the cost with Friston. The total cost of the course is likely to be £350 plus VAT, plus £150 for the marking fee, plus travel expenses.

It was agreed by all that the Clerk could do the course. Proposed Mr Duncan seconded Mrs Patterson.

## **9. SCDC – Litter Action Spring Clean Suffolk 2011.**

Correspondence has been received from SCDC regarding the annual litter pick, however The Parish Council always organises its own litter pick in the spring. Mrs Patterson will order the gloves, sacks etc from SCDC and a litter pick will take place in April.

# **Friston Parish Council**

## **10. CIRCULARS & CORRESPONDENCE.**

**a. SCDC – Election nomination forms.** The Clerk informed that she now has the nomination forms. Completed forms need to be returned to the Clerk by 27 March so that she can deliver them to SCDC. However candidates may return the forms to SCDC themselves if they so wish. If there are enough candidates for an election to take place on 5 May 2011 then all Parish Councillors will stand down from the Parish Council 4 days before the election and will need to be re-elected. If there are not enough candidates for an election then no election will take place and the Parish Councillors will continue. If there are any vacancies on the Parish Council then they will be filled by co-option.

## **11. ANY OTHER RELEVANT BUSINESS.**

### **a. Glass Recycling Bank at Friston Chequers.**

The Chair informed that the Clerk has contacted SCDC regarding recycling credits/incentives for the bottle bank at the pub. No incentives have ever been set up, so SCDC will do so and the credits will be back dated and paid to Friston Parish Council.

The Chair will speak to the pub landlord about this proposal and suggest that the credits could be split so that the pub and the Parish Council would both benefit.

**b. Canon Brett** would like to know what happens if the Parish Council under spends its precept budget and also he is concerned that out of the £350 precepted \$137 money, only £200 has been spent. The Parish Council has also under spent on the maintenance budget. Could the precept be reduced for the next year? The Chair informed that the precept has already been set and clarified that any monies not spent are carried over into the next year.

The meeting closed at 9.29p.m.

### **Dates for future meetings 2011:**

**Annual Parish Meeting, Monday 28 March, followed by a Parish Council meeting**

**Annual General Meeting, Monday 16 May**

**Monday 27 June**

**Monday 8 August**

**Monday 19 September**

**Monday 31 October**

**Monday 12 December**