

Blythburgh with Bulcamp and Hinton Parish Council

Minutes of Parish Council Meeting Monday 9th July 2007 at 8:00pm

Present: Cllr D Tytler (Chair), Cllr A Mackley, Cllr R Williams, Cllr L Lewis, Cllr C Waller, Cllr L Clapham, Cllr R Benson, J Boggis (Clerk).

No declarations of interest on any agenda item were received.

Agenda Items

1. To note apologies for absence
All Parish Council members present.
2. Minutes of previous meeting held Wednesday 9th May 2007
No matters raised
3. To receive report from Finance sub-committee
No report presented
- 3.1 Appoint Responsible Finance Office for financial year 2007/08
Proposal – Appoint J Boggis, the Clerk, as responsible finance office.
Proposed Cllr R Williams, Seconded Cllr L Clapham
Agreed.
- 3.2 Make any agreed payments
Proposal – Pay P Cook £105 for grass cutting
Proposed Cllr A Mackley, Seconded Cllr L Lewis
Agreed
Proposal – Pay P Cook £96 for bus shelter cleaning
Proposed Cllr A Mackley, Seconded Cllr L Lewis
Agreed
Proposal – Ask P Cook to list period covered on future invoices
Proposed Cllr A Mackley, Seconded Cllr L Lewis
Agreed
Proposal – Ask P Cook provide detail on the basis his bill is generated
Proposed Cllr A Mackley, Seconded Cllr L Lewis
Agreed
Proposal – Pay SALC £176.25 for training provided to Parish Council
Proposed – Cllr R Williams, Seconded Cllr L Lewis
Agreed
Proposal – Pay Clerk expenses of £262.32 for period Oct 06 to Mar 07
Proposed – Cllr C Waller, Seconded Cllr L Clapham
Agreed
- 3.3 Review Changes to Mandate
Problems being encountered changing bank mandate. Process ongoing.
- 3.4 Review progress in completing accounts for 2006/07
Accountants Heelis and Lodge have agreed to carry out audit of accounts.
4. Receive report of planning sub-committee
The sub-committee are looking to produce a plan covering the Parish Councils requirements for planning applications. This will be based on the SCDC guide lines and the Local plan for Blythburgh.
- 4.1 Receive any planning decisions
None
- 4.2 Consider any planning applications received since 9th July 2007
Application No.: C07/1024/FUL

Location: Former Blythburgh and District Hospital

Request: Construction of tennis court and 3m high soft perimeter fence.

Proposal – Accept in principle but ask for bunds to be increased in height to 2.5m to protect views across Blyth Marsh.

Proposed – Cllr R Benton, Seconded Cllr A Mackley

Agreed

5. Approve arrangements for placing advertisement in relation to adoption of code of conduct.

Proposal – Clerk to contact SALC about forthcoming process of advertising in the EADT those councils who have adopted the Code of Conduct but were missed from the initial advertisement. Clerk to ensure Blythburgh Parish Council is on this second list. Cost estimated at £30

Proposed – Cllr R Williams, Seconded Cllr C Waller

Agreed

6. Cllr Lewis to report back on Community Speed Watch plan.

Initial enquires regarding the Community Speedwatch Campaign were made to the Department of Transport who stated it was a Home Office initiative. The Home office said it was a Local Initiative so speak to the local police. They recommended speaking to the Safer Neighbourhood team, Sgt Andy Buck based in Leiston. Sgt Buck then contacted Sgt Williams of the Community Safety team who referred me to the Transport Department at Halesworth. The response from the Halesworth Traffic Department was “Suffolk Police are NOT supporting the Speedwatch Campaign”. They added Blythburgh has been given graded status by the Safety Camera Partnership vehicle via the Halesworth Traffic Unit and they felt this covered the matter of speeding through the village.

Attleborough successfully targeted speeding motorists in April 2007 by writing several letters of complaint to the police. After the campaign of letters the Police and Safer Neighbourhood Team responded and eleven motorists were stopped in a one-day speed checking campaign. Should Blythburgh follow this example?

Proposal – Clerk to draft a letter and send to Community Speedwatch Campaign and copy to Chief Constable of Suffolk, Cllr’s Leighton and Keable and J Gummer MP.

Proposed – Cllr L Clapham, Seconded Cllr L Lewis

Agreed

Proposal – Clerk to contact Attleborough to find out about their campaign

Proposed – Cllr L Clapham, Seconded Cllr L Lewis

Agreed

Proposal – Clerk to find cost of speed detection devices

Proposed – Cllr L Clapham, Seconded Cllr L Lewis

Agreed

7. To decide next steps on Affordable Housing in Blythburgh

See agenda item 8

8. To decide next steps in formulating a Village Action Plan

Proposal – The Village action Plan will contain the services the parishioners want and include the Village requirements for Affordable Housing and the future of the Village playsite at Highfields

Proposed Cllr R Williams, Seconded Cllr R Benton

Agreed

Proposal – Clerk to find information on generating a Village action Plan

Proposed Cllr R Williams, Seconded Cllr R Benton

Agreed

9. To review progress on playsite and decide next steps

Proposal – Clerk to review and report back on current situation with respect to safety and cost of repair.

Proposed – Cllr R Williams, Seconded Cllr L Clapham.

Agreed

10. Latitude festival.

Proposal – Accept the arrangements being put in place for the festival

Proposed – Cllr R Williams, Seconded Cllr L Clapham.

Agreed

Proposal – Thank the festival organisers for the generous gift tickets

Proposed – Cllr R Williams, Seconded Cllr L Clapham.

Agreed

Meeting Closed at 8:52pm

11. Open Forum.

Proposal from the Parish Council to have the Open Forum at the start of the meeting and to get the views of the parishioners present. General agreement reached.

Meeting Re-opened at 9:00pm

Proposal – Open forum to start before the Parish Council Meetings at 7:30pm with each parishioner allowed 3 minutes per topic.

Proposed – Cllr D Tytler, Seconded Cllr L Clapham.

Agreed

12. Discuss any other matters allowed by Chair.

12.1 Proposal – Produce an Emergency Plan for the Village. Clerk to look for information and example to help develop the Emergency plan

Proposed – Cllr R Williams, Seconded Cllr L Clapham

Agreed

12.2 Proposal – Clerk to contact SCDC to find out when footpath along river wall will be re-opened.

Proposed – Cllr L Clapham, Seconded Cllr R Williams

Agreed

12.3 Proposal – Clerk to contact Sir Charles Blois asking for permission to remove tree blocking path along route of old Southwold railway.

Proposed – Cllr D Tytler, Seconded Cllr R Williams

Agreed

12.4 Proposal – Once permission received from Sir Charles Blois Blythburgh Parish Council to arrange for the removal of the tree.

Proposed – Cllr D Tytler, Seconded Cllr A Mackley

Agreed

12.5 Proposal – Clerk to attend training courses, costing a maximum of £100.

Proposed – Cllr D Tytler, Seconded Cllr R Williams

Agreed

13. Open forum

13.1 Parishioners struggling to hear what the councillors were saying.

13.2 Concerns raised that the thanks to retiring Parish Councillors in Parish Magazine did not go back far enough in time.

Meeting Closed at 9:25pm

Date of next meeting 13th August 2007

Open Forum starts at 7:30pm

Parish Council Meeting earliest start of 8:00pm (dependant on open forum)