



**BLYTHBURGH with BULCAMP & HINTON
PARISH COUNCIL**

**Minutes of Parish Council Meeting
Monday 24th January 2011**

Present: Cllr D Tytler (Chair), Cllr S Boggis, Cllr L Clapham, Cllr A Mackley, Cllr R Orr-Ewing, Cllr C Waller, Cllr R Williams, J Boggis (Clerk).

Open Forum – No Items raised.

Parish Council Meeting

10/86. Agree the Agenda
Additional Item – SALC Invoice for Clerk Training
Agreed

10/87. To receive Members’ declarations of interest on any matters on the agenda
None reported

10/88. To agree apologies for absence
None reported

10/89. Minutes of Parish Council meeting held on Monday 8th November 2010
Proposal – Accept minutes for 8th November 2010 as presented
Agreed

10/90. To receive the Clerk’s Report
Proposal – Accept Clerks Report as presented
Agreed
Proposal – Clerk to agree what Suffolk Heritage Housing mean by Trustees
Agreed

10/91. To receive the report from the planning advisory group

- To receive any planning decisions

Application No.	Location	Proposal	SCDC Decision
C10/2482	Marsh End, Church Road, Blythburgh	Change of use of rear room to licensed retail outlet for the sale and storage of alcohol	GRANTED - with conditions.

- To consider any planning applications received by 24th January 2011 and determine the Councils attitude to them.
No applications received.
- Local Development Framework, core strategy consultation, feedback.
Advisory group outlined the response to the document highlighting areas relevant to Blythburgh and stated that the document was still subject to a legal challenge and the Localism Bill.

10/92. To receive the report from the financial advisory group

- Current Financial Position

Date	Clerk	Subscriptions	Insurance	Maintenance	Cllr Expenses	Training	Misc.	Donations (section 137)	Outgoing
Budget	660	175	2000	1000	200	400	1000	355	5790
	No Change	Reduced	No Change	No Change	Reduced	No Change	Increased	Increased	
Spend	0	133	586.74	1293.67	71.05	105.75	2353.24	577	5120.45
Remainder	660	42	1413.26	-293.67	128.95	294.25	-1353.24	-222	669.55

Bank Balances at 24th Jan 2011

Current Account = £3518.12
Savings Account = £7669.44
Total = £11187.56

No outstanding cheques.

Committed Spend at 23rd January 2011(not covered in budget above)

Village Hall Work	= £2500	Estimated as Archaeologist cost unknown.
Information Boards	= £700	Donation from Natural England.
Parish Plan	= £373.51	Proposal put to Suffolk ACRE.
Celebrate Blythburgh	= £185	Money set aside for 2011 event.

- Discuss and agree any payments required of the Council
 - Speedwatch expenses – September £3.11
Agreed
 - Clerks remuneration and expenses 1/4/2010 to 31/12/2010 - £465.88
Agreed
 - SALC for Clerks Training - £18.00
Agreed

10/93. Parish Plan. Feedback from working parties.

Following completion of Parish Plan and final documentation received by Suffolk ACRE an underspend has been highlighted. Budget proposal to be made to Suffolk ACRE with £200 towards information Boards and £173.51 going to Blythburgh m@tters film nights
Proposal – Clerk to build budget and forward to Suffolk ACRE

Agreed

- Community Speed Watch Campaign – Binny Lewis
November, December and January speed watch affected by the weather. The campaign has been active for 2 years and Binny Lewis would like to publically thank all the volunteers
- Social Group – Ro Williams
Blythburgh m@tters has drafted its diary of events for last Friday of the month for 2011. January event is the ‘Quiz night’ followed by ‘Blythburgh Remembered’ in February.
- Information Boards - Alan Mackley
With budget cuts Suffolk Coasts and Heaths contact has been made redundant but the project will continue but at a slower pace.
- Environmental Working Party – Cliff Waller
Need to chase Anglian Water about House Martin nests.
- Traffic Management Working Party – Alan Mackley
Statistical information on traffic events has been received and a report is being prepared.
- Church Working Party – Tom Lond-Caulk
It is hoped this group will bring the Village and Church closer together
- Gas Supply – J Boggis
No update

10/94. To receive an update on the Playsite.

Three quotations have now been received and P Cook is arranging a meeting of interested parties that Cllr Tytler will attend meeting. It is anticipated that a recommendation will be made on the proposals at this meeting.

10/95. Village Hall.

There was a flood in the hall after the cold period in December and an insurance claim is being progressed. The internal decoration is in need of freshening and quotations range from £3500 to £4500. This is being managed by the Village Hall Committee.

Proposal – Clerk to request a regular report from Village Hall Committee

Agreed

10/96. Meeting dates for 2011

Monday March 14th 2011

Monday May 16th 2011 – Parish Council AGM (To align with Election timetable)

Monday July 11th 2011

Monday September 12th 2011

Monday November 14th 2011

All above meeting will commence at 7.15pm with an open forum and be held in Village Hall

Date of Annual Parish Meeting

Friday 20th May 2011 - Meeting will commence at 7.00pm and be held in Village Hall

10/97. Feedback on Launch of the Suffolk Links Blythe Demand-Responsive transport service (DRT)

Cllr Boggis reported that DRT would be launched on 24th January and is a rebranding of the Coastal Link service. It operates to link travellers to the nearest current public service and only when none available will undertake point to point. Leaflets have been put in the Shop.

10/98. Correspondence

10/98.1 SCC – Budget cuts. Information on proposed areas to be cut.

Raised to make people aware of the cuts i.e. Bus service reductions

10/98.2 The future of country parks and recreation sites within Suffolk.

Proposal – Clerk to contact SCC and invite to discuss future of Toby's Walk

Agreed

10/99. To discuss any other matter the Chair will allow

Church Lane Residents – There is concern over lack of rubbish bags

Proposal – Clerk to get clarification regarding additional bags

Agreed

First Responders – Cllr Boggis commented that the First responders were a welcome addition to the Village and noted that they have been called out five times

Proposal – Clerk to ask for report to Parish Council meetings

Agreed

Meeting Closed at 9.00pm

Cllr P Austin

SCDC and WDC are working on how best to align and share services / personnel to reduce costs. There is considerable focus on budgets for 2011/12 and the Localism Bill.

Cllr R Leighton

The roads have taken a beating during the recent cold spell and SCC has a plan to repair the pot holes. There is a priority order but the target is to repair all pot holes.

SCC are working through the many budgetary and financial issues that the recent funding cuts have imposed. These issues are likely to have impacts over the next 2 to 3 years.

It has been agreed to put a sluice in place to overcome flooding on the A12 at Blythburgh.

There is an understanding the some agencies have shown an interest in Toby's Walk.

There is some money available in the locality budget

Proposal – Clerk to request Locality Budget funding for the work on the Village Hall

Agreed

Date of next meeting Monday 14th March 2011 commencing with an Open Forum at 7:15pm followed by the Council Meeting.

Clerks Report to Parish Council Meeting 24th January 2011

Standing Orders. Sent the updated Standing Orders to all Councillors via e-mail.

Clearing the Footpaths. Contact SCC about clearing paths ways, cutting back the banks and If Blythburgh Parish Council or volunteers were allowed to cut the banks back. This has been registered as reference number 2152789 and I am waiting for an update from the Highways department. Will chase.

Mill House Farm. Have contacted SCDC planning department for a ruling and this has been registered as with the enforcement team as CB/EN10/0375 with a priority of P4. Response normally expected in 28 days but nothing has been heard yet. Will chase.

NE map. Contact NE about the error in their map which they accepted and will update. They are also contacting the Blois estate to point out the error to them. NE comment " I would say this is likely to be an administrative error rather than a deliberate land-grab! I am certain that the Environmentally Sensitive Areas scheme grant is not being paid on your land."

Playsite. Contact SCDC and the Suffolk Heritage housing to discover the land is owned by the Parish Council trustees T Lond-Caulk and H Maslen, although I have not confirmed this with them. There are three conditions associated with its use; 1 – Must remain a playsite; 2 Parish Council are responsible for the fences; 3 – Nothing must be done that will inconvenience Suffolk Heritage housing residents.

First responder group. Contact about their costs for 2011/12. Consumables are covered by the ambulance trust. Cost of AED spread over lifetime is £200/annum and the associated battery is £50/annum. Therefore total costs are £250 per annum.

Payments required of the Council. Made payments to cover expenses incurred for Speedwatch, Parish Plan and Playsite inspection.

Village Hall. Raised scheduled monument consent for work on the Village Hall. Awaiting response.

Preparation for winter. Completed questionnaire and returned to SCC.

Training Course. Attended election briefing training for Clerks. This walked the process including mandatory actions required. Things of note; Contested elections will cost the Parish Council; Councillors must provide submit their election expenses or they may be fined £100 for every day they sit or vote as a member of the council.