



## 1225 Minutes of the Parish Council Meeting held on Tuesday 10 August 2010

Present: Councillors Kay, Matheson, Rayner, Gold, Wootton, Archer and Wright, PC Paul Smith of Suffolk Police and six members of the public

In view of the large amount of interest in Agenda item 11 the Chairman proposed that this item be brought forward to be dealt with after Agenda item 6. All agreed.

- 1 To **FORMALLY CO-OPT** Janet Elliot and Paul Wright as Parish Councillors onto the Parish Council
- 2 To **RECEIVE** Declaration of Acceptance of Office and Register of Interests from Cllr Wright
- 3 **APOLOGIES AND APPROVAL FOR ABSENCE** - Cllr Elliot (Prior Family Commitment), Cllr Videlo (unwell). Apologies also from, SCC Cllr O'Brien, SCDC Cllr Falconer and PCSO Amy Clarke of Suffolk Police.
- 4 **DECLARATIONS OF INTEREST** - None
- 5 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 13 July 2010 with the addition of 'Cllr Wootton suggested looking into the use of this money (Playspace and Sportspace Funds) for children's activities' under Review of Actions - Playing Field.
- 6 **REVIEW ACTION POINTS** from the Parish Council Meeting held on 13 July 2010
  - In Progress** - Clerk to contact Emergency Planning Service at SCDC to get more information. Left Message but no response. Clerk has contacted Goff Evans, the previous Emergency Planning Officer who has given details to Neil Winship the prospective Emergency Planning Officer. Clerk has written to Neil and given him website address for up to date details and is awaiting his response.
  - Ongoing** - **Annual PC Appraisal**. Cllr Kay to progress.
  - Ongoing** - **Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley, Harriet Earle and Cllrs Kay, Videlo and Rayner. All would ask other individuals to join the group. Clerk has sent an email to Harriet Earle to see if she wishes to remain involved. No reply at present.
  - In Progress** - **Play Field**.
    - i) **In Progress** - **Further progress on tracing original information**. Still looking for Playing Field Trust Deed. Clerk has now written to Fisons Solicitors with copy of Tennis Court Deed and asked them to find the original as well as Trust Deed for Playing Field. Reply received; law firm in Chelmsford had taken on some of Fison & Co's previous work. Clerk has written to them and received a reply to say they have no deeds relating to the playing field and tennis court, but have given the Clerk the address of retired solicitor Mr P J Smith and Clerk has now written to him. Received response but deeds not in his possession or with Alexander Lawyers. Mr Smith gave information re contacting Land Registry which Clerk has done and managed to find out that the land comprising the playing field and tennis court is not registered. Parish Council needs to make statutory declaration to register the title with advice from a solicitor. Clerk to contact Solicitor in the village.
    - ii) **Ongoing** - Cllr Archer to get estimates for Access Area to Playing Field so we can apply for funding to Playspace Scheme. No further progress at present.
    - iii) **New Action** - A problem with the small gate had been highlighted. Cllr Archer would arrange to get it welded.
    - iv) **New Action** - Handyman had reported further set of steps on the fort were rotten in places and some fort staves needed attention. Clerk had received quote from SCL Landscapes for £400. Awaiting another quote from SCDC. Agreed work should be done by supplier of cheapest quote and would be paid for from reserves.
  - In Progress** - **Locality Grant 2009/10** saved from Bus Shelter now to be used for **benches**. Enough funds for three benches with a very small contribution from reserves. Clerk has ordered - Two to be replaced on beach and one in former bus layby. Work carried out on Tuesday 3 August. Old

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seats still on beach. Cllr Gold would check to see if anyone in the village wanted them to repair as garden seats

**In progress – Allotments.** Needs a strategy and sub group to take forward. Cllr Kay would contact WALGA and other residents to see if, with PC representation on their group, they could take a strategy for acquiring allotments forward. No further progress at present. Betsy Reid and Cllr Kay meeting in September.

**In Progress - Low Farm, Ipswich Road.** With information from Cllr Matheson, Clerk had discovered that the garage had been changed into a dwelling without planning application or approval. Reported that SCDC had enforcement order to demolish. Further application now received for Planning Permission to change into Holiday Let. Objection as considered retrospective. Awaiting decision. If refused enforcement order will be served. Decision has to go to planning sub-committee which will now be in September

**Cleared** - Concerns regarding the poor **road markings at the crossroads**, Clerk had chased up SCC again as signs have been installed but not markings. Also concerns re height of vegetation on verges blocking view of road. Clerk has contacted SCC again. Work now completed.

**Cleared – Grit Bins.** Locality Grant from SCC Councillor Patricia O'Brien will cover cost of bins, delivery and installation. Bins received, and installed. Confirmation from SCC that refill will take place in November as per normal schedule. Clerk has asked Roy Lord to check the bins late November.

**On Agenda - Training for Councillors.** Clerk re-emphasised the need for training. Janet Elliot going on New Councillors Course shortly. Cllr Wootton and Paul Wright need to go on New Councillors Course. Cllrs Mattheson and Gold need to go on Planning Course. Other Councillors need to go on refresher courses if funds available.

**In Progress – Access for large vehicles to Deben Lane.** Width of hedge has been reduced. May still need some height trimmed. Mr Gold has also offered to consider having the telegraph pole the other side of the lane put alongside the hedge on his property to help further alleviate problems. Clerk pursuing. Further email from Mr Gold after his visit to Waldringfield, overhanging tree and narrow width before and after his property may be causing more difficulty than his hedge and opposite telegraph pole. Cllr Videlo reported that overhanging tree needs trim, but 'pinch point' still telegraph pole and hedge. Clerk has contacted Mr Gold again and Cllr Videlo has found owners of tree, and their home address. Clerk has written.

**Cleared - SCC Consultation re Waldringfield Quarry** due back by 14 July. Letter sent

**Cleared - Car Parking at The Maybush.** Andy Brown at the Boatyard had written to SCC with a copy of his letter to PC asking for double yellow lines to be painted on road by the Pub as parking had increased and was in danger of blocking the road to coaches trying to access the boatyard for river trips. No Parking Notice on the wall (permission given by owner) Cllr Mattheson would ask Quantrill's to quote and send to Clerk who would ask for three councillors approval before next meeting. Road markings 'keep clear' and hatching need replacing. Official 'No Parking' and 'yellow lines' suggested – 1 for 5 against. Defer until we see result of first measures. Clerk chased SCC again re markings to be redone in Cliff Road, now completed including keep clear and hatched area near The Maybush.

**Cleared – Disposal of Planning Applications** prior to 2005. Clerk has sent email to Suffolk Records Office regarding them keeping records. No response by email or phone after nearly 3 weeks so Clerk has disposed of records as agreed.

**Cleared – Flood Survey and Questionnaire** – sent off by Clerk together with report on tidal flooding.

**On Agenda – 'No Bonfire' signs replaced on beach.** Cllr Mattheson to get estimate.

**Cleared – Bad fire other side of river near Heronry.** Cllr Mattheson enquired position of Sutton PC. A warden does patrol the area, but it is difficult to be in several places at once.

**Cleared – Janet Elliot and Paul Wright to be co-opted as Councillors** at the next PC Meeting if acceptance confirmed. Clerk has received confirmation.

**Cleared – Doggie Bin on beach** needs emptying more in Summer. Clerk has contacted Suffolk Coastal Services.

**Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council**

Vigorous discussion re the junction at Fishpond Road. Most people present were against the proposed plan, felt it was more dangerous than the current situation. Speed bump on Ipswich Road before the corner was suggested, Mini Roundabout, make Fishpond Road and Sandy Lane 20 mph with mobile police

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cameras checking speeds twice a year. Some felt that too much concentration had been put on Fishpond Road to the detriment of safety elsewhere.

To **RECEIVE** reports from:

- a) County Councillor Patricia O'Brien. No written report this month.
- b) Suffolk Coastal District Councillor Veronica Falconer. No written report this month.
- c) Suffolk Police PC Paul Smith. Written report received, circulated and noted. Several thefts and damage to boats, engines and associated property. 29 July incident police had tried to follow the offenders over difficult terrain. No one has been apprehended but following up CCTV camera footage from pub. Query re Health & Safety issues on the water. Officers may not have been able to go out on the water to follow offenders. As well as burglary in the village other crimes were reported in Rushmere and Kesgrave which may be linked. Cllr Matheson queried the report of an air gun pellet hitting a solar panel. Law states you can only use an air gun or catapult within the confines of your property.

11 To **CONSIDER** response to SCC suggestion for resolution to Fishpond Road junction.

After further discussion it was agreed to reject the current Suffolk County Council proposal as being too dangerous for that corner.

Alternative suggestions as follows:

1. Favoured suggestion of mini roundabout which would slow traffic from all directions at this dangerous corner and put 20mph signs down Fishpond Road.
2. A previous suggestion of taking the 30mph limit back to the crossroads and take the 20 mph limit back to the village sign where the current 30mph sign is and still put 20mph signs down Fishpond Road.
3. Leave junction as it is and put 20mph signs down Fishpond Road.

Clerk to forward to SCC.

7 To **CONSIDER** Planning Applications for **COMMENTS:**  
**C09/1539 Seasonal Camping at Ramsholt.** Clerk discovered from published list that this had been refused.

To **NOTE** any application decisions received  
**C10/1450 Windyridge, School Lane** Approved with 2 conditions

8 To **CONSIDER** writing letter to Scrutiny Committee and Working Group re exclusion of LDF from scrutiny process.  
Six councils had been invited to speak at the Scrutiny Committee Meeting. Waldringfield was not among them. Draft letter had been written by Cllr Kay and circulated for comments. It was agreed that any further comments should be sent to Cllr Kay who would then forward to Clerk to send and cc to everyone we can think of.

9 To **CONSIDER** writing letter to Philip Ridley, SCDC Planning Department re Secretary of State FAQ's. SCDC stated LDF on hold until adopted., but they will determine planning applications against the Interim Planning Policy. This will not carry any weight with the Planning Inspector but by then it will be too late for any planning applications such as BT that have been approved meanwhile. Draft letter had been circulated by Cllr Kay for comments. It was agreed that any further comments should be sent to Cllr Kay who would then forward to Clerk to send and cc to everyone we can think of.

10 To **CONSIDER** response to Deben Estuarine Strategy Scoping Consultation 23 August  
Cllr Kay had several points to make which were read out and he would forward to Clerk to send. Further points raised that Fairways might not have been included. Clerk had forwarded to Fairway Committee Secretary. Anyone else with points should send to Clerk so that letter could be sent by 23 August

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- 12 To **REPORT** letter sent to Waldringfield Golf Club re Golf balls on the road and any response received by the meeting, and **CONSIDER** any further action as necessary.  
Secretary of Golf Club phoned Clerk. They had identified the golfer concerned with the golf ball landing on the teacher's car. They had been unable to get back to her as just after incident reported she went on holiday. Golfers insurance will pay and club pay excess.
- With regard to more general incidents. No more than approximately 8 incidents in all the time the club has been open. Cost of high fencing prohibitive as they would need roughly 500 metres. Our letter has been forwarded to the owner of the club and their insurance company and they will get back to us.
- 13 To **APPROVE** 'No Parking' sign on wall opposite the Maybush.  
Cllr Matheson had asked Quantrills to make up sign. Ask Roy Lord to fix. We have permission of the owner of the wall. Liaise with Cllr Videlo
- 14 To **APPROVE** 'No Bonfire' sign on the beach.  
Cllr Matheson had asked Quantrills to make up sign. Ask Sailing Club through Cllr Videlo to arrange fixing
- 15 To **CONSIDER** Parish Online Service  
No one had time to look at this or the Alternative Open Street Map. Bring back to next meeting.
- 16 To **CONSIDER** Training for Councillors  
Cllr Elliot had attended the New Councillors Course and reported back to the Clerk that it had been very informative and useful. Clerk handed Cllrs Wootton and Wright timetable of future courses. Dates of planning courses were handed to Cllrs Gold and Matheson. All to check and ask Clerk to book.
- 17 To **CONSIDER** Clerk and RFO Report  
To **CONSIDER** items of expenditure and sign cheques accordingly
- a) **Items of Expenditure to be approved on 10 August 2010**  
Mr Roy Lord - £42.50 Collecting and installing 4 Grit Bins  
Mrs J Potter - £296.45 Hours worked July 2010  
Mrs J Potter - £20.26 Expenses July 2010 Mileage/Stamps
  - b) **Income received up to 1 August 2010**  
Norse Commercial Services Ltd - £6.16 Recycling  
HM Revenue & Customs £517.15 VAT Repayment
  - c) **Balances held at Bank and Building Society as at 1 August 2010**  
Bank £921.67  
Building Society £10,122.88

Items a, b and c together with Bank Reconciliation and Budget Performance approved and signed.

- 16 To **CONSIDER** any Correspondence received before the meeting  
**Waldringfield PCC** – thank you for Grant  
**Waldringfield Village Hall Trust** – thank you for Grant

**SNT and River Deben Association Meeting** 23 September on initiative regarding anti-social and inappropriate use of small craft on the river. Cllrs Videlo, Matheson and Wright would go.

**Suffolk Records Service Consultation** 28 September – Agenda for next meeting.

**Nuclear Build Proposals 18 October** – Agenda for next meeting

**SALC –Council Tax Referendums** 10 September – very important that we respond. All to look at and respond to Clerk within two weeks to enable Clerk to send letter.

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# WALDRINGFIELD PARISH COUNCIL

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## 17 PARISH MATTERS for next Agenda

Parish Online Service  
Suffolk Records Consultation  
Nuclear Build Proposals

The Chairman closed the meeting at 9.35 pm

### Summary of Actions as at 5 September

**In Progress – Emergency Planning Officer.** Clerk has contacted Goff Evans, the previous Emergency Planning Officer who has given details to Neil Winship the prospective Emergency Planning Officer. Clerk has written to Neil and given him website address for up to date details and is awaiting his response.

**Ongoing – Annual PC Appraisal.** Cllr Kay to progress.

**Ongoing – Housing Policy** for Village to be included in revised **Parish Plan**. Working Group members Bob Crawley, Harriet Earle and Cllrs Kay, Videlo and Rayner. All would ask other individuals to join the group. Clerk has sent an email to Harriet Earle to see if she wishes to remain involved. No reply at present.

#### **In Progress – Play Field.**

- i) **In Progress – Further progress on tracing original information.** Clerk managed to find out from the Land Registry that the land comprising the playing field and tennis court is not registered. Parish Council needs to make statutory declaration to register the title with advice from a solicitor. Clerk to contact Solicitor in the village.
- ii) **Ongoing** - Cllr Archer to get estimates for Access Area to Playing Field so we can apply for funding to Playspace Scheme. No further progress at present.
- iii) **New Action** - A problem with the small gate had been highlighted. Cllr Archer would arrange to get it welded.
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- v) **New Action** - Cllr Wootton would like to see playspace and sportspace funds used for more equipment. Clerk to supply details of application process to him for information.

**In Progress – Benches** Old seats still on beach. Cllr Gold would check to see if anyone in the village wanted them to repair as garden seats

**In progress – Allotments.** Needs a strategy and sub group to take forward. Cllr Kay would contact WALGA and other residents to see if, with PC representation on their group, they could take a strategy for acquiring allotments forward. No further progress at present. Betsy Reid and Cllr Kay meeting in September.

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cables underground, so only electricity supplier to contact re possible re-site of telegraph pole. Clerk to pursue.

**On Agenda** – **Fishpond Road Junction.** SCC proposals rejected. Reply received re PC's alternative suggestions, circulated to councillors.

**Cleared** – **Letter to Scrutiny Committee and Working Group** re exclusion of LDF from scrutiny process.

**Cleared** – **Letter to Philip Ridley, SCDC Planning Department** re Secretary of State FAQ's and LDF.

**Cleared** – **response to Deben Estuarine Strategy Scoping Consultation.**

**Ongoing** – **Letter sent to Waldringfield Golf Club** re Golf balls on the road. Secretary of Golf Club phoned Clerk. They had identified the golfer concerned with the golf ball landing on the teacher's car. They had been unable to get back to her as just after incident reported she went on holiday. Golfers insurance will pay and club pay excess. With regard to more general incidents. No more than approximately 8 incidents in all the time the club has been open. Cost of high fencing prohibitive as they would need roughly 500 metres. Our letter has been forwarded to the owner of the club and their insurance company and they will get back to us. Nothing further yet.

**Cleared** – **'No Parking' sign on wall opposite the Maybush.** Has been put up.

**Cleared** – **'No Bonfire' sign on the beach.** Sailing Club agreed to put up.

**On Agenda** – **Parish Online Service.** No one had time to look at this or the Alternative Open Street Map. Bring back to next meeting.

**In Progress** – **SNT and River Deben Association Meeting 23 September** on initiative regarding anti-social and inappropriate use of small craft on the river. Cllrs Videlo, Matheson and Wright would go.

**On Agenda** – **Suffolk Records Service Consultation 28 September** – Agenda for next meeting.

**On Agenda** – **Nuclear Build Proposals 18 October** – Agenda for next meeting

**In Progress** – **Government Proposals re Council Tax Referendums 10 September** – very important that we respond. All to look at and respond to Clerk within two weeks to enable Clerk to send letter.

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