



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of Parish Council Meeting Monday 9th November 2009

Present: Cllr D Tytler (Chair), Cllr R Benson, Cllr L Clapham, Cllr A Mackley, Cllr R Williams, J Boggis (Clerk).

Open Forum –

- Post Office / Shop. The new owner apologised for the erratic nature of open times recently but explained these were due to illness and holidays. She then explained her Post Office training was to take place in early December and that following this she was planning to improve the current situation. Questions were raised about signage and opening times. The owner responded new Post Office signs were a requirement of her taking over the Post Office and the aim is to open for longer. She concluded by asking people to be patient and to support the Post Office / Shop.

- Suggestion was made about moving the recycling centre to the pub car park in an attempt to draw more local people into the shop as they pass

Proposal – Clerk to send letter to Adnams asking for their continued support of the Post Office.

Agreed

Proposal – Clerk to send letter to the Prince of Wales asking for his support of any local campaigns related to the Village shop.

Agreed

Proposal – Clerk to contact SCDC about the possibility of moving the recycling centre.

Agreed

- Parish Plan. The Chair of the Steering group set out the aim of the Parish Plan; to audit the Parish looking for deficiencies or issues from a social or environmental standpoint. The process undertaken by the Steering Group was outlined from those volunteering to be part of the group at the first meeting in September 2007 through to the publication of the plan in October 2009. The action plan was then discussed and how it was to be implemented. It was pointed out that for the action plan to succeed parishioners had to get involved. The conclusions drawn by the Chair of the steering group was that, with the exception of traffic, there were no major issues raised by the Parish as a whole and that people enjoyed living in Blythburgh. There followed a general discussion about the process and if it would be done differently if starting now. The belief was that there had been lessons learnt that would be useful for any future Parish Plans.

The Parish Council Chair thanked the Steering Group for their efforts in producing the Plan.

- Bulcamp (Blyth View). A parishioner asked if there was a Parish Council notice board at Bulcamp and if not should there be one? The Chair replied that the Parish Magazine was distributed to all the properties.

- e-mail group. There was a follow on suggestion that an e-mail group be set up where events happening in the village are automatically sent out to those wishing to be in the group. This idea was welcomed but no volunteers were forthcoming to set it up.

- Riverbanks. What is happening? The Chair responded that he did not know but the Blyth Estuary Group have been active and they are suggesting putting in a sluice near the bridge. It was pointed out that the Shore Line Management Plan did not cover beyond the A12.

Parish Council Meeting -

09/73. Agree Agenda

Item on 'Fit Villages' added

09/74. To receive Members' declarations of interest on any matters on the agenda

None declared

09/75. To note apologies for absence

Cllr C Waller – Away in Business

Cllr L Lewis - Unwell

09/76. Minutes of Parish Council Meeting held on Monday 14th September 2009

Proposal - Accept minutes as presented

Agreed

09/77. Minutes of Special Parish Council Meeting held on Monday 19th October 2009

Proposal - Accept minutes as presented

Agreed

09/78. To receive the Clerk's Report

Clerks report attached to minutes.

Proposal - Accept Clerk's report as presented

Agreed

09/79. To receive the report of the planning sub-committee

- Consultation on SCDC local development framework. Core Strategy: Proposed Changes to housing distribution.

The strategy is looking at the period between 2001 and 2025 where SCDC and for the remainder of this period has to provide around 450 new dwelling per annum. The impact on Blythburgh, designated a key local service centre, of the proposed changes appears no increase in the number of dwelling already proposed. No response to be sent on this consultation.

- To receive any planning decisions

Application No.	Location	Proposal	Status
C09/1189	23 Blyth View, Bulcamp, Blythburgh	Internal alterations including erection of partition wall.	GRANTED (LBC)

- To discuss planning applications received by 14th September 2009.

Application No.	Location	Proposal	Parish Council View
C09/1693	38 Blyth View, Bulcamp, Blythburgh	Alterations to facilitate enlargement of existing external door opening	No objection

Proposal – Clerk to express views of Parish Council to SCDC planning team

Agreed

09/80. To receive the report from the financial sub-committee

- Present current accounts

Bank Account	Latest Bank Statement	Cheques not cleared	Available funds
Community Account	£2979.99	£438.20	£2541.79
Saver Account	£7664.65	£0.00	£7664.65
Totals	£10644.64	£438.20	£10206.44

- Discuss budget for 2010-2011.

The finance committee held a meeting to discuss the budget for 2010-11. The assessment made concluded the funds in the community account would just cover the remaining spend for 2009-10. It would not cover the estimated costs of the works on the Village Hall or the new bus shelter, estimated at £3000. It was discussed and agreed that the aim should be to maintain savings levels at one years precept value. This will result in a precept rise of £550 to £5750 an increase of 10%. This figure does not include for any work on the playsite.

Proposal – Increase precept to £5750 (10% increase) for 2010-2011

Agreed

The finance committee also proposed that the spend on donations and subscriptions for 2010-11 be set at the beginning of the year and any requests outside of those agreed would be told that no money had been budgeted for them in 2010-2011. A review would then take place during the budget-setting meeting on November 2010 and a proposal made for the following year. The meeting agreed this would be a good idea.

Donations in 2010-11	Amount
Age Concern	£50.00
Citizens advice bureau	£25.00
EACH	£50.00
MacMillan in Suffolk	£50.00
Marie Curie	£50.00
Suffolk Family carers	£30.00
Victim Support	£50.00
Villager of the Year	£50.00
Total	£355.00

Subscriptions 2010-11	Estimate
Suffolk ACRE annual Sunscription	£30.00
SALC Subscription	£110.00
CPRE - Subscription	£35.00
Total	£175.00

Proposal – Parish Council to agree the above donations and subscriptions for 2010-11

Agreed

- Discuss and agree any payments required of the Council
- Payment for Annual playsite inspection and risk assessment
Proposal - Pay Playsafety Limited £95.45

Agreed

09/81. To discuss the Parish Plan.

The Chair proposed that it would be best to discuss this at a special meeting.

Proposal - Meeting to discuss Parish Plan set for 7th December

Agreed

09/82. To receive the Community Speed Watch team Report.

The speedwatch team monitored the A12 and Dunwich Road at random times and random days during October. The highest speed recorded was 54 mph by a vehicle who was entering the village on the A12 travelling north. There were fewer recordings made of excessive speed on Dunwich Road this month, when compared to the last three months, which is an encouraging trend in the right direction. My thanks to all our Volunteers.

Month	Number of Monitoring Hours	Vehicle recorded greater than 30mph
October	21.75 hours	57 registrations

As always more volunteers required. **PLEASE** contact Cllr Lewis 01502 478624

09/83. To receive an update on the Playsite.

Annual inspection carried out in September. Report shows little deterioration in the condition of the site but lists similar risks to last years report. No risks have increased in severity.

No movement on getting quotes for work at the playsite

Proposal – Clerk to arrange for three quotes by next meeting

Agreed

Proposal – Clerk to send form to Blythburgh Latitude Trust asking for £2000 for playsite

Agreed

09/84. Village Hall – Update on agreed work

Contacted SCDC and then received a letter saying Planning permission was not required but that building regulation were as new soak-aways were being put in.

Proposal – Clerk to get new quotations for work including building regulation forms

Agreed

09/85. Correspondence

09/85.1 – PCSO J Newson. A complaint was received about criminal damage around the garages at Highfield and wanted to know the views on additional street lighting. This has been discussed before an the majority of the residents do not want more street lighting.

09/65.2 – Fit Village – A Suffolk Sports initiative that is looking to develop the Active Wellbeing project to use Village Halls as a base for various activities. Blythburgh volunteered for this and has now received a number of forms to complete. One, a questionnaire, the organisers are looking to get 40 returns.

Proposal – Add to agenda of meeting to discuss Parish Plan set for 7th December

Agreed

09/86. To discuss any other matter the Chairman will allow

Cllr Leighton pointed out the funding discussed by the Chairman was ring fenced for individual Parish and Town Councils and that it was difficult to access. He also pointed out that the Police were taking greater notice of the problems at Toby's Walk. He also explained about some of the budgets available via SCC.

Meeting closed at 8:55pm

Date of next meeting Monday 11th January 2010 commencing with an Open Forum at 7:30pm followed by the Council Meeting starting at the earliest of 7:45pm

Clerks Report to Parish Council Meeting 9th November 2009

Parish Council Meeting, Monday 14th September 2009 @ 7:45pm

- Shore Line Management Team. E-mail sent expressing views of the Parish Council.
- Waste Core Strategy team. E-mail sent expressing views of the Parish Council.
- Planning applications. Contacted SCDC planning department and expressed the views of the Parish Council.
- Payments. Made the payments agreed at the meeting
- Playsite. Completed insurance claim form for replacement gate. Excess on insurance £100, new gate cost £170.
- Playsite. Have not contacted companies about updating the playsite.
- Footpaths. Have completed forms relating to three paths asking to have them added to the definitive map. No response to date.
- Recycling area. Asked for a cardboard recycling bin but SCDC do not have these facilities.
- Recycling area. Asked for larger sign expressing the implications of leaving rubbish. Blythburgh has been added to the list for the next round of sign making.
- EADT. e-mail sent pointing the EADT to Parish Council web site for the information they requested.
- Helicopter. Sent letter to SCDC Chief Executive and received a response which reiterated what was said and concluded "SCDC cannot offer any further assistance in relation to this issue."
- Village Hall. Contacted SCDC for an update. Planning permission is not required but as new soak-a-ways building regulations will be.
- Suggestion Box. Have not yet purchased one. Tried but the only one available did not have a key.
- New Bus Shelter. Have had no contact with SCC about this since last meeting
- Water Tower. Contacted Northumbria Water about house martin nests but have had no reply.

Special Parish Council Meeting, Monday 19th October 2009 @ 7:45pm

- Planning applications. Contacted SCDC planning department and expressed the views of the Parish Council.
- SPLG. e-mailed SPLG with Blythburgh Parish Council "wish list" and have received receipt.
- Parish Plan. Made initial contact with Steering Group Chair about a meeting, then passed over to Parish Council Chair to follow up while away.
- Driveway to recycling area. Contacted Cooper & Denny asking them to carry out the work on the driveway entrance. No progress on this to date.