

# FRISTON PARISH COUNCIL



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## OPEN FORUM.

A member of the public present who owns 82 Mill Road, Friston, brought along his planning options to redevelop the barns at the site. He proposes to knock down the barns and to replace with 2, 3 bedroom, semi detached cottages and will be submitting outline plans to SCDC soon. The footpath which runs across the far side of the site must remain and the small piece of remaining land would be given to the village and could be used as village garden.

A member of the public present is concerned at the planning proposals for the land behind Ivy Cottage & Highcroft, Grove Road - erection of a detached 4 bedroom house. There are concerns that the property is going to be too high and one side will overlook the neighbouring property. Part of the driveway goes across private land. Residents present have no objection to a new building as it will tidy up the site.

**Mr Andrew Reid – SCC.** The report will be circulated to the councillors.

**PCSO Thora Taylor.** The Chair read out the report for December.

## Minutes of the Parish Council meeting held in the Village Hall on Monday 16 January 2012

**PRESENT:** Cllr Bryan Duncan - Acting Chair, Cllr Alan Simpson Cllr Mike Caplin, Cllr Ann Patterson, Cllr Peter Pledger, Cllr Frances Cardy, Cllr Peter Watkiss.  
Also in attendance 4 members of the public and the Clerk.

- 1. APOLOGIES FOR ABSENCE.** These were received from Mr Andrew Reid SCC and PCSO Thora Taylor.
- 2. DECLARATION OF INTEREST.** Mrs Patterson declared an interest in the Church and signed the declaration of interest book.
- 3. MINUTES** of the last meeting held on 12 December 2011.  
The minutes were approved as a correct record, proposed Mr Caplin seconded Mrs Cardy, signed by the Chair.
- 4. MATTERS ARISING. a. Allotments.**  
Mr Simpson informed that he has met up with the owner of the Glebe Land and he is willing for it to be used for the allotments. Access would need to be made, which could be off Church Lane or Grove Road, Mr Simpson will speak with SCC Highways regarding the access. The owner is prepared to fund a car parking area. The lease could be for 25 years. A water supply would need to be installed, Mr Simpson informed that Adnams Brewery has a fund they run for such schemes. He is going to carry out some soil samples to confirm that the soil is ok for allotment use. The land owner is also keen to create a community shop which could be situated in conjunction with the allotment carpark. The whole area of land is 4 acres, only 1 acre would be needed for the allotments and could expect to pay an agricultural rent of £250.00 per year.  
The Parish Council shall not provide any funding for the allotments from the precept. Mr Watkiss suggests that a sub-committee is formed with the residents who have already expressed an interest in having an allotment. An allotment association should be formed so that funding can then be sought.  
**b. War Memorial.**  
Mrs Patterson informed that she is still seeking the names of 2 further stone masons for quotations.  
**c. Insurance for the Village Beacon.**  
The Clerk informed that she has checked with the Parish Council insurers Came & Co and they have informed that the beacon is already insured adequately with them and covered for Public Liability. The Chairman has inspected the post of the beacon and it is stable.  
**d. Play Equipment Report.**  
The Chairman has received the annual report and much is the same as most years. Highlights moles as an issue! The equipment is of low risk and nothing needs to be done at present.  
**e Hedges beside Church Path.**  
The Clerk informed that Mr Healds agent will make the necessary arrangements for the hedges along Church Path to be cut before the spring. Mrs Patterson brought to the PC attention that hedges in Chases Lane also need to be cut.

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## **f. To amend the date of the April Annual Parish Meeting.**

Mrs Patterson has pointed out that the date originally made for the APM is on a bank holiday Monday, therefore it is agreed to change the date of the Annual Parish Meeting to Monday 2 April 2012.

## **g. Broadband meeting.**

This is to take place at the Riverside Centre, Stratford St Andrew, 6.30pm on Tuesday 24 January. Farnham & Stratford St Andrew and Snape Parish Councillors are also going to attend. 4 members of Friston PC will be attending.

## **h. Potential flooding Low Road.**

The Chairman reported that he has spoken to the Environment Agency and they have agreed to clear the remainder of the ditch upto the pumping station annually and this will start to be done in June. However The Culvert was not mentioned, but hopefully once the full length of the ditch to the pumping station is cleared it may help it to become more freely flowing. The Parish Council agreed to wait and see how it works out.

## **5. ANNUAL PARISH MEETING – To consider a guest speaker.**

The Chairman suggests the Headmaster of Leiston High School, Mr Ian Flintoff to give a presentation of the forthcoming change from 3 to 2 tier and the rebranding of the school.

Mr Watkiss suggests Karen Kenny from the Allotment Association.

It was agreed by all that Karen Kenny will be asked and if she is unable to attend then the Headmaster should be invited.

## **6. VILLAGE EVENT TO MARK THE DIAMOND JUBILEE 2012.**

Mr Simpson informed that a village resident is happy to provide a Hog Roast and to run a bar on the afternoon/evening of 4 June (this could help raise funds for the allotments). The PC are happy for the resident to organise this.

The church is organising a tea party for village residents of 2 June.

The clerk will inform Mr Wentworth that this is to take place and that the beacon will be lit.

It was agreed that the parish council will discuss the event at the next meeting.

## **7. PLANNING. a. C/11/2773 North part of land behind Ivy Cottage & Highcroft, Grove Road – Erection of detached 4 bedroom house.**

8.37pm the Chairman closed the meeting and opened it to the public.

Members of the public present informed that they have written to SCDC, they do not have any objections to the site being developed but have concerns.

The Clerk will write to SCDC and inform them of the following concerns;

The proposed new building is not in keeping with its surroundings. The proposed height of the new building is 9 mtrs which is far higher than surrounding property heights. The location plan is incorrect and the access goes across a neighbours land. Damage could be caused to the roots of an oak tree, their would then be no screening, the oak tree should not be disturbed. The windows are obtrusive to neighbouring properties.

The Parish Council does not object to the site being developed so long as the above concerns are addressed.

8.47pm the Chairman closed the meeting to the public.

## **b. Permissions etc.**

SCDC has granted planning permission and listed building consent to 3 Church Walls, Church Path, Friston.

## **8. FINANCE a. Statement of Accounts**

**a. Statement of Accounts.** Bank balances as at 16 January 2012, Barclays Community Account £5170.09.

Barclays Business Saver £5006.96. Ipswich Building Society Village Green Account £5,018.59. The Clerk informed that Barclay Bank are currently in the process of transferring £3000 from the Community Account into the Business Saver.

## **b. Friston Church – To consider an additional donation to the Church to help with extra costs incurred in the churchyard maintenance and hedge cutting.**

A thank you letter has been received from the Church for the annual donation of £175.00.

The Chairman read out a further letter received from the church asking that consideration is given to help with further financial funding towards the extra costs incurred in the churchyard maintenance and hedge cutting. They have recently received a bill for £500 to have this done.

The parish council considered a further donation. There are reserve funds still available for Village Maintenance.

Mrs Cardy highlighted that the church lets the parish council use its car parking facilities.

It was agreed by all that a one off payment of £175.00 will be given to the church, proposed Mr Pledger seconded Mr Caplin.

## **c. Clerks Pay and Expenses – Invoice's to pay.**

£108.00 Clerks pay and £37.07 Clerks expenses, proposed Mrs Cardy seconded Mr Caplin.

## **8. CIRCULARS & CORRESPONDENCE. None**

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## **9. ANY OTHER RELEVANT BUSINESS. a. Clerk - CILCA**

The Clerk has booked onto the CILCA course which commences on 24 January 2012. The parish council had previously agreed that the Clerk could do the course and approved to pay half the fee with Snape Parish Council.

## **b. Village Emergency Planner.**

**Mr Simpson to clarify details for the Clerk ready for next meeting.**

## **c. Footpath Notice.**

Mrs Patterson informed that the Footpath notice is missing at the end of Grove Road. She will inform SCC Highways department.

## **d. Parish Council Newsletter.**

The Clerk will draft a newsletter for consideration at the next PC meeting.

## **e. Chiring Parish Council Meetings.**

Mr Watkiss would like support for the Annual General Meeting in case he is unable to Chair the meeting. Mr Simpson volunteered to do so and will take part in the pre-agenda meeting with the Clerk & Mr Watkiss in May.

It is hoped that at the May AGM a permanent Chair Person can be elected.

The meeting ended at 9.13pm.

### **Dates for future meetings 2012:**

Monday 27 February

Annual Parish Meeting 2 April

Monday 21 May AGM

Monday 2 July

Monday 13 August

Monday 24 September

Monday 5 November

Monday 10 December